

PROPERTY AND INSURANCE COMMITTEE
May 3, 2016

The meeting of the Property and Insurance Committee was called to order by County Clerk, Marge Bostelmann on Tuesday, May 3, 2016 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen
Richard Trochinski
Bob Lyon
Mike Starshak

Absent: Patti Garro

Also Present: Marge Bostelmann, County Clerk
Scott Weir, Maintenance
Linda Van Ness, HHS
Nav Ghimire, UWEX
Tony Daley, Berlin Journal

Dawn Klockow, Corporation Counsel
Sheriff Podoll
Amy Brooks, Highway
Harley Reabe, Board Chair
Lauree Renaud

AGENDA

Motion/second (Trochinski/Starshak) to approve the amended agenda. Motion carried.

ELECTION OF OFFICERS

Election of Chair

Bostelmann asked for nomination for Chair. Trochinski nominated Bernhagen

Motion/second(Starshak/Trochinski) to close nomination and cast a unanimous ballot for Bernhagen for Chair. Motion carried.

Bernhagen was seated as Chair.

Election of Vice-Chair

Bernhagen asked for nomination for Vice-Chair. Lyon nominated Garro

Motion/second(Starshak/Trochinski) to close nomination and cast a unanimous ballot for Garro for Vice-Chair. Motion carried.

MINUTES

Motion/second (Lyon/Starshak) to approve the minutes of April 5, 2016. Motion carried.

CORRESPONDENCE – None

PUBLIC COMMENT – None

IZAAK WALTON LEAGUE GIFT OF PROPERTY TO GREEN LAKE COUNTY

Corporation Counsel reported the League is working to provide the property free from a lease and other encroachments.

USE OF COUNTY PROPERTY

- Norton's Dry Dock Youth Angler Tournament

- Post 306 American Legion Dedication and Memorial Wall
- Catamaran Racing of Wisconsin – 4th Annual Regatta
- Dale Stephens – Princeton Public School

Motion/second(Lyon/Starshak) to approve the requests. Motion carried.

DISPOSAL OF COUNTY PROPERTY

UWEX kitchen stove and list of IT equipment. Discussion held.

Motion/second(Lyon/Starshak) to approve disposal of the UWEX kitchen stove. Motion carried.

Bill Hutchison will be asked to provide information the IT equipment list and how the equipment is disposed of.

PURCHASE REQUESTS

Sheriff’s Office:

2 Apple iPhones	US Cellular	\$0.01 each
4 Radar	Stalker Radar	\$2,450/each

Motion/second(Lyon/Trochinski) to approve the purchase requests from the Sheriff’s Office. Motion carried.

Highway Department:

Air conditioning equipment	Federated Auto Parts	\$4,187.10 – recommended
	Fleet Pride	\$4,774.37
	Humphrey’s	\$5,037.38
Power Seat added to Etnyre Spreader Aring Equipment Co.		\$3,000.00

Motion/second(Lyon/Starshak) to approve the purchase requested as recommended. Motion carried.

Maintenance

Crack Seal all drives and all parking areas at 571 County Road A		
	Precision Seal Coating Inc.	\$12,250.00
	Green Lake County highway	\$13,324.20
	Wolf River Seal Coating, Inc.	\$ 6,525.00

Motion/second(Starshak/Trochinski) to approve the bid from Wolf River Seal Coating. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented:

Purchasing:	\$75,727.44
Maintenance:	\$8,118.63
Radio Tower:	\$ 1,054.46
Parks:	\$4,537.61

Motion/second(Lyon/Trochinski) to approve the vouchers as presented. Motion carried.

RESOLUTIONS/ORDINANCES – None

GREEN LAKE MULTI USE TRAIL

The Contracts with DOT and DNR have been signed. Renaud explained the trail history and the land owner concerns along the trail and how they are being addressed.

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities – The report was reviewed.

PARKS & RECREATION

The Parks report was reviewed.

CLERKS REPORT

- Near Miss Reporting Policy
- Bloodborne Pathogen Policy
- Communication Policy

Bostelmann explained that these policies have been discussed and reviewed by the Loss Control Committee Discussion was held on the policies.

Motion/second(Trochinski/Lyon) to approve the Near Miss Reporting Policy and Communication Policy and the Bloodborne Pathogen Policies. Motion carried.

- Voice Mail upgrade: Bostelmann informed the Committee that the county voice mail system is being upgraded. It has not been upgraded since it was installed in 2006.

CLOSED SESSION:

Motion/second(Trochinski/Starshak) to move into closed session pursuant to Wis. Stat. section 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigations in which it is or is likely to become involved. The closed session is regarding a trespass to county land by adjacent land owner. Roll call vote, 4 ayes, 0 nays, 1 absent, (Garro). Motion carried.

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION:

Motion/second(Lyon/Starshak) to reconvene in open session. Roll call vote, 4 ayes, 0 nays 1 absent, (Garro). Motion carried.

The committee directed the Corporation Counsel to write a letter to the adjacent land owner and take action as appropriate.

COMMITTEE DISCUSSION

Future Meeting Date: Regular Meeting: June 7, 2016 at 5:00 pm.

Future Agenda items for action & discussion:

ADJOURNMENT

Motion/second(Trochinski/Garro) to adjourn at 5:38 pm. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk