

**PROPERTY AND INSURANCE COMMITTEE**

**March 7, 2017**

The meeting of the Property and Insurance Committee was called to order by Vice-Chair, Patti Garro, on Tuesday, March 7, 2017 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Patti Garro Absent: Vicki Bernhagen  
Richard Trochinski Michael Starshak  
Bob Lyon

Also Present: Samantha Stobbe, Deputy County Clerk Dawn Klockow, Corporation Counsel  
Scott Weir, Maintenance Supervisor Mark Podoll, Sheriff  
Amy Brooks, Highway Commissioner Cathy Schmit, County Administrator  
Harley Reabe, County Board Chairman

**AGENDA**

*Motion/second (Trochinski / Lyon)* to approve the agenda. Motion carried.

**MINUTES**

*Motion/second (Lyon/Trochinski)* to approve the minutes of February 7 and February 10, 2017. Motion carried.

**CORRESPONDENCE** – None

**PUBLIC COMMENT** – None

**IZAAK WALTON LEAGUE GIFT OF PROPERTY TO GREEN LAKE COUNTY**- The change in the easement, which will eliminate the current lease, needs to be filed with the Register of Deeds. The easement has not been filed with the Register of Deeds as of today.

**USE OF COUNTY PROPERTY**

**Highway Shop 1: Bus Trip**

*Motion/second(Lyon/Trochinski)* to approve the use of the Highway grounds. Motion carried.

**Dodge Memorial Park: Senior Picnic**

Discussion Held.

*Motion/second(Lyon/Trochinski)* to approve the use of Dodge Memorial Park. Motion carried.

**PURCHASE REQUESTS**

**Highway:**

Hotbox

- Sherwin Industries \$57,178.00 for two —Recommended
- Midwest Paving Inc. \$56,724.00 for two

*Motion/second (Lyon/Trochinski)* to approve the purchase of the hotboxes for Highway from Sherwin

Industries. Motion carried.

**IT:**

Lenovo T560 Laptop for County Administrator

- Lenovo \$1,702.59
- SHI \$1,708.28

*Motion/second (Trochinski/Lyon)* to approve the purchase of Lenovo T560 Laptop for the County Administrator from Lenovo. Motion carried.

County Law Case Management Software for Corporation Counsel

- Cycom Data Systems \$3,930.00—Sole Provider

*Motion/second (Trochinski/Lyon)* to approve the purchase of County Law Case Management Software through Cycom Data Systems for the Corporation Counsel. Motion carried.

**RESOLUTIONS/ORDINANCES** – None

**COMMITTED/CARRYOVER FUNDS** – Approved Amounts as presented for Maintenance, County Clerk and Sheriff’s Office.

**GREEN LAKE MULTI USE TRAIL** – Finished amendment to contract with MSA. County Administrator signed the amendment and Corporation Counsel faxed it off today. Waiting for the next step.

**JUSTICE CENTER CLIMATE CONTROL** – Discussion Held.

*Motion/second (Lyon/Trochinski)* to allow the County Administrator and Maintenance Supervisor to make decisions regarding climate control in the building without approval from committee. Motion carried.

**MAINTENANCE REPORT**

The Report was submitted to the Committee.

- Monthly activities – The report was reviewed.

The Maintenance Annual Report was reviewed. Discussion held.

**PARKS & RECREATION REPORT**

The Parks/Boat Launch list of projects for 2017 was reviewed.

**CLERKS REPORT** –

- Snowmobile grant money for the two bridges has been received in the amount of \$48,275.00 and the project is complete.
- Aegis Corporation sent a letter stating that we will be receiving a premium refund in the amount of \$2,027.00 as a result of an overpayment for the Workman’s Compensation policy.

**COMMITTEE DISCUSSION**

**Future Meeting Date:** April 4, 2017 at 5:00 pm.

**Future Agenda items for action & discussion:** Lighting at Zobel Park

**ADJOURNMENT**

Garro adjourned the meeting at 5:21PM.

Submitted by,

Samantha Stobbe  
Deputy County Clerk