



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

June 12, 2013

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom at 4:30 PM on June 12, 2013 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom, Chairman
Debra Schubert, Vice-Chairman
Sue Wendt
Michael Starshak

Others Present:

Mark A. Podoll, Sheriff
Tami Eisenga, Register in Probate
Jim Hebbe, Land Conservation
Tony Daly, Berlin Journal Papers
Chief Deputy Mark Putzke
DA Kyle Sergeant

Lori Evans, Admin. Asst. Sheriff
Judge Slate
Dan Hurst, Corporation Counsel
Coroner Darlene Strey
Joanne Guden, Co. Board Supervisor
Jack Meyers, Co. Board Chairman

AGENDA

Motion/Second (Schubert/Starshak) to approve the agenda. All Ayes. Motion carried.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

MINUTES

Minutes from the May 8, 2013 and May 21, 2013 Judicial and Law Enforcement Committee meeting were included in the packet. *Motion/Second (Schubert/Wendt)* to approve the minutes as presented. All Ayes. Motion carried.

PUBLIC COMMENTS

None

APPEARANCES

None

APPEARANCES – PUBLIC COLLECTIONS

None

CORRESPONDENCE

E-mails from Shawano, Oneida and Marquette County Administrative Assistants thanking Administrative Assistant Lori Evans for the great job she did in organizing and hosting the State wide Wisconsin Administrative Professionals conference in May.

Thank you from Grace English Lutheran Church for the mock accident scene scenario presented in cooperation with the Berlin Police Department at the Berlin High School in May. It should make students think twice about drinking and driving.

Thank you from Oak Creek Police Dept. Communications Administrator Laura Polcyn and Communications Officer Sue Streholski for the great job they did at a recent WI-TERT meeting. Specifically complimented was the professionalism they showed during the After Action Review. It helped immensely having them there.

Thank you from Sergeant Jeff Kiener to Communications Officers Sheri Rahmer and Sheila Pulice in the outstanding job they both did in a recent call regarding shots fired.

PURCHASE REQUESTS

None

RESOLUTIONS AND ORDINANCES

None

FLOOD STAGE SLOW NO WAKE ORDINANCE

Chief Deputy Putzke reported on the follow-up meeting he had with Land Conservation regarding complaints he has received from residents on the Fox River regarding slow no wake when the river is over flood stage. Jim Hebbe was present. *Motion/Second (Schubert/Wendt)* to allow Mr. Hebbe to speak. All Ayes. Motion carried. Mr. Hebbe was very supportive of a No Wake Ordinance on the Fox River in the County during flood stage provided it is properly signed and noticed. He recommends adding educational information with the sign and to educate people via the media. Mr. Thom offered to contact the various clubs in the Berlin area such as Walleyes for Tomorrow and the Berlin Boat club that may have an interest in this proposed Ordinance, for their input. This topic should be placed on next month's meeting agenda.

PERSONNEL POLICY ITEMS FOR DISCUSSION

The Committee reported that Personnel Policy items regarding evaluations, voluntary unpaid leave requests, job interviews and exit interviews were discussed at the May County Board. It is up to the individual Committees as to whether or not they will be included at regular monthly Committee meetings. The Judicial and Law Enforcement Committee would like them to continue as they have in the past with unpaid leave requests being in open session and job interviews and evaluations in closed session. They would also like to see the written exit interview forms that employees who are leaving their employment with us fill out.

VOLUNTARY UNPAID LEAVE REQUESTS

None

DEPARTMENT COMMENTS

Judge Slate stated that he went to recent training and found out that Mediation Fees must be spent on Mediation and cannot go back to the general fund. He also stated that \$20.00 of each marriage license fee should be going into the Mediation Fund. He also reported that Nancy Hinz, Family Court Mediator has resigned. DHS has someone within their Department that will be providing those services. He told the Committee that the microphones for the video visitation system have issues. He is working with vendors for repairs.

Tami Eisenga reported that reimbursement for Guardian Ad Litem fees is up by 74%. The Committee appreciates all of the hard work she has done on collecting those fees. Judge Slate stated that he believes the Clerk of Circuit Court Guardian Ad Litem fees will most likely be over by the end of the year.

Sheriff Podoll reported that since the last meeting there was a SWAT call for shots fired. Everything worked out fine. It was reported that there was a drug interdiction sweep last week. No drugs were found, however 41 tickets were issued along with 10 warnings, and a couple of arrests for warrants. This is funded through the State Click it or Ticket program. A State-wide Ice Storm table top was held on the 29th of May via the web. In our County it involved County Health employees, Hospital staff and Law Enforcement. No parking signs have been posted on CTH B, things are going well. A parking lot is also being created there. Hiring of a new Corrections Sergeant is still underway and Liz Pflum will be continuing on as an LTE Corrections Sergeant until a replacement is selected and trained. Boat Patrol is ready and will be out on the County waters again this season. There has been an increase in car –vs- deer accidents. Recently a motorcyclist hit a deer. The cyclist was not wearing a helmet. He was flighted out. A daytime home burglary was solved recently by Detective Chad Holdorf through the use of the Leads on Line program that the Committee authorizes to fund. The Sheriff expressed his appreciation of their support for giving us the tools we need to perform our duties.

It was also reported that in the future, the State Public Defender will be mandated to represent parents in CHIPS cases.

The Judicial/Law Enforcement Department Heads are on the agenda for County Board reports for the May County Board Meeting. The Sheriff, Chief Deputy, Judge and DA will speak at the meeting.

JOB DESCRIPTIONS

None

POLICIES AND PROCEDURES

None

TRAINING

None

BUDGET ADJUSTMENTS

None

EXPENSE AND REVENUE REPORTS

Motion/Second (Schubert/Starshak) to approve the Expense and Revenue Monthly Reports. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

Motion/Second (Wendt/Starshak) to approve the Monthly Sheriff Reports. All Ayes. Motion carried.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated June 12, 2013 for the following offices in the following amounts:

Child Support:	\$	943.29
Clerk of Circuit Court:	\$	8,962.00
Coroner:	\$	1,867.30
District Attorney:	\$	3,240.38
Emergency Management	\$	0
Judge-Circuit Court:	\$	7,213.74
Sheriff's Office:	\$	67,368.39

Motion/Second (Starshak/Wendt) to approve all of the above claims. All Ayes, Motion carried.

The committee reviewed and signed the monthly claim for the payment dated June 12, 2013 for the following offices in the following amounts:

Clerk of Courts:	\$	73.13	(For Sue Wendt)
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Motion/Second (Schubert/Starshak) to approve all the above claims. Roll call vote: Schubert-Aye; Wendt-Abstain, Starshak-Aye, Thom-Aye. Motion carried.

CLOSED SESSION

Motion/second (Schubert/Wendt) to move into closed session per ss. 19.85(1) (5), considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person – employee administrative suspension and internal investigation and (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility - evaluations and interviews. Roll call vote: Starshak-Aye, Thom-Aye, Wendt-Aye, Schubert Aye. All Ayes. No Nays. Motion carried. Moved into closed session at 5:34 p.m.

RECONVENE INTO OPEN SESSION

Motion/second (Schubert/Wendt) to move into open session Roll call vote: Starshak-Aye, Thom-Aye, Wendt-Aye, and Schubert Aye. All Ayes. No Nays. Motion carried. Moved into open session at 5:55 p.m.

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second (Schubert/Starshak) to approve the evaluation from the Sheriff's Office for Deputy Sheriff Raymond Colhouer and forward it to the Clerk's Office. All Ayes. Motion carried.

Motion/second (Wendt/Schubert) to continue in the hiring process of the candidate interviewed for the Sergeant of Corrections position that was interviewed via phone during closed session. All Ayes. Motion carried.

COMMITTEE DISCUSSION

At the next meeting, Supervisor Starshak would like the Sheriff to discuss his views on security in light of the recent National Security scandal.

Discussion was also held on DNA samples. The Sheriff reported on his discussion with Secretary Wahl today at the Governor's conference regarding this.

NEXT MEETING DATE

Next regular meeting set for Wednesday, July 10, 2013 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

ADJOURN

Motion/Second (Schubert/Wendt) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:59 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff