

## FINANCE COMMITTEE

November 25, 2015

The meeting of the Finance Committee was called to order by Chairman, Harley Reabe at 4:30 PM on Wednesday, November 25, 2015, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe                      Absent: Ben Moderow  
Jack Meyers  
Debra Schubert  
Joanne Guden

Also Present: Marge Bostelmann, County Clerk              Dawn Klockow, Corporation Counsel  
Betsy Amend, Treasurer                                      Sheriff Podoll  
Becky Pence, Highway                                        Amy Brooks, Highway Commissioner  
Linda Van Ness, HHS    Tony Daley, Berlin Journal

### AGENDA

*Motion/second (Meyers/Guden)* to approve the amended agenda. Motion carried.

### MINUTES

*Motion/second (Guden/Schubert)* to approve the minutes of October 29, 2015 correcting typographical errors on page 2. Motion carried.

PUBLIC COMMENTS – None

CORRESPONDENCE – None

OPEN TAX DEED BIDS – None

### TREASURER'S MONTHLY REPORT

The Treasurer presented her report. Amend held her annual meeting with the municipal clerks and Treasurers. Data is being calculated and tax bill will be completed by December 11<sup>th</sup>. Investing of CDs was discussed. Amend called the County auditor at Schenck who stated that one or two years are acceptable for an outstanding check resolution. She will be discussing the municipal contract for tax collection with corporation counsel.

*Motion/second(Schubert/Guden)* to accept the Treasurer's Report. Motion carried.

### DEPARTMENT HEAD REPORT

**Amy Brooks, Highway:** Brooks reported on the revenue and expense to the end of October. She stated that revenues exceed expenditures thus far this year.

**Linda Van Ness, HHS:** Van Ness related that the department is working with Schenck on reviewing the budget and process. 2015 revenues are starting to come in now.

### RESOLUTION/ORDINANCES

Resolution Relating to Committed Funds for 2016 As Required by GASB #54: Sheriff Podoll sent a letter request a K-9 donation account be established. It is on the resolution to be approved.

*Motion/second(Guden/Meyers)* to approve the Resolution and send on to the County Board. Motion carried.

**BUDGET ADJUSTMENTS** – None

**BUDGET REVIEW**

Expenses: Discussion on Fair donation and ADRC, kinship care.

No discussion on revenue.

**CAPITAL OUTLAY/PROJECTS**

This will be placed on next month's agenda.

**SUPERVISOR'S MONTHLY CLAIMS**

Supervisors' claims: \$3,533.52

Lay People claims: \$180.00

**MONTHLY VOUCHERS**

Finance Departments: \$22,577.52

IT: \$5,146.86

*Motion/second (Schubert/Guden)* to approve the Finance and IT vouchers and supervisors' and lay people's claims. Motion carried.

**CLERK'S REPORT**

Bostelmann reported on the Schenck Project and the account changes that will be coming for approval. She also stated that Angie Petruske has been helping/working at the HHS department because of staff shortages and completing monthly State reporting. Van Ness stated she has been very helpful.

**COMMITTEE DISCUSSION**

- **Future meeting dates: Regular meeting on December 30, 2015 at 4:30 PM.**
- **Future Agenda:** Discussion and action on length of time for the outstanding check resolution

**ADJOURNMENT**

*Motion/second (Meyers/Guden)* to adjourn at 4:59 PM. Motion carried.

Submitted by,

Marge Bostelmann  
County Clerk