ADMINISTRATIVE COMMITTEE MEETING
September 7, 2016

The meeting of the Administrative Committee was called to order by Chairman, Harley Reabe at 6:00 PM on Wednesday, September 7, 2016 in the Lower Level Committee Room, Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Harley Reabe
Nick Toney (6:02)
Dave Richter
Mike Starshak
Paul Schwandt (6:03)
Bob Lyon

Also Present: Marge Bostelmann, County Clerk
Steve Hintz
Dawn Klockow, Corporation Counsel
Kevin Brunner

Motion/second(Starshak/Lyon) to seat Supervisor Toney. Motion carried.

AGENDA
Motion/second(Richter/Starshak) to approve agenda. Motion carried.

CONSIDER MOTION TO CONVENE INTO CLOSED SESSION
Motion/second(Starshak/Richter) to move into closed session in accordance with Wis. Stat. section 19.85(1)(c) to consider employment, compensation or performance evaluation data of specific public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session is regarding reviewing qualifications/references of applicants and review draft/sample employment agreements County Administrator. Roll call vote, 5 ayes, 0 nays, 1 absent (Schwandt) motion carried.
Motion/second(Schwandt/Toney) to seat Supervisor Schwandt. Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION.
Motion/second(Starshak/Richter) to reconvene into open session. Roll call vote, 6 ayes, 0 nays, motion carried.
Motion/second(Starshak/Lyon) to instruct Public Administration Associates, Inc.to contact the final candidates and invite them for the final interviews process. Motion carried.

COMMITTEE DISCUSSION
Future Meeting Date: Special meeting – September 22nd at 5:30 for reception and September 23rd at 12:30 pm for final interviews; and Regular meeting – November 7, 2016 at 6:00 PM
Future Agenda Items:

ADJOURNMENT
Reabe adjourned the meeting at 8:15 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk