

PROPERTY AND INSURANCE COMMITTEE
May 7, 2013

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, May 7, 2013 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom
Mike Stoddard
Joanne Guden
Dave Richter
Eugene Henke

Also Present:

Marge Bostelmann, County Clerk
Scott Weir, Maintenance
LeRoy Dissing, HHS Director
Phil Robinson, HHS Deputy Director
Sheriff Mark Podoll
Zack Walker, Maintenance

Dan Hurst, Corporation Counsel
Maureen Schweder, Supervisor
Jim Hebbe, LCD
Derek Kavanaugh, LCD
Amy Brooks, Highway
Tony Daley, Newspaper

The pledge of allegiance was recited

AGENDA

Motion/second (Henke/Stoddard) to approve the agenda. Motion carried.

MINUTES

Motion/second (Guden/Richter) to approve the minutes of April 2, 2013. Motion carried.

CORRESPONDENCE – None

PUBLIC COMMENT – None

APPEARANCES – None

USE OF COUNTY PROPERTY

Use of county fairgrounds to park cars on the following dates: May 20 – 22, June 22 – 30 and Sept. 22 – 28 for the Green Lake Bank Senior Club.

*Motion/second(Stoddard/Henke)*to approve the request form the Green Lake Bank Senior Club. Motion carried.

Use of County Grounds for Norton’s Dry Dock Youth Fishing Tournament June 15, 2013 for parking trailers at the Hwy Shop.

Motion/second(Stoddard/Guden) to approve the use of the of the County Highway grounds for the Youth Fishing Tournament. Motion carried.

Bostelmann explain that she received a phone call from Julie Jankowski requesting permission to park trailered catamaran at Sunset Park during a regatta to be held the weekend of June 15th and 16th. Members asked to see if they can park at highway or moor boats.

UPDATE OF THE THRIFT STORE PROJECTS BY ARCHITECT

Chet Wessenberg and Mike Noffke presented a project summary, proposed plans and modifications to the Lake Steel Street property building. They asked for guidance from the Committee regarding HVAC
Motion/second(Richter/Guden) to approve the rooftop system for planning purposes. Motion carried.

The site plan was presented and options for floors, walls exterior and canopy were discussed for planning purposes.

DISPOSAL OF IT EQUIPMENT

A list of IT equipment to be disposed of was presented.

Motion/second(Guden/Richter) to approve disposal of the IT equipment as listed. Motion carried.

PURCHASE REQUESTS

Health and Human Services

Statim 5000 G4 Sterilizer	Hot Dental	\$5,299.00 – recommended
	Statim.us	\$5,855.00

Maintenance/Highway

Door and Lock Replacement Highway Department 1 & 2	Bonafide	\$15,213.00 – recommended
	Omni Glass	\$10,375.00

Motion/Second (Richter/Stoddard) to approve the purchases as recommended by the Governing Committees. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented:

- Maintenance – \$7,573.43
- Purchasing – \$12,657.75
- Parks – \$12,936.70

Motion/second (Stoddard/Richter) to approve the vouchers as presented. Motion carried.

RESOLUTIONS/ORDINANCES – None

ROOF REPAIR AT THE FAIRGROUNDS ANIMAL BUILDING

Scott stated that building No. 4 needs roof repairs. Weir presented a quote for a rubber roof. The Committee suggested that he get a quote to aluminum paint coat the roof and replace the ring shank nails screws.

JOB DESCRIPTIONS

Updated job descriptions were presented for the maintenance technician and the maintenance supervisor. Discussion was held. Weight limits will be changed from 100 pounds to 50 pounds.

Motion/second(Guden/Henke) to approve the updates and send on to the Personnel Committee. Motion carried.

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities – Discussion by committee.

PARKS & RECREATION

All boat launches and piers have been installed along with “Do not power boats onto trailers” signage. The Mascoutin trail was cleaned after ice/wind storm and the trail will be graded the third week of May.

CLERKS REPORT

The Clerk’s Report was sent to the Committee

Designate Snowmobile Trail #73 as part of State Corridor #11 by Snowmobile Clubs: Bostelmann presented the request from the snowmobile clubs.

Motion/second(Richter/Henke) to approve the request from the Snowmobile Clubs and send it on to the DNR. Motion carried.

Workers Compensation Dividend: A dividend check in the amount of \$48,755.20 was received from the County Workers Compensation carrier.

COMMITTEE DISCUSSION

Future Meeting Date: Regular Meeting June 4, 2013 at 4:30 pm.

Future Agenda items for action & discussion:

ADJOURNMENT

Motion/second (Stoddard/Guden) to adjourn at 5:55 pm. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk