



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 05/12/2016

Amended Post Date:**

The following documents are included in the packet for the County Board on May 17, 2016:

- 1) Agenda
- 2) Draft minutes from the April 19, 2016 meeting
- 3) Resolution 11-2016 Capital Outlay/Capital Projects Fund & Policy
- 4) Ordinance 07-2016 Rezone in Town of Mackford: Dale & Georgia Schreiber
- 5) Ordinance 08-2016 Rezone in the Town of Marquette: Robin's Nest Resorts, LLC



GREEN LAKE COUNTY
OFFICE OF THE COUNTY CLERK
 Margaret R. Bostelmann, WCPM
 County Clerk

Office: 920-294-4005
 FAX: 920-294-4009

Green Lake County Board of Supervisors
Meeting Notice

The Green Lake County Board of Supervisors will convene at the **Government Center** in Room #0902 in the City of Green Lake, Wisconsin on Tuesday, the **17th day of May, 2016 at 6:00 PM** for a regular meeting of the Board. Business to be transacted include:

Amended AGENDA*

County Board of Supervisors

Harley Reabe, Chair
Nick Toney, Vice-Chair

- Dist. 1 Larry Jenkins*
- Dist. 2 Vicki Bernhagen*
- Dist. 3 Rich Slate*
- Dist. 4 Paul Schwandt*
- Dist. 5 Ben Moderow*
- Dist. 6 Joy Waterbury*
- Dist. 7 Michael Starshak*
- Dist. 8 Patricia Garro*
- Dist. 9 David Richter*
- Dist. 10 Sue Wendt*
- Dist. 11 Harley Reabe*
- Dist. 12 Robert Schweder*
- Dist. 13 Nick Toney*
- Dist. 14 VACANT*
- Dist. 15 Katie Mehn*
- Dist. 16 Joe Gonyo*
- Dist. 17 Joanne Guden*
- Dist. 18 Richard Trochinski*
- Dist. 19 Robert Lyon*

- 1. Call to Order**
- 2. Roll Call**
- 3. Reading of the Call**
- 4. Pledge of Allegiance**
- 5. Minutes of 04/19/16 meeting**
- 6. Announcements**
- 7. Public Comment (3 minute limit)**
- 8. Correspondence**
- 9. Appearances**
- 10. Resolutions**
 - Res 11-2016 Capital Outlay/Capital Projects Fund & Policy
 - ~~Res 12-2016 Earmark Net Profit for Future Equipment Purchases*~~
- 11. Ordinances**
 - Ord 07-2016 Rezone in Town of Mackford: Dale & Georgia Schreiber
 - Ord 08-2016 Rezone in Town of Marquette: Robin's Nest Resorts, LLC
- 12. Department Reports**
 - Kathy Munsey – Public Health Officer/Health Unit Manager
 - Shelby Jensen – Economic Support Manager
- 13. Committee Appointments**
- 14. Departments to Report on June 21, 2016**
- 15. Future Agenda Items for Action & Discussion**
- 16. And such other business as may properly come before the Board of Supervisors**
- 17. Adjourn**

GREEN LAKE COUNTY
MISSION:

- 1) Fiscal Responsibility*
- 2) Quality Service*
- 3) Innovative Leadership*
- 4) Continual Improvement in County Government*

The several committees of the Board may also meet for the purpose of discussing or acting upon matters which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin, this 12th day of May, 2016

Margaret R. Bostelmann, Green Lake County Clerk

*Agenda item removed

GREEN LAKE COUNTY

BOARD PROCEEDINGS

REGULAR SESSION

APRIL 19, 2016

The Green Lake County Board of Supervisors met in regular session, Tuesday, April 19, 2016, at 9:00 AM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Margaret R. Bostelmann, County Clerk. Present – 18, Absent - 0, Vacant - 1

<u>Supervisor</u>	<u>Supervisor Districts</u>
Larry Jenkins	1
Vicki Bernhagen	2
Rich Slate	3
Paul Schwandt	4
Ben Moderow	5
Joy Waterbury	6
Michael Starshak	7
Patti Garro	8
David Richter	9
Sue Wendt	10
Harley Reabe	11
Robert Schweder	12
Nick Toney	13
VACANT	14
Katie Mehn	15
Joe Gonyo	16
Joanne Guden	17
Richard Trochinski	18
Robert Lyon	19

CALL TO ORDER

1. Meeting called to order by Margaret R. Bostelmann, County Clerk

OATH OF OFFICE

2. Judge Mark Slate gave the Oath of Office to the County Board Supervisors.

DRAFT

To be approved at the May 17, 2016 meeting

3. Clerk Bostelmann introduced the new County Board Supervisors:

Larry Jenkins – District 1
Robert Schweder – District 12
Katie Mehn – District 15
Robert Lyon – District 19

READING OF THE CALL

- 4.

The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 19th day of April, 2016 at 9:00 AM for the organizational meeting of the Board. Regular monthly business to be transacted includes:

CALL TO ORDER

OATH OF OFFICE TO SUPERVISORS

INTRODUCE NEW MEMBERS

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

APPOINTMENT OF ASSISTANT CLERK

ADOPT ROBERTS RULES OF ORDER

ELECTION: CHAIRMAN/VICE CHAIRMAN

ELECTION OF COUNTY BOARD SUPERVISOR NOT ELECTED TO AN ELECTED COMMITTEE TO SERVE ON PERSONNEL, FINANCE, PROPERTY & INSURANCE AND ADMINISTRATIVE COMMITTEES

ELECTION OF ELECTIVE COMMITTEES

APPOINTMENT OF COMMITTEE ON COMMITTEES

MINUTES OF 3/15/16

ANNOUNCEMENTS

APPEARANCES

- CONSERVATION POSTER CONTEST AWARDS
- STUDENT APPEARANCES RELATING TO COUNTY GOVERNMENT DAY

REPORTS

PUBLIC COMMENTS (3 MIN LIMIT)

CORRESPONDENCE

RESOLUTIONS

- Res 08-2016 Recognition of Service to the Green Lake County Board
- Res 09-2016 Cancellation of Outstanding Checks
- Res 10-2016 Creating a Full Time County Administrator

ORDINANCES

CLOSED SESSION

- Move into Closed Session to confer with legal counsel per attorney/client privilege – Corporation Counsel legal opinion in regard to Joint Meeting

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

DISCUSSION AND POSSIBLE ACTION ON CORPORATION COUNSEL LEGAL OPINION IN REGARD TO JOINT MEETING

COMMITTEE APPOINTMENTS

COMMITTEES TO REPORT ON MAY 17, 2016

DRAFT

To be approved at the May 17, 2016 meeting

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION
OTHER MATTERS AUTHORIZED BY LAW
AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF
SUPERVISORS.

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 8th day of April, 2016.

Margaret R. Bostelmann
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

5. The Pledge of Allegiance to the Flag was recited.

APPOINTMENT OF ASSISTANT CLERK

6. **Motion/second (Garro/Schwandt)** to appoint Liz Otto as the Assistant Clerk for the ensuing two years. All Ayes. Motion carried.

ADOPTION OF ROBERTS RULES OF ORDER

7. **Motion/second (Wendt/Toney)** to adopt Roberts Rules of Order (Revised) for the ensuing two years of County Board Sessions. All Ayes. Motion carried.

ELECTIONS

8. The Clerk appointed Supervisors Wendt and Waterbury as tellers. **Motion/second (Schwandt/Gonyo)** have open ballots. All ayes. Motion carried. Clerk Bostelmann instructed the Board to use the ballots with their name on one side and write their vote on the blank side.

CHAIRMAN OF THE BOARD

9. Ballots were cast for County Board Chairman. Supervisor Reabe received 15 votes, Supervisor Starshak received 2 votes, and Supervisor Schwandt received 1 vote. **Motion/second (Starshak/Slate)** to do formal ballots. All ayes. Motion carried. Formal ballots cast and counted by tellers – Supervisor Reabe received 16 votes, Supervisor Starshak received 2 votes. Supervisor Harley Reabe declared Chairman of the Board for the ensuing two years. **Motion/second (Toney/Moderow)** that Supervisor Reabe be seated as Chairman of the Board. All Ayes. Motion carried.
10. Chairman Reabe thanked the board.

DRAFT

To be approved at the May 17, 2016 meeting

VICE-CHAIRMAN OF THE BOARD

- Supervisors Toney, Gonyo, Starshak, Richter, and Schwandt nominated for Vice-Chairman of the Board. Informal ballots cast for Vice-Chairman of the Board – Toney received 7, Gonyo received 6, Starshak received 3, Richter and Schwandt each received 1. Richter and Schwandt asked to be removed. **Motion/second (Slate/Garro)** to do formal ballots. All ayes. Motion carried. Supervisor Toney received 9, Gonyo received 7, Starshak received 2. Gonyo removed himself. 3rd vote taken – Toney received 13 votes, Starshak received 5. Supervisor Toney declared Vice-Chairman of the Board for the ensuing two years.

COUNTY BOARD SUPERVISOR NOT ELECTED TO AN ELECTED COMMITTEE TO SERVE ON PERSONNEL, FINANCE, PROPERTY & INSURANCE AND ADMINISTRATIVE COMMITTEES.

- Motion/second (Waterbury/Wendt)** to nominate Supervisors Lyon, Starshak, and Schweder for Supervisor not elected to an elected committee to serve as the “floater” on Personnel, Finance, Property & Insurance, and Administrative committees. All ayes. Motion carried. No other nominations. Formal ballots taken. Supervisor Lyon received 13 votes, Starshak received 3, and Schweder received 2. Supervisor Lyon declared as Supervisor not elected to an elected committee for the ensuing two years. All ayes. Motion carried.

ELECTION OF ELECTIVE COMMITTEES

- Chairman Reabe explained the voting procedure. Each Supervisor up for re-election will state if they want to be re-elected to their committee when their committee is up for election. When a Supervisor wants to be on a committee, that Supervisor declares it at the time that committee is up for election. Unless more than one Supervisor declares that he wants to fill a vacancy, or challenges a Supervisor up for re-election, an acclamation vote may be cast.

HIGHWAY COMMITTEE 4 MEMBERS

- Supervisor Schwandt to replace himself on the Highway Committee. Supervisor Schwandt wishes to continue on this committee. **Motion/second (Toney/Starshak)** to cast unanimous ballot for Supervisor Schwandt to replace himself on the Highway Committee. All Ayes. Motion carried. Supervisor Schwandt declared elected to the Highway Committee.
- Supervisor Moderow to replace himself on the Highway Committee. Supervisor Moderow wishes to continue on this committee. **Motion/second (Schwandt/Trochinski)** to cast unanimous ballot for Supervisor Moderow to replace himself on the Highway Committee. All Ayes. Motion carried. Supervisor Moderow declared elected to the Highway Committee.

DRAFT

To be approved at the May 17, 2016 meeting

16. Supervisor Bernhagen to replace herself on the Highway Committee. Supervisor Bernhagen wishes to continue on this committee. **Motion/second (Garro/Wendt)** to cast unanimous ballot for Supervisor Bernhagen to replace herself on the Highway Committee. All Ayes. Motion carried. Supervisor Bernhagen declared elected to the Highway Committee.
17. Supervisor Slate to replace himself on the Highway Committee. Supervisor Slate wishes to continue on this committee. **Motion/second (Richter/Guden)** to cast unanimous ballot for Supervisor Slate to replace himself on the Highway Committee. All Ayes. Motion carried. Supervisor Slate declared elected to the Highway Committee.

AGRICULTURE/EXTENSION EDUCATION AND FAIR COMMITTEE 5 MEMBERS

18. Supervisor Richter to replace himself on the Agriculture/Extension Education and Fair Committee. Supervisor Schweder wishes to continue on this committee. **Motion/second (Schweder/Wendt)** to cast unanimous ballot for Supervisor Richter to replace himself on the Agriculture/Extension Education and Fair Committee. All ayes. Motion carried. Supervisor Richter declared elected to the Agriculture/Extension Education and Fair Committee.
19. Supervisor Guden to replace herself on the Agriculture/Extension Education and Fair Committee. Supervisor Guden wishes to continue on this committee. **Motion/second (Garro/Jenkins)** to cast unanimous ballot for Supervisor Guden to replace herself on the Agriculture/Extension Education and Fair Committee. All ayes. Motion carried. Supervisor Guden declared elected to the Agriculture/Extension Education and Fair Committee.
20. Supervisor Garro to replace herself on the Agriculture/Extension Education and Fair Committee. Supervisor Garro wishes to continue on this committee. **Motion/second (Wendt/Richter)** to cast unanimous ballot for Supervisor Garro to replace herself on the Agriculture/Extension Education and Fair Committee. All ayes. Motion carried. Supervisor Garro declared elected to the Agriculture/Extension Education and Fair Committee.
21. To replace Supervisor Maureen Schweder on the Agriculture/Extension Education and Fair Committee. Supervisors Mehn, Schweder, and Starshak wish to replace Supervisor Schweder. Formal ballots taken. Supervisor Mehn received 12 votes, Supervisor Schweder received 4, and Supervisor Starshak received 2. Supervisor Mehn declared elected to the Agriculture/Extension Education and Fair Committee.
22. To replace Supervisor Mike Stoddard on the Agriculture/Extension Education and Fair Committee. Supervisors Schweder and Starshak wish to replace Supervisor Stoddard. Formal ballots taken. Supervisor Schweder received 12 votes, Supervisor Starshak received 6 votes. Supervisor Schweder declared elected to the Agriculture/Extension Education and Fair Committee.

DRAFT

To be approved at the May 17, 2016 meeting

CONSERVATION POSTER CONTEST AWARDS

23. County Conservationist Paul Gunderson introduced the 2016 Conservation & Environmental Awareness Poster Contest Winners. The theme for this year is “We All Need Trees”. The contest is open to all students in grades K-12. Chairman Reabe thanked all of the students and the Land Conservation Department for their hard work.
24. *Motion/second (Garro/Schwandt)* to excuse Supervisor Slate at 10:05 AM. Motion carried. 17 supervisors present, 1 absent, 1 vacant.

HEALTH AND HUMAN SERVICES BOARD 5 MEMBERS

25. Supervisor Gonyo to replace himself on the Health & Human Services Board. Supervisor Gonyo wishes to continue on the board. *Motion/second (Schwandt/Toney)* to cast unanimous ballot for Supervisor Gonyo to replace himself on Health & Human Services Board. All Ayes. Motion carried. Supervisor Gonyo declared elected to the Health & Human Services Board.
26. Supervisor Toney to replace himself on the Health & Human Services Board. Supervisor Toney wishes to continue on the board. *Motion/second (Bernhagen/Gonyo)* to cast unanimous ballot for Supervisor Toney to replace himself on the Health & Human Services Board. All ayes. Motion carried. Supervisor Toney declared elected to the Health & Human Services Board.
27. Supervisor Waterbury to replace herself on the Health & Human Services Board. Supervisor Waterbury wishes to continue on the board. *Motion/second (Garro/Wendt)* to cast unanimous ballot for Supervisor Waterbury to replace herself on the Health & Human Services Board. All ayes. Motion carried. Supervisor Waterbury declared elected to the Health & Human Services Board.
28. Supervisor Trochinski to replace himself on the Health & Human Services Board. Supervisor Trochinski wishes to continue on the board. *Motion/second (Schwandt/Bernhagen)* to cast unanimous ballot for Supervisor Trochinski to replace himself on Health & Human Services Board. All Ayes. Motion carried. Supervisor Trochinski declared elected to the Health & Human Services Board.
29. To replace Supervisor Jack Meyers on the Health & Human Services Board. Supervisor Reabe wishes to replace Supervisor Meyers on the board. *Motion/second (Schwandt/Guden)* to cast unanimous ballot for Supervisor Reabe to replace Supervisor Meyers on Health & Human Services Board. All Ayes. Motion carried. Supervisor Reabe declared elected to the Health & Human Services Board.

JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE 4 MEMBERS

30. To replace Supervisor Debra Schubert on the Judicial/Law Enforcement and Emergency Management Committee. Supervisor Garro nominated Supervisor Jenkins

DRAFT

To be approved at the May 17, 2016 meeting

to replace Supervisor Schubert on the board. **Motion/second (Garro/Waterbury)** to cast unanimous ballot for Supervisor Jenkins to replace Supervisor Schubert on Judicial/Law Enforcement and Emergency Management Committee. All Ayes. Motion carried. Supervisor Jenkins declared elected to the Judicial/Law Enforcement and Emergency Management Committee.

31. Supervisor Starshak to replace himself on the Judicial/Law Enforcement and Emergency Management Committee. Supervisor Starshak wishes to continue on this committee. **Motion/second (Wendt/Garro)** to cast unanimous ballot for Supervisor Starshak to replace himself on the Judicial/Law Enforcement and Emergency Management Committee. All Ayes. Motion carried. Supervisor Starshak declared elected to the Judicial/Law Enforcement and Emergency Management Committee.
32. Supervisor Wendt to replace herself on the Judicial/Law Enforcement and Emergency Management Committee. Supervisor Wendt wishes to continue on this committee. **Motion/second (Schweder/Garro)** to cast unanimous ballot for Supervisor Wendt to replace herself on the Judicial/Law Enforcement and Emergency Management Committee. All Ayes. Motion carried. Supervisor Wendt declared elected to the Judicial/Law Enforcement and Emergency Management Committee.
33. To replace Supervisor Gene Thom on the Judicial/Law Enforcement and Emergency Management Committee. This position will be filled by appointment by the vacancy created by Supervisor Debra Schubert's resignation.

COMMITTEE ON COMMITTEES

34. Chairman Reabe appointed Vice-Chairman Toney and Marge Bostelmann, Administrative Coordinator, to serve along with him as the Committee on Committees
35. **Motion/Second (Garro/Schwandt)** to recess at 10:12 AM. All ayes. Motion carried. Coffee and treats provided by the elected officials are served in the committee room. Elected committees should get together to elect a Chairman and Vice-Chairman at this time.
36. Meeting reconvened at 10:30 AM.

APPEARANCES

37. Jon Vandeyacht, Veterans Service Officer, stated that the students from Berlin, Green Lake, Markesan, and Princeton schools would be presenting their reports from the various government offices.

MINUTES OF 3/15/16 MEETING

38. **Motion/second (Starshak/Schweder)** to approve the minutes of March 16, 2016 as presented. All Ayes. Motion carried

DRAFT

To be approved at the May 17, 2016 meeting

ANNOUNCEMENTS

39. Committee chairman and vice-chairman were announced:
Highway Committee – Paul Schwandt, Chairman; Ben Moderow, Vice-Chair
Ag/Extension/Fair Committee – Joanne Guden, Chairman; Bob Schweder, Vice-Chair
Judicial Law Committee – Michael Starshak, Chairman; Larry Jenkins, Vice-Chair
Health & Human Svcs Committee – Joe Gonyo, Chairman; Nick Toney, Vice-Chair
Land Conservation Committee – David Richter, Chairman; Katie Mehn, Vice-Chair
40. County Board supervisors were all invited to attend the lunch at Goose Blind in Green Lake with the Government Day students.
42. Any supervisors interested in receiving the Wisconsin County Association magazine should contact the County Clerk's office.
43. Supervisors were advised of a survey on their desks to fill out from the WCA.

REPORTS

44. None

PUBLIC COMMENTS (3 Minute Limit)

45. None

CORRESPONDENCE

46. Clerk Bostelmann read two letters from Phil Anastasi in the Town of Marquette thanking former supervisor Jack Meyers for his years as Chairman and also thanking Alan Shute, retired Planning & Zoning Director, for his knowledge and assistance in zoning matters relating to the Town of Marquette.

RESOLUTIONS

47. Resolution No. 08-2016 Recognition of Service to the Green Lake County Board. **Motion/second (Trochinski/Richter)** to adopt Resolution No. 08-2016. **Motion/second (Garro/Guden)** to amend Resolution 08-2016 to include Debra Schubert who has resigned her position as Supervisor #14. Roll call vote on Motion to amend – Ayes – 17, Nays – 0, Absent 1 (Slate), Vacant 1, Abstain - 0. Motion carried. Roll Call vote on Motion to adopt as amended – Ayes - 17, Nays - 0, Absent – 1 (Slate), Vacant – 1, Abstain – 0. Motion carried. Resolution No. 08-2016 passed as amended.
48. Resolution No. 09-2016 Cancellation of Outstanding Checks. **Motion/second (Richter/Guden)** to adopt Resolution No. 09-2016. No discussion. Roll Call vote on

DRAFT

To be approved at the May 17, 2016 meeting

Motion to adopt - Ayes - 17, Nays – 0, Absent – 1 (Slate), Vacant – 1, Abstain - 0.
Motion carried. Resolution No. 09-2016 passed as adopted.

49. Resolution No. 10-2016 Creating a Full Time County Administrator. **Motion/second (Schwandt/Toney)** to adopt Resolution No. 10-2016. **Motion/second (Starshak/Waterbury)** to amend Resolution 10-2016 to strike 3rd Whereas which reads “Whereas the demands on the Administrative Coordinator position has continued to increase” and replace it with “Whereas the Green Lake County Board wishes the senior administrative official to have more managerial oversight and control”. Roll call vote on motion to amend Resolution 10-2016 – Ayes – 14, Nays – 3 (Schwandt, Richter, Schweder), Absent – 1 (Slate), Vacant – 1, Abstain 0. Motion carried. Roll Call vote on Motion to adopt - Ayes - 17, Nays – 0, Absent – 1 (Slate), Vacant – 1, Abstain – 0. Motion passed. Resolution No. 10-2016 passed as amended.

ORDINANCES

50. None

CLOSED SESSION

51. **Motion/second (Garro/Richter)** to move into Closed Session to confer with legal counsel per attorney/client privilege – Corporation Counsel legal opinion in regard to Joint meeting at 11:21 AM. Ayes - 17, Nays - 0, Absent – 1 (Slate), Vacant – 1, Abstain - 0. Motion carried.

RECONVENE TO OPEN SESSION

52. **Motion/second (Starshak/Richter)** to reconvene to open session to take action, if appropriate, on matters discussed in Closed Session at 11:47 AM. Ayes - 17, Nays – 0, Absent – 1 (Slate), Vacant – 1, Abstain - 0. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON CORPORATION COUNSEL LEGAL OPINION IN REGARD TO JOINT MEETING

53. **Motion/second (Starshak/Richter)** to refer to Administrative Committee to develop a policy on joint meetings. Roll call vote – Ayes – 15, Nays – 1 (Reabe), Abstain – 1 (Waterbury), Absent – 1 (Slate), Vacant – 1. Motion carried.

COMMITTEE APPOINTMENTS

54. Chairman Reabe appointed Kathleen Moore to the Board of Adjustment for another 3 year term. **Motion/second (Garro/Richter)** to approve appointment. All ayes. Motion carried.

COMMITTEES TO REPORT ON MAY 17, 2016

DRAFT

To be approved at the May 17, 2016 meeting

55. To be determined

OTHER MATTERS AUTHORIZED BY LAW

56. None

ADJOURN

57. *Motion/second (Starshak/Richter)* to adjourn at 11:55 AM. All Ayes. Motion carried.

Respectfully Submitted,

Liz Otto
Assistant Clerk

DRAFT

Resolution Number 11 -2016

Creating a Capital Outlay/Capital Projects Fund and Policy

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 17th day of May, 2016, does resolve as follows:

WHEREAS, the Green Lake County has accumulated unassigned funds in excess of the required minimum per the Code of Green Lake County Chapter 80 section 3 in the general fund of \$1,198,198.00 and Health and Human Services fund of \$3,361,133.65 ; and

WHEREAS, the Finance Committee recommends creating a Capital Outlay/Capitol Project fund.

NOW THEREFORE BE IT RESOLVED that the County Board establish a Capital Outlay/Capital Projects fund of \$1,500,000;

BE IT FURTHER RESOLVED that the attached Capital Outlay/Capital Project Fund Policy be adopted.

Roll Call on Resolution No. 11-2016

Aye , Nay , Absent , Abstain

Passed & Adopted/Rejected-this 17th day of May, 2016.

County Board Chairman

Attest: County Clerk
Approved as to Form:

/s/ Dawn N. Klockow
Corporation Counsel

Submitted by Finance Committee

/s/ Harley Reabe

Harley Reabe

Ben Moderow

/s/ Joanne Guden

Joanne Guden

/s/ Robert Lyon

Robert Lyon

/s/ Larry Jenkins

Larry Jenkins

CAPITAL OUTLAY/CAPITAL PROJECT POLICY

I. INTRODUCTION

The use and disbursement of public funds is an important and integral part of any capital management program.

Acceptance and approval of this policy is intended for the use and guidance of the designated officials with capital project authority. This policy shall be reviewed annually by the Finance Committee, and any resolution necessary to modify the existing policy shall be presented to the County Board for its action.

II. STATEMENT OF PURPOSE:

The purpose of this capital outlay/capital project policy is to establish guidelines for capital projects which are broad enough to allow the departments/committees to function properly within the parameters of responsibility and authority. It is also intended to be specific enough to establish a prudent set of basic procedures to assure that funds are adequately safeguarded. It assures that the fundamental principles concerning any project involving public funds has appropriate oversight and project management.

III. DEFINITIONS

- A. Capital Outlay: Money spent to acquire, maintain, repair, or upgrade capital assets. Capital assets, also known as fixed assets, may include machinery, land, facilities, or other business necessities that are not expended during normal use.
- B. A Capital Project: A project that helps maintain or improve a County asset, often called infrastructure. To be included in the Capital Budget, a project must meet ONE of the following requirements (criteria):
- i. It is a new construction, expansion, renovation, or replacement project for an existing facility or facilities.
 - ii. It is a purchase of major equipment (assets) costing \$50,000 or more with a useful life of at least 10 years.
 - iii. It is a major maintenance or rehabilitation project for existing facilities with a cost of \$10,000 or more and an economic life of at least 10 years.
 - iv. It is a major information technology hardware or operational software component of more than \$10,000 and a life expectancy of at least 4 years

IV. CAPITAL OUTLAY/CAPITAL PROJECT FUNDS

Capital outlay and capital project funds will consist of segregated departmental funds. Such departments may consist of Maintenance, Information Technology, and Law Enforcement. The funds shall consist of specific departmental project information.

A. Departmental Funds. All departmental funds shall be specifically categorized.

B. Project Analysis and Approval.

- i. The department head shall evaluate the need of a capital project, obtain preliminary costs and draft a summary for governing committee review.
- ii. The governing committee shall review the project summary and determine need and accuracy of cost and approve or disapprove the project.

C. Appropriation of Funds for Approved Projects

- i. The Finance Committee shall verify compliance of the policy prior to appropriating project funds
- ii. All appropriate State and County bidding procedures shall be followed.

Year Ending 2015

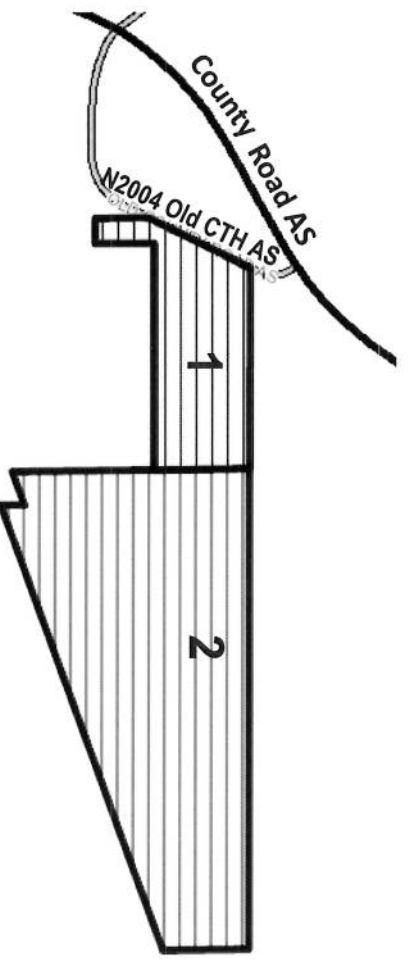
General Fund		HHS	
Total Expenditure	10,762,720.00	Total Expenditure	5,880,949.00
% of Minimum Unassigned Balance per Ordinance	20%	% of Minimum Unassigned Balance per Ordinance	15%
Minimum Unassigned	2,152,544.00	Minimum Unassigned	882,142.35
Total 2015 Unassigned - Audit	3,350,742.00	Total 2015 Unassigned - Audit	4,243,276.00
Minimum Unassigned	2,152,544.00	Minimum Unassigned	882,142.35
Balance over 20%	1,198,198.00	Balance over 15%	3,361,133.65
Amount Available for Capital Projects/Outlay	1,198,198.00	Amount Available for Capital Projects/Outlay	3,361,133.65
Total Available for Capital Projects/Outlay	4,559,331.65		
Proposed Capital Outlay General Fund	1,500,000.00		
Remaining Balance Available	3,059,331.65		

Capital Outlay Plan - 2015

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Sheriff's Department Equipment	\$118,079.96	\$124,326.00	\$126,812.00	\$129,349.00	\$131,936.00	\$134,574.00	\$137,266.00	\$140,011.00	\$142,811.00	\$145,668.00	\$148,581.00
IT	\$72,269.05	\$72,269.05	\$72,269.05	\$72,269.05	\$72,269.05	\$54,269.05	\$30,935.71	\$26,650.00	\$7,900.00	\$7,900.00	\$7,900.00
Maintenance	\$15,790.00	\$15,790.00	\$15,790.00	\$15,790.00	\$15,790.00	\$15,790.00	\$15,790.00	\$15,790.00	\$15,790.00	\$15,790.00	\$15,790.00
Total cost for each year	\$206,139.01	\$212,385.05	\$214,871.05	\$217,408.05	\$219,995.05	\$204,633.05	\$183,991.71	\$182,451.00	\$166,501.00	\$169,358.00	\$172,271.00

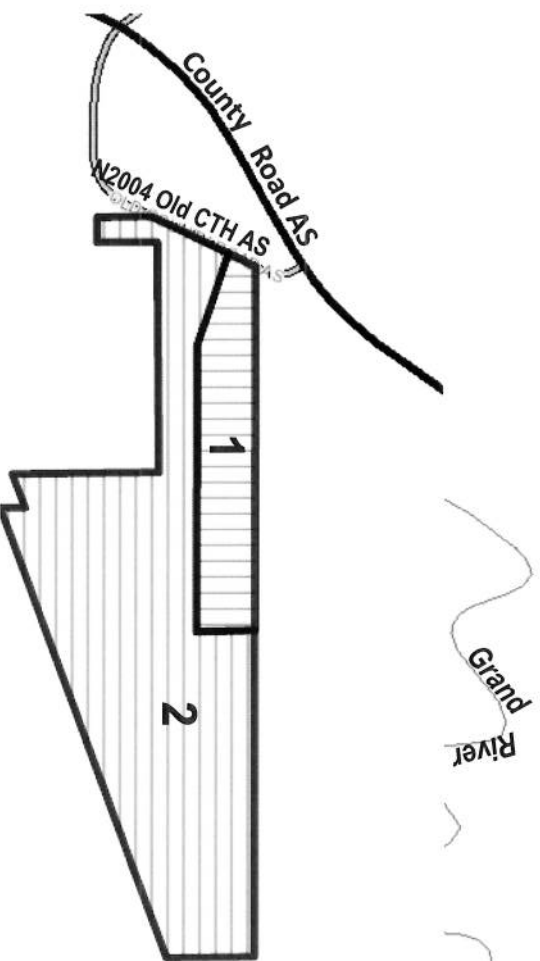
	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Sheriff's Department Equipment	\$151,533.00	\$154,584.00	\$157,676.00	\$160,829.00	\$164,046.00	\$167,327.00	\$170,673.00	\$174,087.00	\$177,569.00	\$181,120.00	\$184,742.00
IT	\$7,900.00	\$7,900.00	\$7,900.00	\$7,900.00	\$7,900.00	\$7,900.00	\$7,900.00	\$7,900.00	\$7,900.00	\$5,400.00	\$5,400.00
Maintenance	\$15,790.00	\$15,790.00	\$15,790.00	\$15,790.00	\$15,790.00	\$15,790.00	\$15,790.00	\$15,790.00	\$15,790.00	\$15,790.00	\$15,790.00
Total cost for each year	\$175,223.00	\$178,274.00	\$181,366.00	\$184,519.00	\$187,736.00	\$191,017.00	\$194,363.00	\$197,777.00	\$201,259.00	\$202,310.00	\$205,932.00

Dale & Georgia Schreiber, N2004 Old County Road AS, Town of Mackford
Part of the NE¼ of Section 9, T14N, R13E, Parcels 010-00139-0000 & 010-00145-0000, ±18.5
total acres. Request to rezone ±3.5 acres from A-1 Exclusive Agriculture to R-4 Rural
Residential and ±15 acres from A-1 Exclusive Agriculture to A-2 General Agriculture.



Existing Configuration:

- 1 = #010-00139-0000
±3.5 acres of A-1 Exclusive
Agriculture lands**
- 2 = #010-00145-0000
±15 acres of A-1 Exclusive
Agriculture lands**



Proposed Configuration:

- 1 = Newly created ±3.5 acre
parcel rezoned from A-1 to
R-4 Rural Residential**
- 2 = ±15 acre remnant
parcel rezoned from A-1 to
A-2 General Agriculture**

ORDINANCE NUMBER 08-2016

Relating to: Rezone in the Town of Marquette
Owner: Robin's Nest Resorts, LLC
Agent: Don Dysland

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on the 17th day of February, 2016, does ordain as follows:

That Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-7 Ordinance No. 282-83) as relates to the Town of Marquette, be amended from R-1 Single-Family Residence District to RC Recreational District.

Parcels #014-00288-0104 & #014-00288-0105, being Lots 3 & 4 of Certified Survey Map 3424, All located in Gov't Lot 2, lying south of the river, located on Puckaway Rd in Section 31, T15N, R11E, Town of Marquette, ±5.1 acres. To be determined by Certified Survey Map.

BE IT FURTHER ORDAINED that, in all other respects, said Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-7 Ordinance No. 282-83) be ratified.

Land Use Planning and Zoning Committee Recommends: X Approval Denial

Roll Call on Ordinance 08-2016

Ayes , Nays , Absent , Abstain .

Submitted by the Land Use Planning and Zoning Committee:

Passed and Enacted/ Rejected this 17th day of May, 2016.

Robert Lyon

County Board Chairman

Ben Moderow

ATTEST: County Clerk

/s/ Harley Reabe
Harley Reabe

Approved as to Form:

Rich Slate

/s/ Dan Sondalle
Dan Sondalle, Assistant Corporation Counsel

Michael Starshak

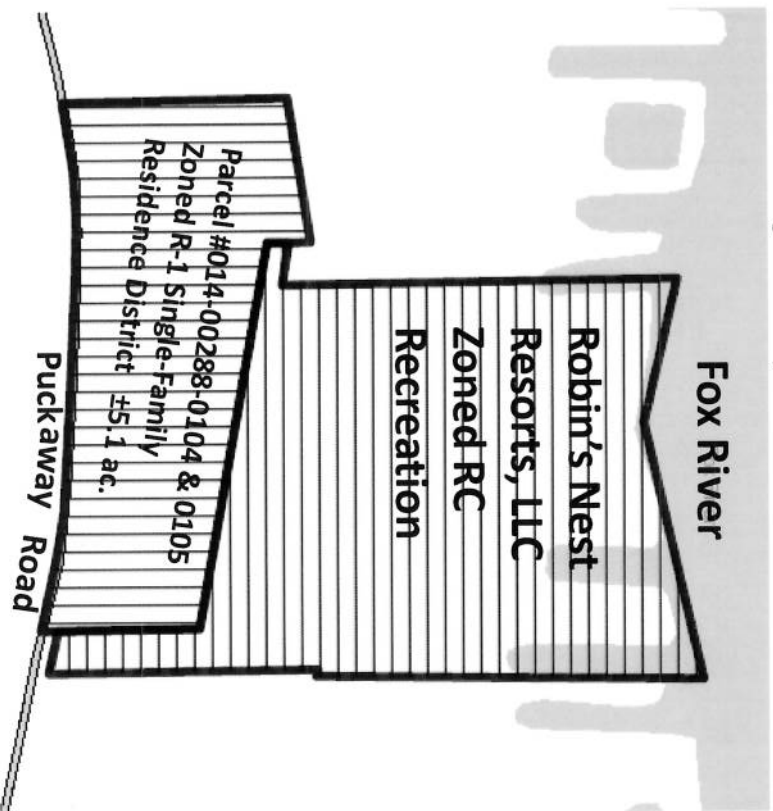
Committee vote: Ayes 4 Nays 0 Abstain 1 Absent 0

Applicant: Robin's Nest Resorts, LLC Agent: Don Dysland

Parcel #014-00288-0104 & #014-00288-0105, Lots 3 & 4 Certified Survey Map 3424, being part of Government Lot 2, Section 31, T15N, T11E, Town of Marquette, ±5.1 acres, Puckaway Road
Rezone request from R-1 Single-Family Residence District to RC Recreation District

Current Configuration:

Parcel #014-00288-0104 &
#014-00288-0105, ±5.1 acres
Zoned R-1 Single-Family Residential



Proposed Configuration:

Parcel #014-00288-0104 & #014-00288-0105
combined with the Robin's Nest Resorts, LLC &
rezoned to RC Recreation (for campground expansion)

