

PROPERTY AND INSURANCE COMMITTEE

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, March 5, 2013 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom
Mike Stoddard
Joanne Guden
Dave Richter
Don Peters

Also Present:

Marge Bostelmann, County Clerk
Scott Weir, Maintenance
LeRoy Dissing, HHS Director
Phil Robinson, HHS Deputy Director
Bob Schneider

Dan Hurst, Corporation Counsel
Jack Meyers, Board Chair
Sue Wendt, Supervisor
Sheriff Mark Podoll
Tony Daley, Newspaper

The pledge of allegiance was recited

AGENDA

Motion/second (Richter/Stoddard) to approve the agenda. Motion carried.

MINUTES

Motion/second (Guden/Richter) to approve the minutes of February 5 as presented and February 11, 2013 correcting time started at 3:00. Motion carried.

CORRESPONDENCE

Letter from Sheriff Podoll advising the Committee of the Fitness Center located in the Sheriff's office.

PUBLIC COMMENT - None

APPEARANCES - None

USE OF COUNTY PROPERTY

- Use of County Fairgrounds and forklift on August 9, 2013 for the LCC Clean Sweep
- Use of Fourth of County Fairgrounds on July 4th, 2013 for the Fourth of July Parade – Green Lake Chamber
- Use of County Fairgrounds on September 28-29th, 2013 for the Harvest Fest Parade and Car Show – Green Lake Chamber
- Use of County Fairgrounds and Old HHS Building for a Jazz & Wine Festival that will be held at Tuscumbia Golf Course on August 28 – September 2 for parking – Bob Schneider

Motion/second (Richter/Guden) to approve the requests for pending the Highway Committee giving approval for the use of the Highway Grounds and Bostelmann looking into possible liability if cars are parked on County property. Motion carried.

ALTERNATE USE OF OLD HHS BUILDING – RESALE STORE

Robinson presented four proposals for architects: Thomas Design, Inc.; Martenson & Eisele, Inc.; Chet Wesenberg Architect, LLC; and Omni Associates, Inc. Discussion was held on when the business plan projects the business will break even and no longer be supported by the County tax dollars and concerns if this should be a private or public enterprises. A resolution will be drafted with cost of up to \$25,000 for architectural services and sent to the County Board.

Motion/second (Guden/Richter) for Bostelmann to draft the resolution with Dan Hurst and send on to the County Board. 4 ayes and 1 nay (Peters)

PURCHASE REQUESTS:

Sheriff’s Office:

Trunk Organizer	Havey	\$2,795.00 – recommended
	Truck Vault	\$2,995.00

Maintenance/Parks:

1 – 50 foot boat launch pier for Sunset Park		
	Port A Pier	\$15,638.53

Motion/Second (Stoddard/Richter) to approve the purchases as recommended by the Governing Committees. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented:

Maintenance – \$4,931.87	Purchasing – \$9,102.33
Parks – \$1,290.00	Radio Tower – \$34,116.00

Motion/second (Stoddard/Guden) to approve the vouchers as presented. Motion carried.

RESOLUTIONS/ORDINANCES – None

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities – The report was sent to the Committee and discussion was held.

Discussion was held related to changing the door hardware and doors at the Highway shops. Part of the problem is related to salt brine in the building. Changes are being addressed. Weir will get additional bids for changing the locks and hardware.

Discussion was held on the new person hired for the Maintenance Department. He will be asked to come to the meeting and meet the committee next month.

PARKS & RECREATION

Discussion on where the new pier is to be installed this spring. The final grant payment was sent to the County for the Mascoutin Reroute.

CLERKS REPORT

Bostelmann stated that she has asked the DNR to provide a letter stating that the Mascoutin Trail is complete and that the fencing/canopy is not required.

COMMITTEE DISCUSSION

Future Meeting Date: Regular Meeting April 2, 2013 at 4:30 pm.

Future Agenda items for action & discussion: Alternate use of HHS building, bids on door hardware and door replacement.

ADJOURNMENT

Motion/second (Stoddard/Guden) to adjourn at 5:30 pm. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk