

FINANCE COMMITTEE

June 26, 2014

The meeting of the Finance Committee was called to order by Vice-Chair, Ben Moderow at 4:30 PM on Thursday, June 26, 2014, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Ben Moderow Absent: Harley Reabe
Jack Meyers
Debra Schubert
Joanne Guden

Also Present:

Marge Bostelmann, County Clerk Dan Sondalle, Corporation Counsel
Betsy Amend, Treasurer Mark Putzke, Chief Deputy
Lori Evans, Law Enforcement Amy Brooks, Highway Commissioner

AGENDA

Motion/second (Guden/Meyers) to approve the agenda. Motion carried.

MINUTES

Motion/second (Guden/Schubert) to approve the minutes of May 29, 2014 correcting the motions approving the claims and vouchers. Motion carried.

PUBLIC COMMENTS - None

CORRESPONDENCE - None

OPEN TAX DEED BIDS – None

RESOLUTION/ORDINANCES – None

TREASURER'S MONTHLY REPORT

Amend sent her report to the Committee. Sales tax to be deposited this month will be \$88,250.53. The boat launch fees through May are \$5,344.80. 31.26% of the tax roll has been collected as of 5/31/14 compared to 32.28% last year. Amend attended the Summer Wisconsin County Treasurer's Association Conference and found it very informative. The DNR presented information on the Tax Deed process and Brownfields. Information was also presented identifying the dangers of going to view tax deed property and it was recommended that a Sheriff's Deputy always accompany personnel when going into the field to view the property. The bank transition has gone smoothly for the most part.

Motion/second(Schubert/Meyers) to accept the Treasurer's report. Motion carried.

RAZE ORDER ON S. ADAMS ST, TAX DEED PROPERTY

Amend stated that Jodie Olson from the City of Berlin sent an email regarding the raze order on the property in the City of Berlin. Amend asked the Committee if she should get bids to raze the property.

Motion/second(Guden/Schubert) for Amend to get three bids to have the building razed and bring the bids to next month's meeting for review. Motion carried.

WIRE TRANSFER FEES – BETSY AMEND, TREASURER

Amend explained that Horicon Bank charges \$25 for wire transfers and there was no charge by Green Lake Bank for wire charges. Discussion held. Amend will contact the bank and discuss the charges and explain that based on the funds invested in the bank, the County is not willing to pay for the charges.

DEPARTMENT HEADS REPORT – MARK PODOLL, SHERIFF

Lori Evans and Mark Putzke appeared to discuss the Sheriff's budget. Evans highlighted two areas that are over budget and why that is happening. Several revenue accounts have more funds received than anticipated. Overall the budget is doing well.

2015 BUDGET GUIDELINE DATES/DIRECTIVES

Bostelmann presented the budget guidelines and dates for committee review. Bostelmann also requested that a motion be made and approved for the budget directive.

Motion/second(Schubert/Guden) to direct department heads and governing committees to submit the 2015 budgets with no levy increase excluding personnel costs. Motion carried.

BUDGET ADJUSTMENTS

A budget adjustment was received to reduce the Aging Department grant. The expense and revenues will be reduced by \$1076.

Motion/second(Guden/Schubert) to approve the budget adjustment for the Aging Department reducing the revenues and expenditures by \$1076. Motion carried.

BUDGET REVIEW

Meyers questioned the congregate meal program training budget which is over budget. The overall budget block of accounts is under budget at this time.

Brooks explained that "other leave" is for funeral and jury duty.

SUPERVISOR'S MONTHLY CLAIMS

Supervisors' claims were presented in the amount of \$5,467.04. No lay person's claims were presented.

Motion/second (Guden/Meyers) to approve the supervisor's claims. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented for Finance in the amount of \$32,853.55 and IT in the amount of \$7,188.52.

Motion/second (Schubert/Guden) to approve the Finance and IT vouchers. Motion carried.

CLERK'S REPORT

The Clerk's Report was discussed under specific agenda items.

Bostelmann stated that the audit went well and should be final in August or September.

COMMITTEE DISCUSSION

- **Future meeting dates: July 31, 2014 at 4:30 pm.**
- **Future Agenda:**

ADJOURNMENT

Motion/second (Guden/Meyers) to adjourn at 5:04 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk