

**PROPERTY AND INSURANCE COMMITTEE**  
**May 30, 2017**

The special joint meeting of the Property and Insurance Committee/Highway Committee was called to order by Chair Vicki Bernhagen on Tuesday, May 30, 2017 at 6:00 PM at the Highway Shop, 570 South St., Green Lake, WI 54941. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen (member of both P&I and Highway Committee)  
Patti Garro  
Bob Lyon  
Michael Starshak  
Absent: Richard Trochinski

Also Present: Highway Committee members – Paul Schwandt, Rich Slate, Dennis Mulder  
Liz Otto, County Clerk Scott Weir, Maintenance Supervisor  
Amy Brooks, Highway Commissioner Cathy Schmit, County Administrator  
Harley Reabe, County Board Chairman Tony Daley – Berlin Journal

**AGENDA**

*Motion/second (Starshak/Garro)* to approve the agenda. All ayes. Motion carried.

**TOUR AND INSPECT HIGHWAY DEPARTMENT BUILDINGS AND GROUNDS TO DETERMINE CURRENT AND FUTURE NEEDS INCLUDING:**

- Highway Shop I – 570 South St., Green Lake

Highway Commissioner Amy Brooks gave a tour of the highway building at Shop I. Maintenance Supervisor Scott Weir provided information on the HVAC and ventilation systems along with roof repairs. Highway Committee Chairman Paul Schwandt went through the points of his recent letter provided to P&I and asked questions related to that. Discussion held.

*Motion/second (Lyon/Garro)* to adjourn at 6:45 PM and reconvene at Highway Shop II, Manchester. All ayes. Motion carried.

*Motion/second (Starshak/Garro)* to reconvene at 7:12 PM at Highway Shop II, Manchester. All ayes. Motion carried.

- Highway Shop II – Hwy. 73, Manchester

Highway Commissioner Amy Brooks gave a tour of the highway building at Shop II. Maintenance Supervisor Scott Weir provided information on the HVAC and other building maintenance.

**COMMITTEE DISCUSSION**

**Future Meeting Date:** June 6, 2017 at 5:00 pm.

**Future Agenda items for action & discussion:**

**ADJOURNMENT**

*Motion/second (Starshak/Lyon)* to adjourn at 7:30 PM. All ayes. Motion carried.

Submitted by,

Elizabeth Otto  
County Clerk