

PROPERTY AND INSURANCE COMMITTEE
November 1, 2016

The meeting of the Property and Insurance Committee was called to order by Chair, Vicki Bernhagen, on Tuesday, November 1, 2016 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen
Richard Trochinski
Bob Lyon
Mike Starshak

Absent: Patti Garro

Also Present: Marge Bostelmann, County Clerk
Scott Weir, Maintenance
Amy Brooks, Highway
Jason Jerome, HHS Director
Paul Gunderson, LCD

Dawn Klockow, Corporation Counsel
Sheriff Podoll
Harley Reabe, Board Chair
Joy Waterbury, Supervisor

AGENDA

Motion/second (Trochinski/Lyon) to approve the agenda. Motion carried.

MINUTES

Motion/second (Starshak/Lyon) to approve the minutes of October 4, 2016. Motion carried.

APPEARANCES – None

PARKS AND RECREATION FUND

The members of the Parks Recreational Fund Board met and made the following motion:

Motion/second (Peters/Morris) to close the fund and have the fund balance transferred to the Park Donation account with the funds earmarked for ADA projects. Motion carried.

Klockow reviewed the Parks Recreational Fund contract with the Oshkosh Foundation. Based on her review, to close the Fund, a copy of the Parks Recreational Fund meeting minutes with the motion to close the Fund and a letter from the Highway Chairman, Paul Schwandt requesting to close the Fund should be sent to the Oshkosh Foundation. Discussion held.

Motion/second(Starshak/Lyon) to move forward to close the fund. Motion carried.

CORRESPONDENCE – None

PUBLIC COMMENT – None

IZAAK WALTON LEAGUE GIFT OF PROPERTY TO GREEN LAKE COUNTY

A meeting is scheduled for Monday November 7th to discuss the easements that will need to be created.

USE OF COUNTY PROPERTY

- Highway Grounds – Ripon High School Track Meet

- Highway Grounds – Disaster Relief

Motion/second(Lyon/Trochinski) to approve the use of the Highway grounds. Motion carried.

PURCHASE REQUESTS

Highway:

2 New Tri-Axle Truck & Equipment	Quality Truck – Western Star	\$238,462 – recommended
	Truck Country – Freightliner	\$238,400
	Packer City – International	\$247,189
	Truck Country – Western Star	\$246,794
	Fond du Lac Truck – Mack	\$251,730
	Casper Truck Equipment	\$211,590 – recommended

Motion/second(Lyon/Trochinski) to approve the purchase of one tri-axle truck from Quality Truck and the equipment from Casper Truck Equipment in 2017 and one in 2018. Motion carried.

Land Conservation:

2016 Kawasaki 601 4x4	Bignell’s Powersports	\$7,000.00 – recommended
	Bohn Implement	\$9,125.00 to \$10,095.00
2016 Kawasaki 10 ft. trailer	Eldorado Trailer Sales	\$1,795.00
	Big Trailers	\$1,687.00 – recommended

Motion/second(Lyon/Trochinski) to approve the purchase of the UTV from Bignell’s for \$7,000 and trailer from Big Trailers for \$1687.00. Motion carried.

Parks & Recreation:

Grasshopper Model 725DT lawn mower:	Waupun Equipment	\$12,375.00 – recommended
	Bignell’s Powersports	\$12,800.00
	Schultz Small Engine	\$13,676.25

Motion/second(Starshak/Trochinski) to approve the purchase of the lawn mower from Waupun Equipment for \$12,375. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented:

Purchasing:	\$17,116.68
Maintenance:	\$52,989.08
Radio Tower:	\$0
Parks:	\$1,555.96

Motion/second(Trochinski/Starshak) to approve the vouchers as presented. Motion carried.

COMMITTED FUNDS

The list of committed fund categories for maintenance, parks, 911, and loss control were presented.

Motion/second(Lyon/Trochinski) to approve the committed fund categories for 2017. Motion carried, 3 ayes, 1 abstention (Starshak).

RESOLUTIONS/ORDINANCES – None

GREEN LAKE MULTI USE TRAIL

No update.

MAINTENANCE REPORT

The Report was submitted to the Committee.

- IT Server Room HVAC issue:

Weir explained how the two air conditioning units work in the two server rooms, IT and dispatch. Weir explained that the two units are on the geothermal system and there is no back up if the geothermal system goes out. Putting a three phase unit not on the geothermal would cost be \$28,000 for both areas. Bernhagen would like to see this happen and asked if there is funding at the end of the year could funds be designated for this project. Reabe, Finance Chair stated this would be a Finance Committee decision. He stated that the budget is tight this year. Discussion was held. The Committee will monitor the situation.

- Install Wall between Land conservation and Planning & Zoning.

Gunderson stated that this has been brought up several times on whether to combine LUPZ and LCD into one department. The LCD committees viewed the departments and the temporary wall. The Land Conservation Committee recommends that the wall be filled in. Starshak asked that this be deferred until LUPZ Committee has time to review it.

Weir estimates the cost of \$40.00 for materials with labor by the maintenance employees.

Motion/second(Lyon/Trochinski) to approve the wall pending LUPZ committee approval. Motion carried, 3 ayes, 1 nay (Starshak).

- Monthly activities – The report was reviewed. Lyon questioned that repair for the Lake Steel Street roof and will there be a problem if it is not repaired before winter. Weir stated that Maintenance will continue to monitor the roof over the winter and will address any problems as they occur until the repair can be made.

PARKS & RECREATION REPORT

The Parks report was reviewed.

- Activities – Activities were reviewed.

CLERKS REPORT – None

COMMITTEE DISCUSSION

Future Meeting Date: December 6, 2016 at 5:00 pm.

Future Agenda items for action & discussion:

ADJOURNMENT

Bernhagen adjourned the meeting at 5:51 PM.

Submitted by,

Marge Bostelmann
County Clerk