

ADMINISTRATIVE COMMITTEE

September 6, 2012

The meeting of the Administrative Committee was called to order by Chair Jack Meyers at 4:30 PM on September 6, 2012 in the Committee Room, Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Jack Meyers David Richter Joanne Guden
Mike Stoddard Paul Schwandt

Absent: Deb Schubert

Also Present: Marge Bostelmann, County Clerk, Kathy Morris, Treasurer

The Pledge of Allegiance was recited.

AGENDA

Motion/second(Richter/Stoddard) to approve agenda. Motion carried.

PUBLIC COMMENTS – None

CORRESPONDENCE – None

CLOSED SESSION

Motion/Second(Schwandt/Guden) To move into closed session per ss19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Interviews for Part-time secretary/float position. Roll call vote, 5 ayes, 0 nays and 1 absent (Schubert), motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/Second(Stoddard/Guden) to reconvene into open session. Roll call vote, 5 ayes, 0 nays, 1 absent (Schubert), motion carried.

The committee interviewed three candidates for the Account Clerk II position in the County Treasurer's office. *Motion/Second(Richter/Schwandt)* for Morris to offer the position to Stephanie Luebke. Motion carried.

COMMITTEE DISCUSSION

Future Meeting Date: November 5, 2012

Future Agenda Items:

ADJOURNMENT

Motion/second (Stoddard/Guden) to adjourn at 6:10 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk