

## ADMINISTRATIVE COMMITTEE MEETING

November 6, 2017

The meeting of the Administrative Committee was called to order by Chairman, Harley Reabe at 6:00 PM on Monday, November 6, 2017 in the County Board Room, Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Harley Reabe  
Mike Starshak  
Paul Schwandt  
Bob Lyon

Absent: Nick Toney

Also Present: Liz Otto, County Clerk; Dawn Klockow, Corporation Counsel; Amanda Toney, Treasurer; Sarah Guenther, ROD; Cathy Schmit, County Administrator; Supervisor #6 Joy Waterbury, Attorney Charles Crueger

### AGENDA

*Motion/second (Schwandt/Starshak)* to approve the agenda but move the Closed Session regarding Opioid Manufacturers to #9 and County Board Rules of Order after the second Closed Session. All ayes. Motion carried.

### MINUTES

*Motion/second (Lyon/Schwandt)* to approve the minutes of August 7, 2017; September 11, 2017; and October 16, 2017 as presented. All ayes. Motion carried.

PUBLIC COMMENTS – none

CORRESPONDENCE – none

### LETTER FROM SUPERVISOR WATERBURY

Chairman Reabe stated that the committee members all received a copy of Supervisor Waterbury's letter regarding the ATV ordinance and the communication/timing issues in regard to monthly meetings. Reabe explained that the Administrative committee has no jurisdiction on the ATV issue over the County Board. Communication issues were discussed and will be addressed under the updated County Board Rules of Order.

### CLOSED SESSION

- Wis. Stat. §19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – this Closed Session is to determine if the County will engage legal counsel and authorize filing a lawsuit against various Opioid Manufacturers.

*Motion/second (Starshak/Lyon)* to convene into Closed Session at 6:15 PM. Roll call vote – Ayes-4, Nays- 0, Absent-1 (Toney), Abstain-0. Motion carried.

### RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

*Motion/second (Starshak/Lyon)* to reconvene into Open Session at 6:52 PM. Roll call vote – Ayes-4, Nays-0, Absent- 1 (Toney), Abstain- 0. Motion carried.

Findings of Closed Session:

**Motion/second (Lyon/Schwandt)** to forward Resolution to Engage von Briesen & Roper, s.c. and Crueger Dickinson LLC, Together with Simmons Hanly Conroy LLC, as Counsel in Relation to Claims Against Opioid Manufacturers to County Board for final approval. Discussion held. Ayes – 2 (Reabe, Lyon), Nays – 2 (Starshak, Schwandt), Absent – 1 (Toney). Motion failed.

**BUDGET ADJUSTMENTS** – None

**RESOLUTIONS/ORDINANCES** - None

**DEPARTMENT REPORTS**

Reports were presented by the County Administrator, Treasurer, Register of Deeds, Clerk, and Corporation Counsel. Discussion held.

**PURCHASE REQUESTS** - None

**CLOSED SESSION**

- Wis. Stat. §19.85(1)(c) to consider employment, compensation or performance evaluation data of specific public employees over which the governmental body has jurisdiction or exercises responsibility - this Closed Session is regarding performance evaluation of the County Administrator.

**Motion/second (Starshak/Schwandt)** to convene into Closed Session at 7:28 PM. Roll call vote – Ayes-4, Nays-0, Absent-1 (Toney), Abstain- 0. Motion carried.

**RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS**

**DISCUSSED IN CLOSED SESSION**

**Motion/second (Lyon/Starshak)** to reconvene into Open Session at 7:51 PM. Roll call vote – Ayes-4, Nays-0, Absent-1 (Toney), Abstain- 0. Motion carried.

Findings of Closed Session:

**Motion/second (Starshak/Schwandt)** to allow County Board Chair Harley Reabe to proceed as directed by the committee as discussed in Closed Session. All ayes. Motion carried.

**COUNTY BOARD RULES OF ORDER**

Chairman Reabe stated that due to the late hour this item will be discussed at the next meeting.

**COMMITTEE DISCUSSION**

**Future Meeting Date:** Special meeting – December 4, 2017 at 6:00 PM

**Future Agenda Items:** Special meeting: County Board Rules of Order

**ADJOURNMENT**

**Motion/second (Lyon/Starshak)** to adjourn the meeting at 7:56 PM. All ayes. Motion carried.

Submitted by,

Liz Otto  
County Clerk