

**FINANCE COMMITTEE**  
**November 23, 2011**

The meeting of the Finance Committee was called to order by Chair Deb Schubert at 4:30 PM on Wednesday, November 23, 2011, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Deb Schubert  
Jack Meyers  
Margaret Whirry  
Alma Hedberg (4:31)  
Joanne Guden

Also Present: Marge Bostelmann, County Clerk  
Kathy Morris, Treasurer  
Linda Van Ness, HHS Director  
John Selsing, Corporation Counsel  
Judge Slate  
Al Shute, LUPZ

Jeff Haase, Assist Corporation Counsel  
Sheriff Mark Podoll  
Lori Evans, Admin Assist LE  
Mark Putzke, Chief Deputy  
Maureen Schweder, Supervisor  
Tony Daley, Berlin Journal

**AGENDA**

*Motion/second ( Guden/Meyers)* to approve the agenda. Motion carried.

*Motion/Second(Guden/Meyers)* to seat Alma Hedberg. Motion carried.

**MOTION FOR JEFF HAASE TO PROVIDE LEGAL COUNSEL TO THE FINANCE COMMITTEE.**

*Motion/Second(Meyers/Guden* for Jeff Haase to provide legal counsel to the Finance Committee. 3 ayes, 2 abstain (Hedberg, Whirry). Motion carried.

**MINUTES**

*Motion/second (Guden/Whirry)* to approve the minutes of October 27, 2011 with correction of a typo. Motion carried.

**PUBLIC COMMENT** – None

**CORRESPONDENCE** – None

**APPEARANCES** – None

**TREASURER'S REPORT**

Morris presented her report stating that the December sales tax received is \$114,693.33. Total for the year is \$1,113,940.47. She explained that only the Town of Green Lake assessment is not complete because of the re-evaluation of the Town. She explained the lottery credit and First Dollar Credit. The Treasurer's office has a contract with 2 towns and the 1 city for the first installment tax collections. Eighty-five letters were sent out to individuals who have not paid their 2008 taxes. The boundary has been corrected at the state level for Marquette and Green Lake County.

*Motion/second (Guden/Hedberg)* to accept the Treasurer's Report. Motion carried.

### **SELL TAX DEED PROPERTY OPTIONS**

Morris has talked to two realtors and both agree that \$44,156.78 is appropriate price for the property. Wait until Spring to advertise again.

### **PURCHASE OF LAPTOP - JUDGE SLATE**

Schubert explained that Judge Slate is requesting approval to purchase a laptop to help him be more efficient in his position.

*Motion/Second(Whirry/Guden)* to approve the purchase of a laptop out of the Court upgrade carryover for less than \$1,000 . Motion carried.

### **OUTSIDE INVESTIGATION COSTS**

The County has received an invoice for \$395 from Ripon Policy Department for an open meeting violation investigation which was initiated by Tom Traxler against the County Board on May 17<sup>th</sup> meeting. There is not specific budget area to

*Motion/Second(Hedberg/Whirry)* to talk the funds out of the Contingency Fund. Motion carried.

### **DEPARTMENT HEAD**

- **Mark Podoll, Sheriff:** Lori Evans explained that the budget is doing well. They are within the budget for the year.
- **Linda Van Ness, HHS Director:** Van Ness also explained that the budget is on track. She also said that the payment to Care Wisconsin. has been made.

### **BUDGET REVIEW**

The report was reviewed. No questions.

### **BUDGET ADJUSTMENTS**

The Auditor requested that we address outstanding checks in the inmate account. It was discussed with attorney Haase and determined that inmate funds should be used on inmates.

Recidivism reduction accounts will be established for revenue, expense and committed funds. Outstanding checks will be voided and placed into the revenue account.

*Motion/Second(Guden/Meyers)* to create the accounts.

Adjust budget for Circuit Court/Probate/Court Commissioner: Bostelmann requested approval to amend the description of a line item in the budget from Seminars & Conferences Ct Commissioner to Capital Equipment and to change the account number from 12-100-05-51230-321-000 to 12-100-05-51230-810-000. *Motion/Second(Whirry/Meyers)* to approve the adjustment. Motion carried.

*Motion/Second(Whirry/Meyers)* to change committed to upgrade/equipment. Motion carried.

### **APPROVAL OF COMMITTED ACCOUNTS**

Bostelmann presented the attachment to Resolution 24-2011. The list was discussed with department heads and the Jon Trautman, of Schenck.

### **RESOLUTIONS/ORDINANCES**

Resolution 23-2011 Relating to Green lake County Plan of Library services, 2012

*Motion/Second(Guden/Whirry)* to approve the resolution and send on to the County Board.

Res. 24-2011 Relating to Committed funds for 2012, as required by GASB #54

*Motion/Second(Meyers/Whirry)* to approve the resolution and send on to the County Board.

Ord. 1009-2011: Amending the Code of Green Lake County, Chapter 80 Special Reserve Account

*Motion/Second(Whirry/Guden)* to approve the resolution and send on to the County Board.

### **SUPERVISORS MONTHLY CLAIMS**

Committee reviewed the supervisor's claims in the amount of \$4,227.42 and lay people in the amount of \$578.97.

### **MONTHLY VOUCHERS**

Vouchers were presented for Finance in the amount of \$22,219.14 and for IT in the amount of \$789.95

*Motion/second (Guden/Hedberg)* to approve the supervisor's claims and the vouchers for Finance and IT as presented. Motion carried.

### **CLERK'S REPORT** – None

### **COMMITTEE DISCUSSION**

- **Future meeting dates: Regular Meeting:** Wednesday, Necedember 29, 2011 at 4:30 PM.
- **Future Agenda:**

### **ADJOURNMENT**

*Motion/second (Guden/Hedberg)* to adjourn at 5:25 PM. All ayes. Motion carried.

Submitted by,

Marge Bostelmann  
County Clerk