

**FINANCE COMMITTEE**  
**November 23, 2016**

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 10:00 AM on Wednesday, November 23, 2016, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present:                   Harley Reabe  
                              Joanne Guden  
                              Larry Jenkins  
                              Robert Lyon  
                              Dennis Mulder

Also Present:           Marge Bostelmann, County Clerk      Dawn Klockow, Corporation Counsel  
                              Amy Brooks, Highway                    Jason Jerome, HHS  
                              Sheriff Podoll                             Becky Pence, Highway

**AGENDA**

*Motion/second (Guden/Mulder)* to approve the amended agenda. Motion carried.

**MINUTES**

*Motion/second(Mulder/Guden)* to approve the minutes of October 27, 2016 correcting typographical error. Motion carried.

**PUBLIC COMMENTS** – None

**CORRESPONDENCE** – None

**OPEN TAX DEED BIDS** – None

**APPEARANCES** – None

**TREASURER’S MONTHLY REPORT**

The report was sent to the Committee. The annual meeting with the local clerks and treasurers was held on November 17<sup>th</sup>. The Office is currently working on calculating the 2016 tax bills and getting ready for the tax deed collection for the delinquent 2013 taxes.

**TAX DEED PROPERTIES**

- 470 S. Bridge St, Markesan Property – Larry and Lois Rose

Marine Credit union has approved a loan that will be disbursed on November 25<sup>th</sup> at which time taxes will be paid.

- N2811 Park Rd. Markesan Property

Jon Vande Brink continues to pay on his tax deed agreement for payment of unpaid taxes.

### **DISCUSSION AND ACTION ON TAX DEED PROPERTIES**

- 151 N. Kossuth St. Berlin – Discussion was held on reducing the price.  
*Motion/second(Mulder/Jenkins)* to adjust the minimum bid to \$15,000. Motion carried.
- 316 SW Ceresco St, Berlin – Price set October 27<sup>th</sup> - \$11,000

These will be advertised with bids due by December 28 at 9:30 AM.

### **DEPARTMENT HEAD REPORT – JASON JEROME – HHS AND AMY BROOKS – HIGHWAY**

Jerome handed out a summary that explains the HHS budget, expenditures and revenues. Currently 81% of expenses have been spent and 82% of revenues have been received. Every program is now up to date for billings. Discussion held.

Brooks explained that the County M reconstruction project is done, the state work is done and the crew is currently getting ready for winter. They will be adding another State plow route this year and plowing for the town of Manchester. Overall Highway is 4.5% under budget.

### **RESOLUTION/ORDINANCES**

Resolution Relating to Committed funds for 2017 As Required by GASB #54  
Bostelmann explained what committed, assigned and restricted

*Motion/second(Guden/Jenkins)* to approve the resolution with the levy at \$14,145,501 and send it on to the County Board. Motion carried.

### **BUDGET ADJUSTMENTS** – None

### **BUDGET REVIEW**

Revenue: Jenkins asked questions on the percent of revenues received versus how much was budgeted in HHS. Jerome will provide information to the committee.

Expenditure: Discussion was held.

### **SUPERVISOR'S MONTHLY CLAIMS**

Supervisors' claims: \$5,010.18

Lay People claims: \$109.44

### **MONTHLY VOUCHERS**

Finance Departments: \$11,178.94

IT: \$8,016.25

*Motion/second (Mulder/Jenkins)* to approve the Finance and IT vouchers and Supervisors' claims and Lay People claims. Motion carried.

### **CLERK'S REPORT**

Fee Schedule: Bostelmann explained that she is working with Klockow to develop a document indicating all the fees charged in the County. Discussion was held on how to provide the information. This will be discussed next month.

### **COMMITTEE DISCUSSION**

- **Future meeting dates:** Regular meeting – December 28, 2016 at 10:00 AM
- **Future Agenda:** Fee Schedule, Tax deed update, and Open Tax deed bids.

### **ADJOURNMENT**

Reabe adjourned the meeting at 11:48AM.

Submitted by,

Marge Bostelmann  
County Clerk