



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

**November 13, 2013**

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom 4:30 PM on November 13, 2013 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom, Chairman  
Debra Schubert, Vice-Chairman  
Sue Wendt  
Michael Starshak

Others Present:

Mark Podoll, Sheriff  
Lori Evans, Admin. Asst. Sheriff  
Dan Hurst, Corporation Counsel  
Judge Slate

Mark Putzke, Chief Deputy  
Sue Krueger, Clerk of Circuit Court  
Tami Eisenga, Register in Probate  
Darlene Strey, Coroner

## AGENDA

*Motion/Second (Schubert/Starshak)* to approve the agenda. All Ayes. Motion carried.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

## MINUTES

Minutes from the October 9, 2013 Judicial and Law Enforcement Committee meetings were included in the packet. *Motion/Second (Starshak/Schubert)* to approve the minutes as presented. All Ayes. Motion carried.

**PUBLIC COMMENTS**

None

**APPEARANCES**

None

**APPEARANCES – PUBLIC COLLECTIONS**

None

**CORRESPONDENCE**

None

**Drug Court**

Judge Slate distributed a copy of the grant application for the proposed Drug Court and explained the program to the Committee. He will inform the Committee as soon as he hears the results from the application.

**PURCHASE REQUESTS**

None

**RESOLUTIONS AND ORDINANCES**

Judge Slate proposed that the Family Court Commissioner position no longer be an employee position with benefits, but instead be a contracted position. In order to do this, Resolution 18-2005 will need to be rescinded. *Motion/Second (Starshak/Wendt)* to approve Resolution number 27- 2013 rescinding Resolution 18-2005. All Ayes. Motion carried.

**VOLUNTARY UNPAID LEAVE REQUESTS**

None

## DEPARTMENT COMMENTS

Coroner Strey reported on the recent Coroner Conference she attended in Manitowoc. She told the Committee it was very informative and she thanked them for allowing her to attend.

The Sheriff reported on the recent SWAT team training at CHN. He also reported that cameras in the squads are starting to go out. They have surpassed their life expectancy of five years. We are going to have to start planning to replace the units beginning next year. We also had a digital picture camera go out. IT had a spare they gave to us for our use. The Sheriff thanked Bill Hutchison for the camera and all of his help.

The Sheriff also reported on the recent bomb threats that we have had throughout the County. We are working with both Markesan PD and Berlin PD along with DCI on the cases. There are two suspects. He also reported on the rash of thefts of piers and boat motors.

Judge Slate reported that Accurate Controls has fixed the microphones in Court Room One, now they are having problems with the visuals. He is going to have them come back to take a look at that. He is considering a maintenance contract in the future.

Sue Krueger, Clerk of Circuit Court reported that she is working on a scanning policy.

## POLICIES AND PROCEDURES

Chief Deputy Putzke announced that he had e-mailed Committee members the link to the first part of the Lexipol policies and procedures that were on the County website. He gave a short background and progress we have made with Lexipol.

***Motion/Second (Schubert/Starshak)*** to approve Lexipol through Chapter 316. All Ayes. Motion carried.

## TRAINING AND OUT OF STATE TRAVEL

None

## COMMITTED, RESTRICTED AND APPLIED FUNDS

Included in the packet was a listing of the Judicial Law Departments Committed Fund account requests for the proposed County Board Resolution that is anticipated to go to County Board in December 2013 for requests for Committed funds for 2014. Most of the accounts are repeat requests from previous years. New requests for Committed funds were indicated by an asterisk. Mrs. Evans reported that there are no changes in the Restricted Funds accounts for 2014 that she is aware of. Once Restricted Funds are established, they are not normally addressed unless there is a change. They are not included in the Committed Funds Resolution *Motion/Second (Wendt/Schubert)* to approve the Committed Funds requests as submitted in the packet and forward them to the Clerk's Office to be added to the Committed Funds resolution slated to go to the County Board in December. All Ayes. Motion carried.

## BUDGET ADJUSTMENTS

*Motion/Second (Starshak/Schubert)* to approve the Budget Adjustment request in the packet from Judge Slate requesting that costs for the Judge's chair and for the scanner for their office be moved from the Office Supply Account to the Committed Fund for Court Room Upgrades Account. All Ayes. Motion carried.

## MONTHLY SHERIFF REPORTS & EXPENSE & REVENUE REPORTS

*Motion/Second (Schubert/Starshak)* to approve the Monthly Sheriff's Office Reports. All Ayes. Motion carried.

## MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated November 2013 for the following offices in the following amounts:

Child Support:	\$	4,848.10
Clerk of Circuit Court:	\$	13,397.04
Coroner:	\$	6,273.86
District Attorney:	\$	1,152.78
Emergency Management	\$	3,026.27
Judge-Circuit Court:	\$	2,158.42
Sheriff's Office:	\$	48,281.11

*Motion/Second (Schubert/Wendt)* to approve all of the above claims. All Ayes, Motion carried.

The committee reviewed and signed the monthly claim for the payment dated November 13, 2013 for the following office in the following amount:

Clerk of Courts:                 \$           73.13   (For Sue Wendt)

*Motion/Second (Schubert/Starshak)* to approve all the above claims. 3 Ayes, Wendt-Abstained. Motion carried.

## **CLOSED SESSION**

*Motion/second (Starshak/Wendt)* to move into closed session per ss. 19.85(1) (5), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Evaluations. Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. All Ayes. No Nays. Motion carried. Moved into closed session at 5:32 p.m.

## **RECONVENE INTO OPEN SESSION**

*Motion/second (Starshak/Wendt)* to move into open session Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. All Ayes. No Nays. Motion carried. Moved into open session at 5:45 p.m.

## **ANNOUNCE FINDINGS OF CLOSED SESSION**

*Motion/second (Schubert/Starshak)* to approve the Sheriff's Office evaluations for Sergeant Jeffrey Kiener, Corrections Officers Bruce Walker and Craig Leinweber and Master Control Aides Stephen Schonscheck, Quinn Thompson, Katie Cianciola and Anthony Keller and send them to the Clerk's Office for their personnel files. All Ayes. Motion carried.

## **COMMITTEE DISCUSSION**

Add Drug Court to next month's agenda.

## **NEXT MEETING DATE**

Next regular meeting set for Wednesday, December 11, 2013 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

## **ADJOURN**

*Motion/Second (Schubert/Wendt)* to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:47 p.m.

Respectfully submitted,  
Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff