

## PROPERTY AND INSURANCE COMMITTEE

May 2, 2017

The meeting of the Property and Insurance Committee was called to order by Chair Vicki Bernhagen, on Tuesday, May 2, 2017 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen  
Patti Garro  
Richard Trochinski  
Bob Lyon  
Michael Starshak

Also Present: Liz Otto, County Clerk  
Scott Weir, Maintenance Supervisor  
Amy Brooks, Highway Commissioner  
Harley Reabe, County Board Chairman  
Tony Daley – Berlin Journal  
Dawn Klockow, Corporation Counsel  
Mark Podoll, Sheriff  
Cathy Schmit, County Administrator  
Jason Jerome, HHS Director

### AGENDA

*Motion/second (Garro/Trochinski)* to approve the amended agenda. All ayes. Motion carried. Bernhagen stated that #16 (Green Lake Multi Use Trail) will be moved up to #8 after Public Comment.

### MINUTES

*Motion/second (Garro/Lyon)* to approve the minutes of April 4, 2017. All ayes. Motion carried.

### CORRESPONDENCE

Clerk Otto read a letter from Paul Schwandt, Supervisor #4 and Highway Committee Chair, stating his opinion on the highway building issues and possible solutions.

PUBLIC COMMENT – None

### GREEN LAKE MULTI USE TRAIL

Lauree Renaud of Green Lake Greenways gave the committee an update on the project. She also distributed a map to all committee members.

### IZAAK WALTON LEAGUE GIFT OF PROPERTY TO GREEN LAKE COUNTY

Corporation Counsel Dawn Klockow gave an update on the status of the easement and warranty deed. A resolution will be drawn up when all is completed.

### USE OF COUNTY PROPERTY

**Sunset Park – CRAW (Catamaran Racing Association of Wisconsin):** Requesting overnight parking for boats and trailers for a regatta on June 2–4, 2017.

**Highway Equipment – VFW Run for Sam:** Requesting the use of 9 highway signs and 12 cones for the VFW Run for Sam on July 8, 2017.

*Motion/second (Garro/Starshak)* to approve the use of County property requests as presented. All ayes. Motion carried.

**BUDGET ADJUSTMENTS**

- County Clerk – request to transfer \$300.00 in copier maintenance contracts to the Child Support budget to comply with reimbursement standards from the state.

*Motion/second (Starshak/Garro)* to approve County Clerk budget adjustment. All ayes. Motion carried.

- Highway – request to transfer \$5,200 from the Maintenance Department to Highway. Highway will now be responsible for building maintenance/repairs at both the Green Lake and Manchester shops. Journal entries will be done for expenditures to date.

*Motion/second (Trochinski/Garro)* to approve Highway budget adjustment. All ayes. Motion carried.

**PURCHASE REQUESTS**

**HHS:**

Cell phone purchases and upgrades

- Cell phones and upgrades requested for Aging, Behavioral Health, Children & Families, ESU/Child Support, Fox River Industries, and Public Health. Discussion held. HHS Director Jason Jerome explained the need for each phone.

*Motion/second (Garro/Starshak)* to approve the purchase of all cell phones at .01/each as requested in HHS. All ayes. Motion carried.

**Sheriff's Office:**

2017 Ford Police Interceptor Utility AWD

- Ewald's (sole vendor) - \$28,032.00

*Motion/second (Starshak/Garro)* to approve the purchase of 2017 Ford Police Interceptor Utility AWD from Ewald's. All ayes. Motion carried.

**Highway:**

61" Deck Zero Turn Mower

- Ballweg Implement \$6,733.00 (recommended)
- Powersports \$8,138.00
- Powersports \$7,348.00
- Integrity Lawn \$7,600.00

Discussion held.

*Motion/second (Garro/Trochinski)* to approve the purchase of 61" Deck Zero Turn Mower. All ayes. Motion carried.

**MAINTENANCE:**

Truck and Car Lift

- Northern Tool & Equipment \$2,499.00 (recommended)
- Best Buy Automotive Equipment \$2,499.00
- Equipment Tool \$2,499.00

Discussion held.

*Motion/second (Trochinski/Garro)* to approve the purchase of truck and car lift from Northern Tool & Equipment. All ayes. Motion carried.

**IT ITEMS FOR DISPOSAL:**

Discussion held. Committee requested that a history be given for the disposal of equipment in the future and also that someone from IT be present to answer questions.

*Motion/second (Garro/Trochinski)* to approve the disposal of all equipment per IT request. All ayes. Motion carried.

**RESOLUTIONS/ORDINANCES** - None

**HIGHWAY OFFICE RELOCATION**

Highway Commissioner Amy Brooks distributed a list of eleven possible options. Discussion held. Bernhagen suggested that Maintenance Supervisor Scott Weir do an assessment of the buildings. A joint meeting will be held with the P&I and Highway Committees to tour the buildings at the end of the month.

**WEST WING ACCESS THROUGH SECURITY**

County Board Chair Harley Reabe stated that he and County Administrator Cathy Schmit will be meeting with Potter Lawson on May 16 to get ideas for added security in the West Wing. Potter Lawson is the firm that designed the Government Center.

**LIGHTING AT ZOBEL PARK UPDATE**

Scott Weir gave an update on the costs of electrical service and options at Zobel Park. No action taken.

**MAINTENANCE REPORT**

The Report was submitted to the Committee.

- Monthly activities – The report was reviewed.

**PARKS & RECREATION REPORT**

- The report was reviewed.

**CLERKS REPORT** – None

**COMMITTEE DISCUSSION**

**Future Meeting Date:** June 6, 2017 at 5:00 pm.

**Future Agenda items for action & discussion:**

**ADJOURNMENT**

Chair Bernhagen adjourned the meeting at 5:54 PM.

Submitted by,

Elizabeth Otto

DRAFT