



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

July 13, 2016

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Michael Starshak at 4:30 PM on July 13, 2016 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Michael Starshak – Chair
Larry Jenkins – Vice Chair
Sue Wendt

Others Present:

Mark Putzke, Chief Deputy
Mark Podoll, Sheriff
Lori Evans, Admin. Ass't to Sheriff
Lynn Ryan, RR Coordinator
Andrew Christenson, DA
Gary Podoll, EM Director

Joel Gerth, Corrections Administrator
Amy Thoma, Clerk of Courts
Tony Daley, Berlin Journal
Amanda Thoma, Coroner
Harley Reabe, Co. Board Chairman

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

AGENDA

Motion/Second (Wendt/Jenkins) to approve the amended agenda. All Ayes. Motion carried.

MINUTES

Motion/Second (Jenkins/Wendt) to approve the minutes of the June 8, 2016 Judicial/Law Enforcement meeting as presented. All Ayes. Motion carried.

PUBLIC COMMENTS

None

CORRESPONDENCE

Thank you to the Sheriff's Office from Carrie Nolen of Sassafras for their participation in the "Splash into Summer" program. They especially liked seeing the squad car.

Thank you from Sara Burns to Deputy Vande Kolk for assisting her recently when she hit a deer.

Thank you to Officers Cody and Hoerig from Robert Lyon of Oshkosh for the professional and caring way that they handled a recent situation of a report of suspicious activity that may involve a weapon near Northwest Rd. and St. Marie Rd. It was a camera and they were taking wildlife pictures. Mr. Lyon stated their actions reflected the positive image that they gave the Sheriff's Department. He wanted to say thank you to everyone in the department for their services.

Thank you from Elijah Isreal – Thank you for what you do and I support you. Whatever our world is coming too, know that we need you.

REVIEW JOB DESCRIPTIONS/FILL VACANT POSITIONS

None

PURCHASE REQUESTS

Request from the Sheriff's Office for the purchase of a Security Electronic Computer Upgrade in the jail as it is failing. The software is no longer supported. The safety and security of our staff and inmates is our primary concern. Bids: Accurate Controls – sole vendor - \$17,983.58. They are sole vendor as there have been many issues with electronic jail equipment in the jail installed by a different vendor when the jail was built. Accurate Controls, from Ripon, has done all of the repairs and subsequent upgrades on the equipment since 2013. They are very knowledgeable and have a quick response time. Repairs are done efficiently and effectively. With one sole vendor there is no argument as to whose problem it is to fix something. Account number 16-100-09-52700-810-000.

Request from the Sheriff's Office for the purchase of a Spillman Incident Based Reporting Module (IBR). There is a Wisconsin User Group 20% discount available right now. It is a federal program with a mandate to participate or face losing other grant funding. About 40% of the counties in the State are already participating. Payment can be deferred to 2017 at no extra cost to the County.

Bids: Spillman - \$18,726.00. Sole Vendor. Spillman is the Sheriff's Office Records Management System. It is the computer system that runs all facets of the Department from Jail to CAD to Civil Process and records. This is a software module that will become part of that system. Account number 16-101-09-52700-999-008.

Motion/Second (Wendt/Jenkins) to approve the purchases as presented and forward them on to Property and Insurance. All Ayes Motion carried.

RESOLUTIONS/ORDINANCES

Coroner Thoma explained a resolution relating to a General Referral Agreement with the American Tissue Services Foundation that was included in the packet. *Motion/Second (Jenkins/Wendt)* to approve the resolution as presented and send it on to the August County Board meeting. All Ayes. Motion carried.

VOLUNTARY UNPAID LEAVE REQUESTS

None

DEPARTMENT RELATED COMMENTS

Clerk of Courts: Nothing to report

Circuit Court/Register in Probate: No appearance – at a conference – Clerk of Courts stated there was nothing to report.

District Attorney: They have been very busy.

Coroner's Office: Coroner Thoma has created a card to give to the family of the deceased advising them of the importance of disposing of medications and ways to accomplish that. The committee asked her if she would do a public media notice regarding the topic.

Emergency Management: Gary Podoll reported that he is getting set up for the ID credentialing program. He gave an update on the railroad plan. In August he will be meeting with the Dalton Fire Department and they will be having a table top type training session. Next year they plan to do a full scale training session.

Sheriff's Office: Corrections Administrator Gerth reported that the Correctional Facility population is increasing. They are definitely seeing more females. Today's count was 15 females. He also reported that we are still struggling to get staffing back to normal levels. Last week a MCA had a baby, a CO is expecting within the next month

and a female CO will be putting in her resignation this week as she is taking another County position.

Lynn Ryan, Recidivism Reduction Coordinator distributed RR program slides and explained in detail the key factors in reducing recidivism along with the current statistics concerning the active participants, criminal thinking, education and demographics of persons booked.

Sheriff Podoll thanked the Committee for allowing him to attend the National Sheriff's meeting in Minneapolis in June. He said it was a very enlightening experience. He explained some of the breakout sessions he attended including one that dealt with Recidivism Reduction. The group was very interested in the Therapeutic Community that Green Lake County has been able to develop through the committed efforts and dedicated commitment of CA Joel Gerth, RR Coordinator Lynn Ryan and TC Director Bob Dore. They were amazed at the progress we have made and the results we have been able to obtain.

The Sheriff also reported that he was awarded a scholarship from the NSA for between \$500 and \$700 that will offset the costs of the conference. He was pleased to announce that Dane County Sheriff Dave Mahoney was elected as NSA Sgt. at Arms. He will hold this position for 5 years and then become the National Sheriff's Association President. This is a huge honor not only for him but for the State of Wisconsin.

We have had a number of serious accidents recently. One fatality in the Village of Kingston where a male driver hit a tree. An Amish buggy carrying 6 overturned in the Town of Kingston, several occupants were injured and there were two T-bone crashes on STH 73 on the same day last week. One was at the intersection with STH 23 with serious injuries, one driver being flighted out. The other one was at the intersection of CTH H with minor injuries.

Next month the Sheriff will be bringing forward a purchase request to armor the new swat van. He is currently working with the County Clerk on funding for the project. He is anticipating the cost to be between \$80,000 and \$100,000, which he proposes to pay for over a three year plan.

Chief Deputy Putzke reported that in June the Sheriff's Office received a grant that covered 100% of the cost of tourniquets for the Deputy's to use at a scene where blood loss was an issue. The tourniquets have been received. The policy for their use will be coming to the Committee in the near future.

He reported on the arrest of a retail theft repeat offender that was walking into stores, picking up an item and taking it to customer service telling them he was returning it without a receipt. This is happening more often recently.

He also reported on Green Lake County's participation in the search for a missing elderly lady in Juneau. The Emergency Police Services for the State of Wisconsin requested help. The lady had Alzheimer's and had wandered off. She was found alive the next day in a field near an irrigation system. It was great to be a part of a search that had a good ending.

Recently we had an arrest where someone was taken into custody. An anonymous tip was called in that the person was hiding contraband in a bodily orifice. The inmate was taken to the hospital and kept under observation for several hours. Due to that experience we are working with the DA to establish a body cavity search warrant procedure to assist us in preventing a death and to recover contraband.

BUDGET ADJUSTMENTS/NEW ACCOUNTS

None

MONTHLY SHERIFF REPORTS

The monthly Sheriff's reports were approved as presented.

EXPENSE AND REVENUE MONTHLY REPORTS

The monthly Expense and Revenue reports approved as presented.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated July 13, 2016 for the following offices in the following amounts:

Clerk of Circuit Court:	\$	6,463.17
District Attorney:	\$	164.00
Coroner:	\$	3,205.20
Emergency Management	\$	0
Judge-Circuit Court:	\$	6,345.56
Sheriff's Office:	\$	60,183.68

Motion/Second (Jenkins/Wendt) to approve all of the above claims. All Ayes. Motion carried.

The committee reviewed and signed the monthly claim for the payment dated July 13, 2016 for the following office in the following amount:

Clerk of Courts:	\$	45.00	(For Sue Wendt)
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Motion/Second (Jenkins/Starshak) to approve the claim for Sue Wendt. Two Ayes, Wendt-Abstained. Motion carried.

CLOSED SESSION

Motion/second (Wendt/Jenkins) to move into closed session per ss. 19.85(1); (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session is regarding interviews for part-time Master Control Aides and Legal Clerk in the District Attorney's Office. Roll call vote: Jenkins-Aye

Starshak-Aye, Wendt-Aye. Three Ayes. No Nays. Motion carried. Moved into closed session at 5:13 p.m.

OPEN SESSION

Motion/second (Wendt/Jenkins) to move into open session Roll call vote: Jenkins-Aye Starshak-Aye, Wendt-Aye. Three Ayes. No Nays. Motion carried. Move into open session at 5:43 p.m.

ANNOUNCE FINDINGS OF CLOSED SESSION

It was announced that the committee interviewed two Master Control Aide applicants and one applicant for the Legal Clerk position in the District Attorney's Office. All were found to be acceptable candidates. The Legal Clerk position rate of pay was set at the 92.5% mid-point level of Pay Grade 13. This should be sent to the Personnel Committee if it is required.

LEXIPOL

Chief Deputy Putzke e-mailed Lexipol policy number 416 – Response to Bomb Calls to the Committee members. *Motion/Second (Jenkins/Wendt)* to approve Lexipol policy number 416 as presented. All Ayes. Motion carried.

COMMITTEE DISCUSSION

None

FUTURE MEETING DATE AND AGENDA ITEMS

A special 2017 Budget Review meeting was set for July 25, 2016 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake. Note the County Board Room had been booked the meeting will be in the UWEX meeting room.

The next regular meeting is set for August 10, 2016 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

ADJOURN

Motion/Second (Wendt/Jenkins) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:46 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff