



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

March 12, 2014

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom 4:30 PM on March 12, 2014 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom, Chairman
Debra Schubert, Vice-Chairman
Sue Wendt
Michael Starshak

Others Present:

Sheriff Mark Podoll
Lori Evans, Admin. Asst. Sheriff
Dan Sondalle, Corporation Counsel
Judge Slate
Kyle Sargent, DA

Mark Putzke, Chief Deputy
Sue Krueger, Clerk of Circuit Court
Tami Eisenga – Register in Probate
Darlene Strey - Coroner

AGENDA

Motion/Second (Wendt/Schubert) to approve the agenda. All Ayes. Motion carried.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

MINUTES

Minutes from the February 12, 2014 Judicial and Law Enforcement Committee meetings were included in the packet. *Motion/Second (Starshak/Wendt)* to approve the minutes as presented. All Ayes. Motion carried.

PUBLIC COMMENTS

None

APPEARANCES

None

APPEARANCES – PUBLIC COLLECTIONS

None

CORRESPONDENCE

Enforcement Patrol Audit Report for the 2013 Boating Patrol was in the packet. They complimented us that the audit was very well put together. Bev Zick does this paperwork for the Department and was commended for the great job she does. The costs were actually increased as they used mileage costs for the Florida trip to pick up the boat rather than gas costs. It is anticipated that we will get approximately \$15,000 in reimbursement for the 2013 patrol. The Committee requested that we advise the media of this as it would be good information for the public to be aware of.

DRUG COURT

The Judge has been talking with Lt. Gerth about using the same oversight Board for the Drug Court as for the Recidivism Reduction Program. Note: This would work well as the same entities (Mental Health, Human Services, the Corrections Facility and Sheriff's Office members, Probation and Parole as well as Recidivism reduction team members) are all on that board.

PURCHASE REQUESTS

The Sheriff's Office had two purchase requests that were mailed to the Committee members.

Regular rotation replacement of a squad – a Dodge Charger. Ewald's sole vendor – State Bid for \$25,165.00. Account number 14-101-09-52150-999-003. Purchase from Ewald's.

Regular rotation replacement of a squad – a Ford Utility Police Interceptor. Ewald's sole vendor – State Bid for \$25,539.00. Account number 14-101-09-52150-999-003. Purchase from Ewald's.

The Sheriff explained to the Committee that when he solicited the bids he was informed that the Police Interceptor had to be ordered by March 14 or the order could not be placed for this year's model. The very same model for next year will cost \$400 more. *Motion/Second (Schubert/Wendt)* to approve the purchases as presented and that the Sheriff should order the Police Interceptor before March 14, 2014 and then take the purchase request to P&I for approval on April 1, 2014, in order to save the \$400.00. All Ayes. Motion carried.

RESOLUTIONS AND ORDINANCES

None

VOLUNTARY UNPAID LEAVE REQUESTS

None

DEPARTMENT COMMENTS

The Sheriff stated that at the end of February we had one Corrections Officer and two Master Control Aides graduate from Jail School. Our students were praised highly by the instructors; special acknowledgement was given to Tawnii Thompson for her knowledge and skills. Corrections Administrator De Anna Lueptow was the first Jail Administrator to speak at the graduation ceremonies. She did a great job not only in representing Green Lake County, but in her comments and motivation to the students regarding the Corrections field in general.

We have two security officers going to Court Security at Fox Valley Tech next month. Recently there have been a lot of Counties showing interest in Courthouse Security. When touring our facility they have been very impressed as to our Security operations.

Recently we had three officers attend Drug Interdiction training in Wisconsin Rapids. They brought lots of information back to assist us in the war against drugs.

Recently four of our SWAT Team members went to a banquet in Waukesha to be honored as one of four teams in the state of Wisconsin to be awarded SWAT Team of the Year. This was awarded for the significant role they played in the Waushara County incident last year.

The Sheriff stated that Chief Deputy Putzke was unavailable to attend the meeting as he was conducting employment interviews.

Coroner Strey reported that everything was going well in her office.

Sue Krueger, Clerk of Courts, inquired about final interviews in the hiring process. Though County Personnel Policy and Procedure does not require final interviews be done before the governing committee, the Judicial/Law Enforcement requests that they be included in the interview of the final applicants. Sue stated that she will have some applicants to interview next month. The Sheriff indicated that he too will have candidates to be interviewed next month.

The Judge explained his ongoing issues of attempting to get a repair person for audio/video in the Courtrooms. Clerk Bostelmann is working with him on this.

TRAINING

Coroner Strey requested approval for herself and Bill Smith to attend an educational Seminar in Wausau on April 7-9. She has funds in the budget to cover the costs. *Motion/Second (Schubert/Starshak)* to approve the training for the Coroner’s Office. All Ayes. Motion carried.

BUDGET ADJUSTMENTS

Motion/Second (Wendt/Schubert) to approve the Sheriff’s Office request to establish a revenue account for CTU/SWAT donations and send it on to Finance. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

Motion/Second (Wendt/Schubert) to approve the monthly Sheriff’s Office Reports. All Ayes. Motion carried.

MONTHLY EXPENSE AND REVENUE REPORTS

Motion/Second (Starshak/Wendt) to approve the monthly Expense and Revenue Reports. All Ayes. Motion carried.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated March 12, 2014 for the following offices in the following amounts:

Child Support:	\$	1,037.15
Clerk of Circuit Court:	\$	9,201.69
Coroner:	\$	4,670.98
District Attorney:	\$	3,625.45
Emergency Management	\$	0
Judge-Circuit Court:	\$	4,065.80
Sheriff’s Office:	\$	53,803.36

Motion/Second (Schubert/Wendt) to approve all of the above claims. All Ayes, Motion carried.

The committee reviewed and signed the monthly claim for the payment dated March 12, 2014 for the following office in the following amount:

Clerk of Courts:	\$	50.00	(For Sue Wendt)
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Motion/Second (Schubert/Starshak) to approve all the above claims. Three Ayes, Wendt-Abstained. Motion carried.

CLOSED SESSION

Motion/second (Schubert/Starshak) to move into closed session per ss. 19.85(1); (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons. This closed session relates to discussion of employment issues. Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. All Ayes. No Nays. Motion carried. Moved into closed session at 4:57 p.m.

RECONVENE INTO OPEN SESSION

Motion/second (Schubert/Wendt) to move into open session Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. All Ayes. No Nays. Motion carried. Moved into open session at 5:01 p.m.

ANNOUNCE FINDINGS OF CLOSED SESSION

Personnel issues were discussed. No action was taken.

POLICIES AND PROCEDURES

None. The Committee requested that since there will be a number of interviews at the April meeting, that Policies and Procedures not be reviewed at the April meeting.

COMMITTEE DISCUSSION

Agenda items for the next meeting should include interviews. It was noted that due to the meeting being so short, it was known that meals would not arrive in time for the Jud/Law meeting so the Sheriff is working on providing meals to the full County Board at the April meeting.

NEXT MEETING DATE

Next regular meeting set for April 9, 2014 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake. Lori Evans will not be able to attend that meeting. Sara Radloff will be taking minutes.

ADJOURN

Motion/Second (Schubert/Starshak) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:04 p.m.
Respectfully submitted,
Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff