



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

November 14, 2012

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom at 4:30 PM on November 14, 2012 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom, Chairman
Debra Schubert, Vice-Chairman
Sue Wendt
Michael Starshak

Others Present:

Tammy Eisenga, Register in Probate
Mark Putzke, Chief Deputy
Judge Slate
Sue Krueger, Clerk of Circuit Court

Lori Evans, Admin. Asst. Sheriff
Kyle Sargent, DA
Darlene Strey, Coroner
Dan Sondalle, Acting Corp. Counsel

AGENDA

Motion/Second (Starshak/Wendt) to approve the agenda. All Ayes. Motion carried.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

MINUTES

Minutes from the October 10, 2012 Judicial and Law Enforcement Committee meetings were included in the packet. *Motion/Second (Starshak/Schubert)* to approve the minutes with the following changes, add that Chief Deputy Putzke was in attendance. All Ayes. Motion carried.

PUBLIC COMMENTS

None

APPEARANCES

None

APPEARANCES – PUBLIC COLLECTIONS

None

CORRESPONDENCE

Training Certificate for Shari Whalers was distributed.

Thank you from Tami Eisenga and Amy Sobieski for security actions Officer Steve Huber took recently in staying after hours to maintain a presence while a “flagged individual” finished her business in their office. It was greatly appreciated.

Thank you to Detective Chad Holdorf from Betty Hill, UWEX for the great job he did on his recent presentation of Avoiding Identity Theft, Scams and Frauds.

Thank you from Detective Heiser, Marquette County SO stating what an excellent job Deputy Vande Kolk did during his investigation of an auto theft recently that involved Marquette County.

Thank you from an anonymous person complimenting Sgt. Kevin Manning on the way he handled issuing a citation to the caller. The gentleman indicated that for getting a speeding ticket, it was a pleasurable experience.

Note of appreciation from Jack Butler on how well Officer Thompson handled a situation he was involved in recently.

DISCUSSION RELATED TO CORONER’S OFFICE

None

PURCHASE REQUESTS

None

VOLUNTARY UNPAID LEAVE REQUESTS

None

2013 BUDGET

None

DEPARTMENT COMMENTS

Chief Deputy Putzke apologized for the Sheriff being unable to attend, the Sheriff is ill. He reported that there have been several sexual assaults and burglaries since the last meeting. He also reported on the Freedom Riders Rally at which there were no disturbances. It has been extra challenging for the Corrections Officers recently. There have been a lot of inmates with DT's and withdrawals. We had another squad verses deer. The deer lost. The grill guard saved us again. Damage was less than \$1,000.

The Coroner reported that her office has been very busy.

The DA reported that there are no more juries scheduled for the balance of this year. He also reported that revenue funding for the Victim Witness program on the state level is still unknown. Therefore he is still uncertain as to how much revenue will be coming back to the County for this position.

The Judge reported that his new Judicial Assistant is working out very well.

The Clerk of Circuit Court reported that the person in her new position is also working out well. Her Guardian Ad Litem account is over by \$6,000 and is anticipated to go over even more.

All present reported that the Courtroom and Offices are freezing. Chairman Thom will talk to maintenance about this issue.

POLICIES AND PROCEDURES

A copy of the Coroner's Office Policy and Procedures was disbursed; however Corporation Counsel had not gotten a copy, so he did not have time to review it. No action was taken. It should be put on the agenda for next month's meeting.

TRAINING

None

COMMITTED, RESTRICTED AND APPLIED FUNDS

There were several letters in the packet requesting changes to the Committed, Restricted and Applied Funds for 2013. Administrative Assistant Evans went over all of the updates as they will appear on the GASB #54 Resolution for 2013.

Motion/Second (Schubert/Wendt) to approve the Committed, Restricted and Applied funds that were submitted. All Ayes. Motion carried. It was requested that when the GASB #54 Resolution for 2013 is complete that a copy be provided to the Judicial and Law Enforcement Committee members before the December County Board meeting.

EXPENSE AND REVENUE REPORTS

Motion/Second (Wendt/Starshak) to approve the Expense and Revenue Monthly Reports. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

Motion/Second (Schubert/Starshak) to approve the Monthly Sheriff Reports. All Ayes. Motion carried.

RESOLUTIONS/ORDINANCES

None

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated November 14, 2012 for the following offices in the following amounts:

Child Support:	\$	869.45
Clerk of Circuit Court:	\$	8,547.51
Coroner:	\$	6,698.43
District Attorney:	\$	1,334.98
Emergency Management	\$	159.44
Judge-Circuit Court:	\$	4,731.08
Sheriff's Office:	\$	68,823.32

Motion/Second (Schubert/Wendt) to approve all the above claims. All Ayes, Motion carried.

The committee reviewed and signed the monthly claim for payment dated November 14, 2012 for the following offices in the following amounts:

Clerk of Courts: \$ 50.00 (For Sue Wendt)

Motion/Second (Schubert/Starshak) to approve all the above claims. Roll call vote: Schubert-Aye; Wendt-Abstain, Starshak-Aye, Thom-Aye. Motion carried.

COMMITTEE DISCUSSION

None

NEXT MEETING DATE

Next regular meeting set for Wednesday December 12, 2012 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

CLOSED SESSION

Motion/second (Schubert/Starshak) to move into closed session per ss. 19.85(1) (c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Court Records Clerk Interviews and Evaluations. . Roll call vote: Starshak-Aye, Thom-Aye, Wendt-Aye, Schubert Aye. All Ayes. No Nays. Motion carried. Moved into closed session at 5:19 p.m.

RECONVENE INTO OPEN SESSION

Motion/second (Schubert/Wendt) to move into open session Roll call vote: Starshak-Aye, Thom-Aye, Wendt-Aye, Schubert Aye. All Ayes. No Nays. Motion carried. Moved into open session at 6:11 p.m.

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second (Schubert/Wendt) to approve the evaluations from the Sheriff's Office for Corrections Officers Mary Smith and Michael Fredrick and Communications Officer Majken Fife and forward them to their personnel files. All Ayes. Motion carried.

Three candidates were interviewed for the Court Records Clerk position. *Motion/second (Wendt/Schubert)* to allow Sue Krueger to select whichever candidate she desires for the Court Records Clerk position. All Ayes. Motion carried.

The Committee was in agreement with a one day unpaid suspension of an employee and that the information should be sent on to the Personnel Committee.

ADJOURN

Motion/Second (Schubert/Starshak) to adjourn. All Ayes. Motion carried. Meeting adjourned at 6:18 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff