

FINANCE COMMITTEE

March 27, 2014

The meeting of the Finance Committee was called to order by Chair Deb Schubert at 4:30 PM on Thursday, March 27, 2014, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Deb Schubert
Margaret Whirry
Jack Meyers
Joanne Guden
Harley Reabe

Absent: Joanne Guden

Also Present:

Marge Bostelmann, County Clerk
Betsy Amend, Treasurer
LeRoy Dissing, HHS Director
Amy Brooks, Highway Commissioner
Tony Daley, Berlin Journal

Dan Sondalle, Corporation Counsel
Sheriff Podoll
Phil Robinson, HHS Deputy Director

AGENDA

Motion/second (Whirry/Reabe) to approve the amended agenda. Motion carried.

MINUTES

Motion/second (Whirry/Reabe) to approve the minutes February 27, 2014 correcting a date from 2013 to 2014. Motion carried.

PUBLIC COMMENTS

Susan Anderson, W2086 County Road IO, Town of Mackford: Ms. Anderson spoke in favor of keeping the County funding for libraries at 100%. She explained the importance of the library system to her family and other county residents of all ages. She emphasized the importance of internet access and that libraries are a safe place for children to go.

CORRESPONDENCE – None

OPEN TAX DEED BIDS

Bid received for the County C Property from Phillip and Susan Kasuboski in the amount of \$20,557.28. Cashier's check for \$4,111.46 was included.

Motion/second(Reabe/Whirry) to approve bid from Phillip and Susan Kasuboski for \$20,557.28. Motion carried.

APPEARANCES – None

RESOLUTION/ORDINANCES – None

TREASURER'S MONTHLY REPORT

Amend reported that the sales tax to be deposited on April 1st will be \$73,173.51. She has been working on the bond payment schedule, CD's and investments to pay off the current debt and the new bond issue.

Motion/second (Harley/Meyers) to accept the Treasurer's Report. Motion carried.

LIBRARY SUPPORT BY NEIGHBORING COUNTIES

Bostelmann sent information to the Committee regarding the neighboring county's level of support for county libraries.

Library support:

Fond du Lac 100%

Marquette 100%

Winnebago 100%

Waushara 100%

Columbia 79% in 2014

Dodge 70% but they have a minimum rate which is set by the Library Planning Committee which was \$2.32 per unit cost last year.

REQUEST FUNDING FROM CONTINGENCY FOR PERFORMANCE MANAGEMENT PLAN

Bostelmann explained how a performance management plan would support the merit pay concept adopted with the wage study. She explained the need for outside consulting to provide a fair and consistent plan that would be accepted and used by County management and employees. The Personnel Committee is requesting \$15,000 from the contingency fund to use to hire a consultant and develop a plan. Dissing, Podoll and Brooks provided input regarding a performance management plan and the information they have received from talking with two consultants.

Motion/second(Meyers/ Reabe) to approve \$15,000 from contingency for consulting services to develop a performance management plan. Motion carried.

BUDGET ADJUSTMENTS

Sheriff's Office:

Establish CTU Revenue Account for donations toward the CTU/SWAT program.

Motion/second(Reabe/Whirry) to approve creating the revenue account for CTU. Motion carried.

UWEX sent a letter providing the breakdown for the 2014 committed funds. Discussion was held regarding the account balances being requested to be carried over and the use of the funds to purchase a divider curtain for the training room.

Motion/second(Meyers/Reabe) to approve the carryover of the 2013 fund balances for the divider curtain for 2014 committed fund only. Motion carried.

BUDGET REVIEW

Whirry questioned why deposits were made into two expense accounts. Bostelmann will look into this and report back to the committee next month.

One revenue account has funds removed and Bostelmann will investigate that also.

SUPERVISOR'S MONTHLY CLAIMS

Supervisors' claims were presented in the amount of \$4,729.62.

Motion/second (Reabe/Whirry) to approve the supervisor's claims. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented for Finance in the amount of \$56,576.29 and IT in the amount of \$14,930.89.

Motion/second (Meyers/Whirry) to approve and the vouchers for Finance and IT as presented. Motion carried.

CLERK'S REPORT

The Clerk's Report was discussed under specific agenda items.

Bostelmann reported that the auditors will be here starting Monday, March 31st.

COMMITTEE DISCUSSION

Schubert thanked Whirry for her service on the County Board and Finance Committee. Committee members agreed Whirry will be missed.

- **Future meeting dates:** April 24, 2014 at 4:30 pm.
- **Future Agenda:** UWEX Committee to discuss Library Funding

ADJOURNMENT

Motion/second (Reabe/Meyers) to adjourn at 5:15 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk