



GREEN LAKE COUNTY
571 County Road A, Green Lake, WI 54941

Original Post Date: 07/21/16

Amended* Post Date:

The following documents are included in the packet for the Finance Committee on July 21, 2016:

- 1) Agenda
- 2) Draft minutes from the 06/30/16 meeting
- 3) Treasurer's Report
- 4) Funding Sources for Fairground Roofs information



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Margaret R. Bostelmann, WCPM
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Finance Committee Meeting Notice

Date: July 28, 2016 Time: 4:30 PM

**The Green Lake County Government Center, County Board Room
571 County Road A, Green Lake WI**

AGENDA

Committee Members

*Harley Reabe, Chairman
Larry Jenkins, Vice-Chair
Robert Lyon
Ben Moderow
Joanne Guden*

*Margaret R. Bostelmann,
Secretary*

**Notice is hereby given that a majority of the Green Lake County Board of Supervisors may be present at this meeting to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the County Board pursuant to the Badke Decision and must be noticed as such although the County Board will not take any formal action at this meeting.*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Agenda
5. Minutes 06/30/16
6. Public Comments (3 Min. Limit)
7. Correspondence
8. Open Tax Deed Bids
9. Treasurer's Monthly Report
10. Funding Sources for Fairground Roofs
11. Department Head Report- Sheriff Podoll-Sheriff's Dept.
12. 2017 Budget Directive
13. Resolutions/Ordinances
14. Budget Adjustments
15. Budget Review
16. Supervisor's Monthly Claims
17. Monthly Vouchers
18. Clerk's Report
 - Relating to Agenda Items
19. Committee Discussion
 - Future Meeting Dates: Regular Meeting August 25, 2016 at 4:30 pm
 - Future Agenda items for action & discussion:
20. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely,
Margaret R. Bostelmann, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date Of the meeting.

FINANCE COMMITTEE
June 30, 2016

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 4:30 PM on Thursday, June 30, 2016, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe
Larry Jenkins
Ben Moderow
Robert Lyons

Absent: Joanne Guden

Also Present: Marge Bostelmann, County Clerk
Betsy Amend, Treasurer
Amy Brooks, Highway
Lori Evans, Sheriff's Office

Dawn Klockow, Corporation Counsel
Linda Van Ness, HHS
Sheriff Podoll

AGENDA

Motion/second (Lyon/Jenkins) to approve the amended agenda. Motion carried.

MINUTES

Motion/second (Jenkins/Lyon) to approve the minutes of May 28, 2016. Motion carried.

PUBLIC COMMENTS – None

CORRESPONDENCE – None

OPEN TAX DEED BIDS – None

TREASURER'S MONTHLY REPORT

Amend stated that the sales tax deposited on July 1st was \$135,159.69. Total boat launch fees are \$13,091.65. As of June 22nd, \$8,437,081.97 (22%) in taxes are left to collect compared to \$8,241,699.42 (22%) in 2015. The deadline for taxes to be paid is July 31st. Amend attended the Wisconsin County Treasurer's Association Conference in Lake Geneva, it was very informative. There are 35 parcels that still have delinquent 2012 real estate taxes.

The committee thanked Amend for the report.

DEPARTMENT HEAD REPORT – HHS LINDA VAN NESS

Van Ness explained that programs have become recertified and over \$147,506.62 in revenues have been collected to date this year. Van Ness explained the process and updating that staff has been working on to bring the billing back to par.

BUDGET DIRECTIVE

Motion/second (Moderow/Jenkins) to direct department heads to present a 2017 budget with no levy increase excluding personnel costs. Motion carried.

RESOLUTION/ORDINANCES

Ordinance Relating to Worthless Payments, Overpayment and Underpayments

Motion/second(Jenkins/Lyon) to approve the ordinance and send it on to the August County Board meeting.
Motion carried.

BUDGET ADJUSTMENTS

Corporation Counsel: Create a revenue account – 16-100-03-4800-000-000

HHS: Increase revenue – 16-209-32-43562-712-000 by \$1,633

Motion/second(Jenkins/Lyon) to approve the budget adjustments. Motion carried.

BUDGET REVIEW

The Committee reviewed the revenues and expenditures.

Van Ness explained the Kinship Care revenues.

Discussion was held.

SUPERVISOR’S MONTHLY CLAIMS

Supervisors’ claims: \$6,695.40

Lay People claims: \$405.00

MONTHLY VOUCHERS

Finance Departments: \$29,241.31

IT: \$23,473.15

Motion/second (Moderow/Jenkins) to approve the Finance and IT vouchers and Supervisors’ claims.

Motion carried.

CLERK’S REPORT

Bostelmann updated the members on changes in voting machines in the next two years and beginning the process of working with the municipal clerks on equipment upgrades.

COMMITTEE DISCUSSION

- **Future meeting dates:** Regular meeting on July 28, 2016 at 4:30 PM.
- **Future Agenda:**

Reabe thanked Moderow for his service on this Committee and wished him well in the future.

ADJOURNMENT

Reabe adjourned the meeting at 5:12 PM.

Submitted by,

Marge Bostelmann
County Clerk



GREEN LAKE COUNTY

OFFICE OF THE COUNTY TREASURER

Elizabeth A. Amend

Treasurer and Real Property Lister

Office: 920-294-4018

FAX: 920-294-4009

07-20-2016

Memo to Finance Committee:

Status of tax collections and remaining balances:

Taxes left to collect as of 7-18-16; \$6,305,261.93 which is 16.57% of total roll.

Taxes left to collect as of 7-18-15: \$6,341,800.93, which were 16.81% of total roll.

Our office is very busy collecting the taxes since the second installment due date is July 31st.

The new sales tax figure to be deposited August 1, 2016 will be \$122,417.37. This reflects the month of May 2016. The average for May is \$102,930.50. I have enclosed the month-to-month comparison spreadsheet.

Boat Launch Income Report: as of 7-20-16: \$ 23,549.33 total collected for 2016.

We will receive the payment from the State of Wisconsin for the Shared Revenue, First Dollar Credit, School Levy Tax Credit and Exempt Computer Aid on July 25th.

August is the final month for taxpayers in the tax deed process to pay their delinquent taxes for 2012. We still have 25 owners of 33 properties with delinquent 2012 taxes. We hope to receive those payments this month.

Today I deposited \$2 million into Farmers & Merchants bank money market to take advantage of the interest rate for a month until the August settlement.

I received the monthly update to our Veribanc report, and all institutions are in good standings.

After consulting and working with Jerry, from GIS, we have now made it available to the public to access a copy of their tax bill on line for the year 2015. This is a temporary advancement to the web site until an upgrade to the web portal can be completed in 2017.

Respectfully submitted,

Elizabeth A. Amend
County Treasurer

		SALES TAX COMPARISON BY MONTH																				
	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Average	Highest	Lowest	
JANUARY		81,080.93	85,137.60	92,773.80	98,200.00	78,532.01	94,003.75	115,957.65	79,652.50	62,321.73	70,005.42	86,471.69	92,361.26	103,131.31	88,329.30	89,312.33	105,571.74	121,542.69	90,846.22	121,542.69	62,321.73	
FEBRUARY		68,569.02	72,147.72	76,111.74	80,500.00	87,743.38	90,716.11	75,926.66	69,605.70	74,202.13	82,259.51	60,255.84	71,765.73	75,157.47	87,710.39	104,416.66	105,479.13	99,233.57	81,282.40	105,479.13	60,255.84	
MARCH		46,994.44	64,224.92	94,168.87	97,000.00	83,439.91	86,220.70	79,818.25	88,633.79	89,190.41	72,300.21	72,152.97	76,308.78	87,017.88	90,969.15	80,712.37	75,624.17	78,407.24	80,187.30	97,000.00	46,994.44	
APRIL		36,804.46	71,321.55	62,445.49	58,900.00	67,359.77	62,075.91	69,155.24	63,058.88	74,718.21	67,312.51	71,854.87	72,557.03	69,736.35	69,652.92	73,173.51	72,497.15	85,833.61	67,556.32	85,833.61	36,804.46	
MAY		41,257.94	64,384.28	57,646.77	59,600.00	71,526.44	65,946.26	69,607.47	71,223.18	68,787.41	60,622.65	56,705.39	67,613.35	73,036.07	68,725.33	90,583.91	98,626.84	99,231.51	69,713.22	99,231.51	41,257.94	
JUNE		117,836.13	67,289.04	70,454.12	59,400.00	75,727.67	67,163.29	81,571.85	76,373.54	78,852.20	73,034.18	72,141.40	68,423.66	101,139.24	103,975.93	96,363.09	111,812.89	82,697.21	82,603.26	117,836.13	59,400.00	
JULY		69,553.41	75,069.62	87,945.03	15,457.04	99,086.18	96,568.35	84,067.17	86,994.29	81,091.22	80,499.08	87,412.37	109,454.06	107,586.75	81,817.15	88,250.53	92,189.56	135,159.69	86,953.03	135,159.69	15,457.04	
AUGUST		83,741.27	90,262.79	102,579.92	92,813.93	102,675.77	96,595.81	97,164.10	97,420.59	105,528.07	93,922.66	100,176.69	105,846.56	89,052.80	117,295.88	129,214.16	123,110.16	122,417.37	102,930.50	129,214.16	83,741.27	
SEPTEMBER	1,077.35	93,595.76	105,008.70	97,448.95	80,520.37	124,177.76	114,411.51	110,465.93	113,065.86	119,494.72	100,310.21	92,638.54	120,204.89	141,872.33	136,454.46	148,091.79	130,471.59		107,606.51	148,091.79	1,077.35	
OCTOBER	64,005.77	111,335.18	103,948.33	113,534.17	113,496.95	110,766.62	105,148.26	123,002.66	103,608.10	100,856.72	97,986.10	108,380.25	110,151.59	108,468.31	96,572.83	112,320.87	119,775.37		106,079.89	123,002.66	64,005.77	
NOVEMBER	64,072.75	99,993.06	93,751.32	104,469.28	117,012.11	114,890.01	106,956.90	100,446.29	102,398.01	122,825.01	98,204.96	107,994.98	104,560.23	108,705.00	119,843.27	146,344.84	145,674.99		109,302.53	146,344.84	64,072.75	
DECEMBER	64,039.26	81,191.40	88,451.96	81,475.34	100,291.21	102,840.69	106,157.03	110,606.12	116,320.49	98,374.21	89,218.90	99,252.75	114,693.33	121,546.98	102,449.78	111,257.56	97,273.70		99,143.57	121,546.98	64,039.26	
	9,593,507.50	193,195.13	931,953.00	980,997.83	1,041,053.48	973,191.61	1,118,766.21	1,091,963.88	1,117,789.39	1,068,354.93	1,076,242.04	985,676.39	1,015,437.74	1,113,940.47	1,186,450.49	1,163,796.39	1,270,041.62	1,278,107.29	824,522.89			
Sales Tax earned is collected for retail sales period of the third month prior																						

Ghimire, Nav

From: Weir, Scott
Sent: Thursday, June 16, 2016 8:12 AM
To: Ghimire, Nav
Subject: Fair Storage Shed

Nav,

Kim has ask me a couple of times for a price on the replacement of the storage shed located at the highway dept. grounds.

Here are the estimates again. This is for materials only.

Metal roof with all finish trim, fastners and fir strips- \$750.00-\$850.00

Please keep this on file.

Thank you,

Scott Weir

PROPOSAL
CUSTOFOAM
CORPORATION

N4929 HWY 58
Mauston, WI 53948-9361
Phone 800-344-1232
Fax 608-847-6739

Scott Weir
Green Lake County
571 County Rd A
Green Lake, WI 54941-3188
920-294-4012
920-294-4016-Fax
920-229-5119-Cell

Feb. 25, 2016

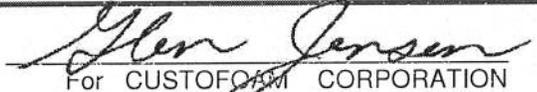
Specifications: for Metal Roof restoration on approx. 2,445 sq. ft. with corrugation
Building #1

1. Power wash existing roof.
2. Repair or replace loose or failing fasteners.
3. Spot prime corroded areas with Karnak coatings rust primer.
4. Repair crimped areas with fabric backed butyl tape and butter-grade sealant.
5. Apply Karnaflex seam filler to all vertical and horizontal seams, fasteners, and around all roof penetrations. Use additional polyester reinforcement as needed.
6. Apply 2 coats of Karnak Coatings elastomeric roof coating to entire surface at approx. 1.5 gals. Per 100 sq. ft. of coverage.
7. Finish color to be silver/energy star approved.
8. Warranty covered for a 5 year period by Pro-Tech/Karnak Coatings.

All Labor and Materials	\$9,965.00
Add building #2	\$14,455.00
Add building #3	\$18,480.00
If all 3 buildings are done at the same time	\$41,500.00

As required by the Wisconsin Construction Lien Law, builder here by notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and buildings, if not paid. Those entitled to lien rights, in addition to the undersigned builder, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner will receive notice from those who furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender, if any. Builder agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid.

AUTHORIZED SIGNATURE


For CUSTOFOAM CORPORATION
Glen Jensen
Project Development

NOTE: This proposal may be withdrawn if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

I hereby certify that the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

SIGNATURE _____
DATE _____

