

PROPERTY AND INSURANCE COMMITTEE
June 5, 2012

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, June 5, 2012 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom
Mike Stoddard
Joanne Guden
Don Peters
Dave Richter

Also Present:

Marge Bostelmann, County Clerk
Scott Weir, Maintenance Supervisor
Jack Meyers, Board Chair
Sue Wendt, Supervisor
LeRoy Dissing, HHS
Dick Severson
Tony Daley, Berlin Journal

Dan Sondalle, Interim Corporation Counsel
Sheriff Mark Podoll
Jim Hebbe, Land Conservation
Lori Evans, Sheriff's Office
Chuck Buss, Highway
Lee Garro

AGENDA

Motion/second (Stoddard/Richter) to approve the amended agenda. Motion carried.

MINUTES

Motion/second (Guden/Peters) to approve the minutes of May 1, 2012 correcting that the trees were donated by Walter **Walker**. Motion carried.

CORRESPONDENCE

Letter from Joan Kush regarding the no parking signs at Margaret Dodge Memorial park.

Letter from the Payne Family on how nice Spring Lake County Park is and requesting sand for the beach area.

PUBLIC COMMENT – (3 minute limit)

APPEARANCES

Lee Garro appeared to request approval to rent at the Gold Street building. He still wants to purchase the HHS building, but needs a place to rent for the time being. All service work is done in Princeton. Bostelmann stated that several appraisal companies were contacted regarding the HHS building and the only proposal was an appraisal for \$2300. Discussion was held.

Motion/Second (Peters/Richter) to authorize up to \$2,000 for an appraisal on the HHS property. Motion carried.

Discussion was held on a month-to-month lease for Garro to rent two downstairs offices in the Gold Street building. The amount of rent was discussed.

Motion/Second (Richter/Peters) to approve a month-to-month lease for \$250/month. Motion carried.

USE OF COUNTY PROPERTY

- Fence around Dog Agility Course – Green Lake 4H.

Bostelmann provided minutes from May 2009 where the Committee approved a fence around the dog agility course. At that time 4H was not able to raise the funds for the fence. They now have had the money donated. Dick Severson explained why they did not have enough money for the fenced and why the fence is needed. Peters stated that since this was approved and nothing has changed in the set-up it should be approved. The committee has no objections to the original approval. Severson will go to the Highway Committee and explain this to them.

HIGHWAY K&O WATER MONITORING STATIONS – LAND CONSERVATION

Jim Hebbe explained that the Land Conservation department is working cooperatively with the Green Lake Sanitary District to monitor water quality coming into Green Lake. He explained that one of the stations from White Creek is being moved to Highway K. Bostelmann presented an agreement between the GLSD and the County which was approved by Sondalle. A resolution will be sent to the County Board from P&I and Highway.

Motion/Second (Guden/Richter) to approve the agreement and resolution for the monitoring stations and send on to the Highway Committee for approval. Motion carried.

RECIDIVISM REDUCTION PROGRAM GARDEN PLOT

Lori Evans appeared to explain that a grant was received for a garden plot for the recidivism program. The program will teach inmates how to garden and grow vegetables. Six to eight 4 x 8 raised plots will be constructed. Evans has been working with Weir on where to put the gardens plots. The plots will be constructed on the west side of the building. Weir explained that a water line can be connected to a water outlet in the area. Discussion was held on cost to the county and county employee time. Evans explained that all costs will be funded by the grant, including removal if needed.

Motion/Second (Richter/Guden) to approve the plots paid by the grant for the recidivism grant. Motion carried.

RESOLUTIONS/ORDINANCES

Res 11-2012 Relating to Water Monitoring Stations on Highway K and Highway O in Green Lake County. Approved under Highway K&O Water Monitoring Stations above.

PURCHASE REQUESTS:

Sheriff's Office

Irrigation System for garden plot grant:	Kinas Excavating	\$3,550
	Egbert	\$5,800
	Thoma	\$3,180 – recommended

Maintenance

Husqvarna HD800HW 6.9hp/22 push mower with auto walk:		
	Modern Rentals, Ripon	\$356.96 – recommended
	Fasco, Oshkosh	\$417.77
	Bob's Engines, FdL	\$419.95
	Dave's Silica, FdL	\$419.99 Motion/Second

(*Guden/Stoddard*) to approve the purchase of the lawn mower and the irrigation costs from the lowest bidder as recommended. Motion carried.

HHS

Playground equipment (Family Support Program)

Toys R Us	\$849.99 – recommended
Overstock.com	\$1102.04
Overstock.com	\$1199.00

Motion/Second (Guden/Stoddard) to approve the playground equipment with HHS board approval. Motion carried.

DISPOSAL OF IT EQUIPMENT

The list from IT was presented. Discussion was held on where the equipment goes and what is done with it. This will be tabled until next month when someone from IT can attend.

MONTHLY VOUCHERS

Vouchers were presented:

Maintenance – \$10,739.71

Parks – \$2,299.87

Purchasing – \$29,111.22

Motion/second (Richter/Stoddard) to approve the vouchers as presented. Motion carried.

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities – The report was sent to the Committee.

Weir told the Committee that Chairman Meyers requested that a POW/MIA flag be flown below the US flag at the Government Center.

Motion/Second (Peters/Richter) to approve flying a POW/MIA flag 24/7/365 below the U.S. Flag at the Government Center. Motion carried.

Peters will donate the flag.

Courtroom 2 has an electrical lift and the drive needs replacing. The cost is \$1114.

Motion/Second (Guden/Richter) to replace the drive on the electrical lift. Motion carried.

PARKS & RECREATION

Request for sand at Kingston Spring Lake Park. Weir put 2 yards of sand there last week and will put more sand in a few weeks.

Parking at Dodge Memorial park. Weir explained that the Maintenance crew roped off the grass area. The piers are there, they are 40 feet long and it is not easy to haul and they will work on them there. Weir showed aerial pictures of the area showing that the grass area is not big enough for 10 spaces. He indicated where they have mowed areas along the road for additional parking on hard ground which allows 9 spots. He explained that maintenance parks their truck; trailer there so they do not take up parking spaces.

Mr. Kush stated that he has been parking on the grass for years and it is a convenience to other boaters with kids because it opens up spots in the lot closer to the docks and keeps them from having to park out by the road. Discussion was held. Ropes will be moved back to where the ground gets soft.

Weir reported that a boat lift was left in the parking lot at Margaret Dodge memorial Park. It has been there for several days. The Committee instructed Weir to remove it as soon as possible.

LOSS CONTROL

AED – Bostelmann explained the AED

Costs will be researched along with the number location they should be placed and response time for EMTs. This will be budgeted for in 2013.

CLERKS REPORT

Green Lake County Park & Recreation Fund: Bostelmann explained that the County has a Parks and Recreational Fund under the Green Lake/Ripon Community foundation. She explained that the fund is designated for the Zobel Park project. She explained that this fund status can be changed to an “acorn” fund that with donation could grow to help make the parks sustainable without tax dollars. Bostelmann will look into this and see how to move forward.

CLOSED SESSION

Motion/Second(Guden/Richter) to move into closed session per ss. 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – Affeldt vs. Green Lake County case 08-CV-92. Roll call vote 5 ayes, 0 nays. Motion carried.

RESUME OPEN SESSION

Motion/second (Guden Stoddard) to resume open session. Roll call vote, 5 ayes, 0 nays. Motion carried.

ANNOUNCE FINDINGS OF CLOSED SESSION

Sondalle updated the Committee on the Affeldt vs Green Lake County case.

COMMITTEE DISCUSSION

Future Meeting Date: July 3, 2012 at 4:30 pm.

Future Agenda items for action & discussion: Real estate owned by the county for sale or lease. Disposal of IT equipment.

ADJOURNMENT

Motion/second (Stoddard/Richter) to adjourn at 5:55 p.m. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk