

FINANCE COMMITTEE

November 29, 2012

The meeting of the Finance Committee was called to order by Chair Deb Schubert at 4:30 PM on Thursday November 29, 2012, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Deb Schubert
Jack Meyers
Joanne Guden
Margaret Whirry
Harley Reabe

Also Present: Marge Bostelmann, County Clerk Dan Sondalle, Corporation Counsel
Kathy Morris, Treasurer Sue Wendt, Supervisor
Sheriff Podoll Lori Evans, Admin Assist, LE
LeRoy Dissing, HHS Phil Robinson, HHS
Amy Brooks, Highway Al Shute, LUPZ
Scott Weir, Maintenance Tony Daley, Berlin Journal

The Pledge of Allegiance was recited.

AGENDA

Motion/second (Guden/Whirry) to approve the agenda. Motion carried.

MINUTES

Motion/second (Reabe/Guden) to approve the minutes of October 25, 2012 correcting a typo on page 2. Motion carried.

PUBLIC COMMENT – None

CORRESPONDENCE – None

OPEN TAX DEED BIDS – No bids were received

Discussion was held on advertising the properties one week per statute to allow for any bid being accepted with Committee approval.

Motion/second (Meyers/Reabe) to re-advertising the properties for one week per statute. Motion carried.

APPEARANCES – None

TREASURER'S REPORT

Morris presented her report to the Committee. She reported on bond payments that will be due.

- County Collection of the First Installment of Property Taxes for the Towns of Brooklyn, Mackford, Marquette and the City of Green Lake.

Morris presented contract agreements with the above named municipalities for the county to collect the first installment property taxes. Morris requested approval of the contract agreements and that the Board Chair and Corporation Counsel sign the contracts. Sondalle stated that he represents the Towns of Kingston and

Marquette and the City of Green Lake and cannot sign the contracts because of the conflict. He stated Jeff Haase can sign on behalf of the County.

Motion/second (Whirry/Guden) to approve the contract agreements and have them signed by the Board Chair and appropriate Counsel. Motion carried.

Motion/second (Reabe/Guden) to accept the Treasurer's Report. Motion carried.

TAX DEED PROPERTIES

Morris identified properties that have delinquent taxes and may be coming up for tax deed this year. Discussion was held on the McFarlin property.

DEPARTMENT HEAD – LeRoy Dissing - HHS

Dissing appeared to discuss the expenditures and revenues for HHS to date. The expenditures are currently under budget and the revenues are over budget in both HHS and Aging. He reported on one outstanding mental health bill for \$30,000 is under appeal. The County may be liable for the costs. Overall the departments are in good share for the year.

DEPARTMENT HEAD – Mark Podoll – Sheriff's Office

Podoll and Evans addressed lines that are over budget and explained that the short fall will be covered by funds in other line items. Revenues are under budget but state funds are expected in December.

FUNDING FOR MAINTENANCE REPAIRPERSON

Weir appeared and presented the need to fill the vacant Maintenance/Repairperson position in the Maintenance Department. Weir stated that he will have funds leftover from 2012 and has changed some items in the 2013 budget that will fund the position. Weir request approval for committed fund for the remaining funds needed. Meyers and Guden both have met with Weir and support filling the position.

Motion/second (Meyers/Reabe) to approve the use of committed fund in 2013 to fund the position in 2013. Motion carried.

BUDGET ADJUSTMENTS - None

BUDGET REVIEW

The Committee reviewed the monthly printout. Discussion held. Budget adjustments will be made to grant revenue that was not budgeted.

RESOLUTIONS/ORDINANCES

- Relating to Committed funds for 2013 as required by GASB #54: Discussion was held. Sondalle suggested modifications to the body of the resolution.

Motion/second (Whirry/Meyers) to approve the resolution and send with amendments and adding Maintenance/Repair position and send on to the December County Board. Motion carried.

SUPERVISORS MONTHLY CLAIMS

Supervisors' claims were presented in the amount of \$7,023.31 and \$0 for lay people.

MONTHLY VOUCHERS

Vouchers were presented for Finance in the amount of \$26,741.51.

Motion/second (Whirry/Guden) to approve the supervisor's claims and the vouchers for Finance as presented. Motion carried.

CLERK'S REPORT

Bostelmann reported that the auditors will be here in February to help with the audit recommendations to bring the County into compliance.

COMMITTEE DISCUSSION

- **Future meeting dates:** Regular Meeting: December 27th at 4:30 PM.
- **Future Agenda:**

ADJOURNMENT

Motion/second (Whirry/Meyers) to adjourn at 5:35 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk