



Serving Adams, Green Lake, Marquette & Waushara Counties  
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ADRC Governing Board Minutes  
May 12, 2016

- I. Certification of Open Meeting Law
- II. Pledge of Allegiance
- III. Call to Order – Chairman Warren Brewer called the meeting to order at 1:00pm.
- IV. Introduction of New Members, if applicable.

V. Roll Call/Mileage –

Adams:

Green Lake:

Marquette:

Waushara:

John Gende  
Suzi Giesen  
Joy Waterbury

Jan Banicki  
Dave Benson  
Mike Raddatz

Warren Brewer  
Bernadette Krentz

**Absent:** Rocky Gilner & Linda Manske  
**Guest(s):** Mandy Stanley & Kate Surprise  
**ADRC Staff:** Jennifer Dille & Kim Rachel

- VI. Adoption of the Agenda: *Motion was made to adopt the agenda by Mike Raddatz, seconded by Dave Benson. Motion carried.*
- VII. Approval of Minutes of the Previous Meeting: *Motion by Bernadette Krentz to approve the minutes of February 11, 2016, seconded by Dave Benson. Motion carried.*
- VIII. Public Comment (3 minutes/person, maximum of 15 minutes): None.
- IX. REPORTS:

Before the Staff Updates, Warren Brewer welcomed Mike Raddatz and John Gende to the Board. In addition, he thanked Dave Benson and Joy Waterbury for visiting the 4 ADRC locations and evaluating each site for the State's contract compliance tool requirement.

A. ADRC Local Activities (Jennifer Dille):

- 1. **Staffing Updates:** Jennifer informed the Board that Lisa Zimmerman has started as a Resource Specialist in Green Lake and now all four of the ADRC's are fully staffed. Jennifer mentioned that Adams County did a recent Memory Screen Clinic on 13 people. Jennifer gave an example as to why these clinics are necessary. Crystal Homes screened 7 people; 3 of which she referred to their doctor for memory issues.
- 2. **2015 Year-End Report:** Jennifer distributed several handouts. The Board reviewed graph's showing the economic impact of service between all four counties, total clients served, number of contacts per month, call times, the types of services that were given, and the groups the ADRC targets based on a client's characteristics/disabilities. The Board also

reviewed cost comparisons between all four counties during 2014 and 2015. In addition, the Board reviewed final expenditures for 2015.

***Motion by Jan Banciki to approve the 2015 Budget as presented, seconded by Dave Benson. Motion carried.***

**B. State Activity (Jennifer Dille):**

**1. ADRC Directors Meeting Updates:** Jennifer reported the discussion and possible changes to the 2017 contract. Minimal changes are being requested due to the many changes that were made in 2016. One change in particular, they discussed taking the waiver for education out of the contract. Having a bachelor's degree is no longer required to become a screener. Jennifer also mentioned that the state fiscal person, Julie Schroeder, has resigned. In addition, state offices such as the Office on Aging and the Office for Resource Center Development will move to the Division of Public Health. This change should have no overall impact on ADRC operations.

**2. 2016 ADRC Contract Compliance Tool Update:** Jennifer reported after Warren, Joy, Dave and she evaluated all four counties, the plan was sent to the state. The plan has since been received back from the state with the following changes requested, however, no decisions have been, or will, be made without something further in writing from the state. In Marquette county, there is no distinct waiting area. In Green Lake county, there cannot be any metal detectors in the ADRC. After some consideration, either a new entrance would need to be put in or the ADRC would need to move out of its current location. In Adams county the bathrooms are the biggest issue. A door may be able to be moved back but would have to be rewired. And, in Waushara county, along with the other counties, the signage needs to be changed. No decisions have been finalized.

**3. DHS Governing Board Report and Input Opportunities:** Jennifer reported the possibility of eliminating ADRC Governing Boards. Jennifer distributed a copy of an email and encouraged the Board to call in (or write) to participate in a study that is due July 1, 2016 and give their opinion as to why ADRC's should exist.

X. **OLD BUSINESS:** None.

XI. **NEW BUSINESS:** None.

XII. **OTHER:** None.

XIII. **MEETING DATE & LOCATION/SUGGESTIONS FOR FUTURE AGENDA ITEMS:** The next meeting will be on August 11, 2016 in Montello at 1:00pm.

XIV. **ADJORNMENT:** *Motion to adjourn the meeting at 1:45pm was made by Jan Banicki, seconded by Mike Raddatz, and the motion carried.*

Respectfully Submitted

Kim Rachel, ADRC Resource Assistant