

PERSONNEL COMMITTEE MEETING

March 20, 2014

The meeting of the Personnel Committee was called to order by Chair Joanne Guden at 5:00 PM on Thursday, March 20, 2014 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Joanne Guden
Maureen Schweder
Richard Trochinski
Sue Wendt
Paul Schwandt

Also Present: Marge Bostelmann, County Clerk
LeRoy Dissing, HHS Director
Mark Putzke, Sheriff's office
Dan Sondalle, Corporation Counsel
Phil Robinson, HHS Deputy Director
Sheriff Podoll

AGENDA

Motion/second (Trochinski/Schwandt) to approve the amended agenda. Motion carried.

MINUTES

Motion/second (Schweder/Schwandt) to approve the minutes February 20, 2014. Motion carried.

CORRESPONDENCE – None

APPEARANCE – None

JOB DESCRIPTIONS

FILL VACANT POSITION

(2) Summer Program Aide Positions

Dissing explained the need for 2 Fox River Industries summer positions. The job description has minimal changes relating to spelling and punctuations. One position is funded by the FRI/HHS budget and the second one will be filled with full funding from the Wisconsin Division of Vocational Rehabilitation. Because of the need at FRI this summer, the Board is requesting approval of two positions.

Motion/second(Wendt/Trochinski) to approve filling the position. Motion carried.

VOLUNTARY UNPAID LEAVE – None

RESOLUTIONS/ORDINANCES – None

MONTHLY VOUCHERS

Vouchers were presented in the amount of \$472.00.

Motion/second(Wendt/Trochinski) to approve the vouchers. Motion carried.

CLERKS REPORT

Discussion related to pay for performance process:

Bostelmann explained that Dissing, Brooks, Podoll and she have had phone conferences with two vendors

regarding a Performance Management plan: Diane Chamness of Chamness Group and Ben Fauske of RISE Leadership, LLC. Bostelmann presented information on both providers. She stated that about \$15,000 would be needed in 2014 for the plan. The program may take between 6 months to a year to complete depending on the scope of the plan. A resolution can be drafted to be approved by the County board to appropriate funding for the plan.

Motion/second(Wendt/Trochinski) to send a resolution to County Board regarding the developing a Performance Management plan and request \$15,000 from the contingency fund for the plan. Motion carried.

Bostelmann will present the resolution and request to the Finance Committee at their next meeting.

AFSCME Professional Union

Bostelmann reported that the AFSCME Profession Union withdrew their petition for recertification.

COMMITTEE DISCUSSION

Guden thanked the Committee and department heads for all the work and cooperation over the last year. This will be the last meeting before the new Board is seated and new committees are established.

- Future meeting date: Tuesday, April 22, 2014
- Future Agenda items for action & discussion:

ADJOURNMENT

Motion/second (Schwandt/Trochinski) to adjourn at 5:35pm. Motion carried.

Submitted by,

Marge Bostelmann,
County Clerk