



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

September 14, 2016

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Michael Starshak at 4:30 PM on September 14, 2016 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Michael Starshak – Chair
Larry Jenkins – Vice Chair

Absent: Sue Wendt

Others Present:

Mark Putzke, Chief Deputy
Mark Podoll, Sheriff
Lori Evans, Admin. Ass't to Sheriff
Amanda Thoma, Coroner
Dawn Klockow, Corp. Counsel

Rhonda Prill, Communications Officer
Judge Slate
Tony Daley, Berlin Journal
Gary Podoll, EM Director

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

AGENDA

Motion/Second (Jenkins/Starshak) to approve the amended agenda. All Ayes. Motion carried.

MINUTES

Motion/Second (Jenkins/Starshak) to approve the minutes of the August 10, 2016 Judicial/Law Enforcement meeting with two changes. Dawn Klockow was not present

and on the middle of page 4 in the paragraph regarding the Recidivism Reduction Program, add that Lynn Ryan get together with Tony at the Berlin Journal Newspapers to write up an article promoting the Recidivism Reduction Program. All Ayes. Motion carried.

PUBLIC COMMENTS

None

CORRESPONDENCE

Thank you to Sgt. Kiener from Michael Johnson for his assistance in an incident involving the breakdown of Johnson's camper at Sunset Park. He stated that Sgt. Kiener was very understanding and a pleasure to work with. He and his wife really appreciated everything Sgt. Kiener did for them, especially allowing them to leave the camper in the lot overnight until repairs could be done.

Thank you from the Summer Reading and Library Team to Deputy Preuss and K9 Tess for attending their final summer reading event and helping to keep the students reading skills sharp.

Print out from Governor's Conference on Highway Safety noting our very own Deputy Matt Vande Kolk as a presenter for the segment on Traffic Safety in the Plain Communities. It was an honor for Deputy Vande Kolk and our Department to be chosen to speak at the Governor's Conference. There was also a thank you from David Spakowicz, TIME Program Manager thanking the Department for permitting Matt to speak and thanking Deputy Vande Kolk for his outstanding presentation. He stated that anyone attending could identify Matt's knowledge, passion and dedication to the subject matter. David asked that Matt be allowed to speak on the topic again at next year's conference.

REVIEW JOB DESCRIPTIONS/FILL VACANT POSITIONS

None

PURCHASE REQUESTS

None

RESOLUTIONS/ORDINANCES

None

VOLUNTARY UNPAID LEAVE REQUESTS

None

DEPARTMENT RELATED COMMENTS

Clerk of Courts: No Appearance

Circuit Court/Register in Probate: Judge Slate apologized for being late; he was in Court in Marquette County. The Judge reported that he had received a Drug Court Grant for over \$100,000 that was written by Nicole Rather. He will need to hire some part-time personnel and need to set up some accounts. He will bring this back to next month's meeting.

District Attorney: No Appearance. Mr. Starshak asked that when Department Heads can't attend a meeting that they notify the committee of that and indicate as to why they could not be in attendance.

Coroner's Office: Nothing new to report.

Emergency Management: Gary reported that he has been very busy. The Green Lake County Rail Road Emergency Preparedness Plan was completed on August 10 and distributed at a meeting at the town hall in Dalton. There were over 50 people in attendance. They went through the plan and scenarios if something would happen on the railway. There will be a full-scale incident drill next year. He is also working on getting a CodeRed notification set up for people in the area. Supervisor Jenkins complimented Gary and all those involved on all of their hard work. They did an excellent job. The Mitigation Grant paper work has been sent to the State, who approved it. They forwarded it on to the Feds who will put us on a list to be able to redo the plan. We need to have this in order to be considered for emergency funding in the event of a disaster. Gary reported that there is a statewide urban search and rescue team training at the Green Lake Conference Center this week. It is the first time the training has been done in an actual County setting. There was some great filming done and good photos taken. A presentation will be developed and shared with the County Board, possibly at the November meeting.

Sheriff's Office: The Sheriff reported that Lynn Ryan and CA Joel Gerth would be unable to attend tonight's meeting, but they intend to be here at the October meeting. Chief Deputy Putzke reported that things have been very busy at the Sheriff's Office. A theft ring that was operating in the southern end of the County and in Ripon was busted. Tools and guns were being taken and sold and heroin was bought. There was also a

Burglary at Jasters Ag Supply in Kingston; images of the perpetrator have been publicized. There was a theft of a vehicle in the Town of Seneca where individuals entered a garage and took a truck that was used to tow another vehicle out of the ditch. The truck was left, but a firearm that was in the truck was stolen. We also assisted Markesan Police Department with a stabbing incident recently. Sheriff Podoll reported that at the next meeting he will be presenting a resolution regarding restructuring of the Communications Division. Communications Administrator Laura Polcyn retired and rather than hire a replacement for that position he is proposing to convert one Communications Officer Position to a Sergeant of Communications position and replace the Communications Administrator position with another Sergeant of Communications position. Both of the Sergeants would be working Sergeants and both would take on additional administrative responsibilities for which they would be cross-trained. This plan will increase efficiency and should decrease overtime. He also reported that he has redone the Communications schedule to make it more efficient. We are in the midst of training a lot of people. One other Communications Officer resigned last month and another has stated that she will be retiring in December. We are trying to make changes that are better for both the County and the employees.

BUDGET ADJUSTMENTS/NEW ACCOUNTS

None

2017 BUDGET

Nothing

TRAINING

Coroner Thoma asked the Committee for approval to attend the WCMEA Conference in Neenah with lodging included as she is coordinating the meeting. *Motion/Second (Jenkins/Starshak)* to approve the request. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

The monthly Sheriff's reports were approved as presented.

EXPENSE AND REVENUE MONTHLY REPORTS

The monthly Sheriff' expense and revenue reports were approved as presented.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated September 14, 2016 for the following offices in the following amounts:

Clerk of Circuit Court:	\$	6,230.84
Clerk of Circuit Court:	\$	45.00
For Sue Wendt		
District Attorney:	\$	118.15
Coroner:	\$	173.17
Emergency Management	\$	326.19
Judge-Circuit Court:	\$	6,292.62
Sheriff's Office:	\$	97,245.12

Motion/Second (Jenkins/Starshak) to approve all of the above claims. All Ayes. Motion carried.

CLOSED SESSION

Motion/second (Jenkins/Starshak) to move into closed session per ss. 19.85(1); (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session is regarding interviews for part-time Master Control Aide and full-time Communications Officer. Roll call vote: Jenkins – Aye, Starshak-Aye. Two Ayes. No Nays. Motion carried. Moved into closed session at 5:05 p.m.

RECONVENE TO OPEN SESSION

Motion/second (Jenkins/Starshak) to move into open session Roll call vote: Jenkins-Aye Starshak-Aye. Two Ayes. No Nays. Motion carried. Move into open session at 5:20 p.m.

It was announced that the committee interviewed candidates for Master Control Aide and full-time Communications Officer and told the Sheriff to follow through with the recommendations.

LEXIPOL

Chief Deputy Putzke e-mailed Lexipol policy number 609, Asset Forfeiture. *Motion/second (Jenkins/Starshak)* to approve the policy. All Ayes. Motion carried.

COMMITTEE DISCUSSION

None

FUTURE MEETING DATE AND AGENDA ITEMS

The next regular meeting is set for October 12, 2016 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake. Agenda items to include - Drug Court Grant – hiring a part-time person and establishing accounts.

ADJOURN

Motion/Second (Jenkins/Starshak) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:31 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff