

PROPERTY AND INSURANCE COMMITTEE
July 2, 2013

The meeting of the Property and Insurance Committee was called to order by Vice-Chair Michael Stoddard on Tuesday, July 2, 2013 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Mike Stoddard
Joanne Guden
Dave Richter
Eugene Henke

Absent: Gene Thom

Also Present:

Marge Bostelmann, County Clerk
Scott Weir, Maintenance
LeRoy Dissing, HHS Director
Phil Robinson, HHS Deputy Director
Mike Noffke, Wesenberg Architect, LLC
Tony Daley, Newspaper

Dan Hurst, Corporation Counsel
Maureen Schweder, Supervisor
Jack Meyer, Board Chair
Sheriff Mark Podoll

The pledge of allegiance was recited

AGENDA

Motion/second (Guden/Richter) to approve the agenda. Motion carried.

MINUTES

Motion/second (Guden/Henke) to approve the minutes of June 4, 2013. Motion carried.

CORRESPONDENCE – None

PUBLIC COMMENT – None

APPEARANCES – None

USE OF COUNTY PROPERTY – None

STREET VACATION – CITY OF BERLIN

A letter was received from Jodie Olson, City of Berlin, notifying the County that a portion of South Johnson Street will be vacated. The portion of the street is located near the Mascoutin Trail. Bostelmann showed pictures of the area. A public hearing will be held on July 16th. No action was taken.

PURCHASE REQUESTS

HHS

Laptop computer Unit
OJA Grant

Lenovo.com

\$1,267.99 (State bid)

Motion/second(Richter/Guden) to approve the purchase of the laptop computer for HHS pending HHS approval. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented:

Maintenance – \$10,201.09

Purchasing – \$12,064.14

Parks – \$2,879.11

Motion/second (Richter/Henke) to approve the vouchers as presented. Motion carried.

RESOLUTIONS/ORDINANCES – None

UPDATE OF THE THRIFT STORE PROJECTS BY ARCHITECT

Mike Noffke presented a cost estimate summary for the renovation/remodeling for a proposed thrift store in the old HHS building on Lake Steel Street. Base bids were:

Calmes - \$418,144

Cardinal - \$372,339

Dalsman - \$445,185

North Central - \$374,650

Discussion was held. Robinson explained that this is higher than was anticipated. He is considering other approaches that may be a lesser cost. Robinson explained how this proposed idea was developed based on the cost of moving the food pantry and maintenance shop, potential of selling the building, possibility of using the building and producing an income. Meyers stated the purpose of looking at the project is employment, utilization of the building versus selling and relocating the food pantry and maintenance shop, and producing income. This project has to be reviewed and studied to see how to possibly proceed. Robinson stated that he does not see this as a detriment to other thrift stores. The thrift store in Berlin does not see this as a threat and see that this could be positive if all the thrift stores in the area coordinated resources.

2014 BUDGET

Budgets were proposed:

Budgets were presented for Maintenance, Parks, Insurance and Purchasing.

Weir explained his levy has increased due to the maintenance helper position that has been filled, but there is no increase in operations. Parks showed no levy increase. Purchasing showed a levy increase for purchase of copiers. This levy increase is a transfer of levy from other departments that previously budget for a copier. Insurance showed a decrease in levy based on interdepartmental transfers and reduction in premiums.

Motion/second(Guden/Richter) to accept the budgets and send on to Finance Committee. Motion carried.

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities – Discussion held.

Bids for roof repair at fair ground building:

Mark Souder Construction - \$9949.75

Modern Pole Builders - \$9,542.00

Motion/second(Guden/Henke) to approve the bid from Modern Pole and see if they can start soon. Motion carried.

PARKS & RECREATION

The Report was sent to the Committee – Discussion held.

Guden questioned the cleanup at Zoble Park after the disc golf tournament. Discussion was held.

Motion/second(Guden/Richer) to only give half of the security deposit back to offset some of the cleanup costs for disc golf tournament. Motion carried.

Discussion was held on the vandalism in the parks.

CLERKS REPORT – None

COMMITTEE DISCUSSION

Future Meeting Date: Regular Meeting August 6, 2013 at 4:30 pm.

Future Agenda items for action & discussion:

ADJOURNMENT

Motion/second (Henke/Richter) to adjourn at 5:40 pm. Motion carried.

Submitted by,



Marge Bostelmann

County Clerk