

**PROPERTY AND INSURANCE COMMITTEE**  
**September 4, 2012**

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, September 4, 2012 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present:           Gene Thom  
                      Mike Stoddard  
                      Joanne Guden  
                      Dave Richter  
                      Don Peters

Also Present:

Marge Bostelmann, County Clerk	Dan Sondalle, Corporation Counsel
Scott Weir, Maintenance	Ron Severson, Maintenance
Sheriff Mark Podoll	Nate Mirr
LeRoy Dissing, HHS	Chuck Buss, Highway

**AGENDA**

*Motion/second(Richter/Stoddard)* to approve the amended agenda. Motion carried.

**THE PLEDGE OF ALLEGIANCE WAS RECITED**

**MINUTES**

*Motion/second (Guden/Stoddard)* to approve the minutes of August 7, 2012 with 3 typographical corrections. Motion carried.

**CORRESPONDENCE** – None

**PUBLIC COMMENT** – (3 minute limit)

**APPEARANCES**

Disc Golf Tournament – Nate Mirr: Mirr explained that there were 90 people who golfed and stated that this course ranks 5<sup>th</sup> in the state. Many volunteers have helped to make this course very good. Subway provided the lunch for everyone, which worked well. Next year they hope to have a two day tournament. Everything went well. Thom thanked Mirr for all the work he and the league did to bring the tournament to Green Lake.

**USE OF COUNTY PROPERTY**

- Use of Highway Grounds on September 13<sup>th</sup> at 8:30 pm for the Green Lake High School Bonfire Discussion was held.
- Use of Dodge Memorial Park grass between the parking lot and Terrace shores Church for a couple inflatables on Sunday Morning September 9<sup>th</sup> for Sunday school kick-off.

*Motion/Second(Stoddard/Richter)* to approve the bonfire pending approval by highway and the inflatables at Terrace Shores. Motion carried.

**PURCHASE REQUESTS:**

**Sheriff's Office**

2 ERT Ballistic Shields	Quartermaster	\$1,349 each – recommended
	Security Pro	\$1,495 each

**IT**

2 Lenovo Think Pads	CWD (State Contract)	\$1,630 each
3 Dell T3500 Computers	CWD (State Contract)	\$1,954 each

**Highway**

Outside Service for Painting		
John Deer Loader	Futurework	\$4,945
	Ripon Truck Repair	\$4,751 – recommended
	Spies Painting	\$6,620
Tri-Axle Truck	Futurework	\$4,820 – recommended
	Ripon Truck Repair	\$5,773.45
	Spies Painting	\$8,847

*Motion/Second(Stoddard/Guden)* to approve the recommended purchase requests as presented. Motion carried.

**PURCHASE OF SMART PHONES FOR HIGHWAY**

Buss explained that the Highway Committee is recommending 2 smart phones for the 2 highway superintendents.

*Motion/second(Guden/Stoddard)* to approve the purchase of the smart phones for the highway. Motion carried.

**COPY MACHINE PROPOSAL**

Bostelmann gave an overview of what has done to evaluate the departmental needs. This will be on the agenda for next month.

**FACILITIES FOR FOOD PANTRY AND MAINTENANCE & SALE OF 500 LAKE STEEL STREET PROPERTY**

Thom stated that the committee needs to look at relocating these two departments before they look at selling the building. Discussion was held on using the Lake Steel Street property for the food pantry and the maintenance shop/garage.

Weir will get a cost on an insulated steel frame building and bring the cost back to the Committee next month.

## **MONTHLY VOUCHERS**

Vouchers were presented:

Maintenance – \$5,799.11, Parks – \$1,319.50, Purchasing – \$6,106.03,

*Motion/second (Richter/Guden)* to approve the vouchers as presented. Motion carried.

## **2013 BUDGETS** – No Discussion

## **MAINTENANCE REPORT**

Weir handed the report to the Committee.

## **PARKS & RECREATION**

A kiosk was built at Margaret Dodge Memorial Park with information for aquatic species. It was sponsored by the Green Lake Association.

Severson repaired one of the snowmobile bridges on the Mascoutin Trail for the bike riders and hikers.

Weir stated that the garbage situation has been okay.

## **CLERKS REPORT**

Newspaper Printing Costs: Bostelmann explained that she met with Ty Gonyo from the Berlin Journal and discussed how the County Board Proceedings can be sent to the paper to be printed at the lowest cost. Bostelmann explained that her office will be printing the proceedings book from now on which should help reduce costs.

Insurance Cost Increases: Bostelmann presented a letter from the County Mutual insurance Corporation stating that premiums will be going up. Final costs have not been received to date.

## **COMMITTEE DISCUSSION**

Dave Richter asked the Committee to review the Purchasing Policy that requires Department heads to have Committee approval for all purchases over \$200. He recommends that the amount be increased. This will be on the agenda for next month. Bostelmann will check when this was changed last.

**Future Meeting Date:** October 2, 2012 at 4:30 pm.

**Future Agenda items for action & discussion:**

## **ADJOURNMENT**

*Motion/second (Stoddard/Richter)* to adjourn at 5:50 p.m. Motion carried.

Submitted by,

Marge Bostelmann  
County Clerk