



# ***GREEN LAKE COUNTY***

*571 County Road A, Green Lake, WI 54941*

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**Original Post Date: 07/13/2016**

**Amended\*\* Post Date:**

## **The following documents are included in the packet for the County Board on July 19, 2016:**

- 1) Agenda
- 2) Draft minutes from the June 21, 2016 meeting
- 3) Resolution 18-2016 Relating to County Administrator Job Description, Salary Range, and Authorization to Conduct Candidate Search
- 4) Salary range
- 5) Job description
- 6) Resolution 19-2016 Relating to Engage in a Contract with Public Administration Associates, LLC
- 7) Ordinance 13-2016 Creating the Office of County Administrator and Abolishing the Office of Administrative Coordinator
- 8) Ordinance 14-2016 Rezone in Town of Mackford: John F. & Diana M. Werth



**Green Lake County Board of Supervisors**  
**Meeting Notice**

The Green Lake County Board of Supervisors will convene at the **Government Center** in Room #0902 in the City of Green Lake, Wisconsin on Tuesday, the **19th day of July, 2016 at 6:00 PM** for a special meeting of the Board. Business to be transacted include:

**\*AMENDED AGENDA**

**County Board of Supervisors**

*Harley Reabe, Chair*  
*Nick Toney, Vice-Chair*

- Dist. 1 Larry Jenkins*
- Dist. 2 Vicki Bernhagen*
- Dist. 3 Rich Slate*
- Dist. 4 Paul Schwandt*
- Dist. 5 VACANT*
- Dist. 6 Joy Waterbury*
- Dist. 7 Michael Starshak*
- Dist. 8 Patricia Garro*
- Dist. 9 David Richter*
- Dist. 10 Sue Wendt*
- Dist. 11 Harley Reabe*
- Dist. 12 Robert Schweder*
- Dist. 13 Nick Toney*
- Dist. 14 VACANT*
- Dist. 15 Katie Mehn*
- Dist. 16 Joe Gonyo*
- Dist. 17 Joanne Guden*
- Dist. 18 Richard Trochinski*
- Dist. 19 Robert Lyon*

**GREEN LAKE COUNTY  
MISSION:**

- 1) *Fiscal Responsibility*
- 2) *Quality Service*
- 3) *Innovative Leadership*
- 4) *Continual Improvement in County Government*

- 1. Call to Order**
- 2. Roll Call**
- 3. Reading of the Call**
- 4. Pledge of Allegiance**
- 5. Minutes of 06/21/16 meeting**
- 6. Announcements**
- 7. Public Comment (3 minute limit)**
- 8. Correspondence**
- 9. Appearances**
  - Kevin Brunner – Public Administration Associates, LLC
- 10. Resolutions**
  - Res 18-2016 Relating to County Administrator Job Description, Salary Range, and Authorization to Conduct Candidate Search
  - Res 19-2016 Relating to Engage in a Contract with Public Administration Associates, LLC
- 11. Ordinances**
  - Ord 13-2016 Relating to Creating the Office of County Administrator and Abolishing the Office of Administrative Coordinator
  - Ord 14-2016 Rezone in the Town of Mackford: John F. & Diana M. Werth
- ~~**12. Approval of County Administrator Job Description\***~~
- ~~**13. Approval of Salary Requirements \***~~
- 14. Committee Appointments**
- 15. Departments to Report on August 16, 2016**
- 16. Future Agenda Items for Action & Discussion**
- 17. And such other business as may properly come before the Board of Supervisors**
- 18. Adjourn**

The several committees of the Board may also meet for the purpose of discussing or acting upon matters which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin, this 13th day of July, 2016

Margaret R. Bostelmann, Green Lake County Clerk

\*items deleted from agenda

# GREEN LAKE COUNTY

## *BOARD PROCEEDINGS*

### *REGULAR SESSION*

*June 21, 2016*

The Green Lake County Board of Supervisors met in regular session, Tuesday, June 21, 2016, at 6:00 PM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Harley Reabe, Chairman. Present – 14, Absent – 4 (Paul Schwandt-District 4, Ben Moderow-District 5, Patti Garro-District 8, Richard Trochinski-District 18), Vacant - 1 (District 14)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Larry Jenkins	1
Vicki Bernhagen	2
Rich Slate	3
Joy Waterbury	6
Michael Starshak	7
David Richter	9
Sue Wendt	10
Harley Reabe	11
Robert Schweder	12
Nick Toney	13
VACANT	14
Katie Mehn	15
Joe Gonyo	16
Joanne Guden	17
Robert Lyon	19

### **READING OF THE CALL**

1. The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 21st day of June, 2016 at 6:00 PM for the regular meeting of the Board. Monthly business to be transacted includes:

CALL TO ORDER  
ROLL CALL  
READING OF THE CALL  
PLEDGE OF ALLEGIANCE  
MINUTES OF 05/17/16  
ANNOUNCEMENTS

# DRAFT

## To be approved at the July 19, 2016 meeting

PUBLIC COMMENT (3 MIN LIMIT)

CORRESPONDENCE

APPEARANCES

RESOLUTIONS

- Resolution 12-2016 Transportation Funding for Local and State Roads
- Resolution 13-2016 Extension of a LTE Recidivism Reduction Aide in the Corrections Division of the Sheriff's Office
- Resolution 14-2016 Eliminating the Conservation Planner Position and Creating a Soil Conservationist III Position in the Land Conservation Department
- Resolution 15-2016 Restructuring the Land Use Planning & Zoning Department as it Relates to the Director and Surveyor
- Resolution 16-2016 Increasing Hours of Economic Support Worker Position
- Resolution 17-2016 Combining the Child Support Agency with the Economic Support Unit under the Department of Health and Human Services

ORDINANCES

- Ordinance 09-2016 Rezone in Town of Green Lake: Richard R. Waldvogel
- Ordinance 10-2016 Rezone in Town of Green Lake: Dukelow Farms, Inc.
- Ordinance 11-2016 Rezone in Town of Manchester: Daniel & Jennifer Vinz
- Ordinance 12-2016 Rezone in Town of Berlin: Marjorie E. Lind

DEPARTMENT REPORTS

- Mark Arend – WinneFox Library System
- Amy Brooks – Highway Commissioner
- Paul Vander Sande – Behavioral Health Unit Manager

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON August 16, 2016

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS.

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 10th day of June, 2016.

Margaret R. Bostelmann  
Green Lake County Clerk

2. ***Motion/second (Starshak/Schweder)*** to move Department Reports up to Item #9 after Appearances. All ayes. Motion carried.

PLEDGE OF ALLEGIANCE

3. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 05/17/2016

# DRAFT

## To be approved at the July 19, 2016 meeting

4. *Motion/second (Richter/Guden)* to approve the minutes of May 17, 2016 as presented.  
All Ayes. Motion carried.

### ANNOUNCEMENTS

5. The next regular County Board meeting will take place on August 16, 2016 at 6:00 PM. There will be a special meeting of the County Board on July 19, 2016 at 6:00 PM regarding the County Administrator position.
6. Chairman Reabe told all supervisors they are invited to the annual Health and Wellness Fair sponsored by the Health Unit which takes place on June 27, 2016.

### PUBLIC COMMENTS (3 Minute Limit)

7. Sheriff Mark Podoll updated the Board on recent activities in the Sheriff's Office. He commended Court Services Deputy Steve Huber and Jail Administrator Joel Gerth for their actions during a recent court disturbance. He also commended Detective Josh Ward and all other parties involved in a drug bust in the Town of Marquette. Podoll stated that a rash of mailbox vandalisms have been solved and commended Deputy Sheriff Ted Kuklinski for his work in that.
8. Tom Klosterboor of W2684 Oakwood Beach Rd, Markesan, spoke regarding safety issues for cyclists on County Road K on the south side of Green Lake. He stated that ideally there should be a 5' or 3' paved shoulder on both sides of the road but at the very least he asked that signs be put up in observance of cyclists.

### DEPARTMENT REPORTS

9. Mark Arend, Assistant Director of the WinneFox Library system, introduced several of the County librarians, library Board members, and a library patron who spoke regarding the special summer programs for children and other services that area libraries provide including classes, technology assistance, and other lifelong learning opportunities.
10. Amy Brooks, Highway Commissioner, gave an overview of the Highway Department along with an update on recent and upcoming projects. Brooks informed the Board of the current PASER ratings for County roads and provided information on the costs for road improvements and maintenance. She also reminded everyone to be aware of Work Zone Safety. Discussion held regarding the disposal of dead deer along county and state roads as well. Supervisor Slate stated that signage for cyclists will be put into place at future highway committee meetings.
11. Supervisor Lyon asked to be excused at 6:37 PM.
12. Paul Vander Sande, Unit Manager of Behavioral Health, gave information on the various services the Behavioral Health unit provides including the Community Support Program (CSP), Comprehensive Community Services Program (CCS), Children's Long Term

# DRAFT

## To be approved at the July 19, 2016 meeting

Support Services (CLTS), and the Jail Recidivism Reduction Program. He praised the department and staff members for their hard work and dedication to area clients.

13. **Motion/second (Toney/Gonyo)** to seat Supervisor Lyon at 6:49 PM. All ayes. Motion carried.

### CORRESPONDENCE

14. Chairman Reabe read a resignation letter from District 5 Supervisor Ben Moderow. The resignation will take effect on July 1, 2016.

### APPEARANCES

15. None

### RESOLUTIONS

16. Resolution No. 12-2016 Transportation Funding for Local and State Roads. **Motion/second (Richter/Bernhagen)** to adopt Resolution No. 12-2016. **Motion/second (Slate/Starshak)** to amend Res. 12-2016 to replace NOW, THEREFORE, BE IT RESOLVED paragraph with NOW, THEREFORE BE IT RESOLVED that the Green Lake County Board of Supervisors urges the Governor and Legislature to fix this problem with a solution that not only includes a responsible level of bonding and user fees, but also to find ways to eliminate the wasteful overspending and financial mismanagement of road projects in order to adequately and sustainably fund Wisconsin's transportation system. Roll call vote on motion to amend – Ayes – 9, Nays 5 (Jenkins, Reabe, Schweder, Toney, Lyon), Absent 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Discussion held. Roll Call vote on Motion to adopt as amended – Ayes - 12, Nays – 2 (Jenkins, Lyon), Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Resolution No. 12-2016 passed as adopted.
17. Resolution No. 13-2016 Extension of a LTE Recidivism Reduction Aide in the Corrections Division of the Sheriff's Office. **Motion/second (Wendt/Waterbury)** to adopt Resolution No. 13-2016. Roll Call vote on Motion to adopt – Ayes - 14, Nays – 0, Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Resolution No. 13-2016 passed as adopted.
18. Resolution No. 14-2016 Eliminating the Conservation Planner Position and Creating a Soil Conservationist III Position in the Land Conservation Department. **Motion/second (Schweder/Richter)** to adopt Resolution No. 14-2016. Discussion held. Roll Call vote on Motion to adopt – Ayes - 13, Nays – 1 (Waterbury), Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Resolution No. 14-2016 passed as adopted.
19. Resolution No. 15-2016 Restructuring the Land Use Planning & Zoning Department as it Relates to the Director and Surveyor. **Motion/second (Starshak/Lyon)** to adopt



# DRAFT

## To be approved at the July 19, 2016 meeting

Resolution No. 15-2016. Roll Call vote on Motion to adopt – Ayes - 14, Nays – 0, Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Resolution No. 15-2016 passed as adopted.

20. Resolution No. 16-2016 Increasing Hours of Economic Support Worker Position. **Motion/second (Toney/Gonyo)** to adopt Resolution No. 16-2016. Discussion held. Roll Call vote on Motion to adopt – Ayes - 13, Nays – 0, Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 1 (Starshak). Motion carried. Resolution No. 16-2016 passed as adopted.
21. Resolution No. 17-2016 Combining the Child Support Agency with the Economic Support Unit Under the Department of Health and Human Services. **Motion/second (Wendt/Toney)** to adopt Resolution No. 17-2016. Discussion held. ESU Unit Manager Shelby Jensen provided information and HHS Director Linda Van Ness also spoke. **Motion/second (Guden/Starshak)** to amend Res. 17-2016 to include NOW BE IT FURTHER RESOLVED, that a progress report be provided to the County Board of Supervisors after 6 months. Roll Call vote on Motion to amend – Ayes – 13, Nays - 1 (Jenkins), Absent - 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Roll Call vote on Motion to adopt as amended – Ayes - 10, Nays – 4 (Jenkins, Bernhagen, Starshak, Schweder), Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Resolution No. 17-2016 passed as adopted.

### ORDINANCES

22. Ordinance 09-2016 Rezone in Town of Green Lake: Richard R. Waldvogel. **Motion/second (Slate/Toney)** to enact Ordinance 09-2016. Roll Call vote on Motion to enact – Ayes - 14, Nays - 0, Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Ordinance No. 09-2016 passed as enacted.
23. Ordinance 10-2016 Rezone in Town of Green Lake: Dukelow Farms, Inc.. **Motion/second (Lyon/Jenkins)** to enact Ordinance 10-2016. Roll Call vote on Motion to enact – Ayes - 14, Nays - 0, Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Ordinance No. 10-2016 passed as enacted.
24. Ordinance 11-2016 Rezone in Town of Manchester: Daniel & Jennifer Vinz. **Motion/second (Jenkins/Lyon)** to enact Ordinance 11-2016. Discussion held. Roll Call vote on Motion to enact – Ayes - 14, Nays - 0, Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Ordinance No. 11-2016 passed as enacted.
25. Ordinance 12-2016 Rezone in Town of Berlin: Marjorie E. Lind. **Motion/second (Toney/Slate)** to enact Ordinance 12-2016. Discussion held. Roll Call vote on Motion to enact – Ayes - 13, Nays - 0, Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 1 (Starshak). Motion carried. Ordinance No. 12-2016 passed as enacted.

### COMMITTEE APPOINTMENTS

# DRAFT

## To be approved at the July 19, 2016 meeting

26. Chairman Reabe appointed Janice Hardesty to the Board of Adjustment and Ron Triemstra as an Alternate to 3 year terms ending in 2019, and Pat Flanigan to the Aging Advisory Committee for a 3 year term as well.

***Motion/second (Richter/Wendt)*** to approve appointments. All ayes. Motion carried.

27. Chairman Reabe explained several changes that were made to the various committees appointed by the Committee on Committees.

***Motion/second (Slate/Guden)*** to approve changes. All ayes. Motion carried.

### COMMITTEES TO REPORT ON August 16, 2016

28. Chairman Reabe will request that the Railroad Consortium appear.

### OTHER MATTERS AUTHORIZED BY LAW

29. None

### ADJOURN

30. ***Motion/second (Schweder/Wendt)*** to adjourn at 7:36 PM. All Ayes. Motion carried.

Respectfully Submitted,

Liz Otto  
Assistant Clerk





Salary range for County Administrator as approved  
by Ad Hoc Committee:

\$95,000 - \$115,000

## **GREEN LAKE COUNTY POSTION DESCRIPTION**

**TITLE:** County Administrator

**DEPARTMENT:** Office of the County Administrator

**LOCATION:** Government Center

**REPORTS TO:** County Board through the Administrative Committee

**PURPOSE OF POSITION:** As Chief Administrative Officer of Green Lake County, performs managerial and leadership functions including but not limited to internal policy, operations, finances, external relations and human resources in compliance with Wisconsin State Statute §59.18.

### **FUNDAMENTAL JOB DUTIES AND RESPONSIBILITIES:**

#### **POLICY**

- Provides input on ordinances, resolutions and policies, and instructs Corporation Counsel as required.
- Recommends County organizational structure.
- Prepares reports to the County Board and Administrative Committee.
- Keeps informed on pending federal and state legislation affecting counties.
- Ensures that ordinances, resolutions, policies, regulations, state and federal laws are observed and executed.
- Coordinates the transaction of all county administrative business.

#### **OPERATIONAL OVERSIGHT**

- Has authority to make day-to-day operational decisions within established policies and procedures.
- Provides recommendations and solutions for administrative and operational problems.
- Reviews management methods and recommends practices to provide effective and efficient government.
- Executes the orders of the County Board.

#### **FINANCIAL**

- Prepares and submits annual county budget (with Finance Committee).
- Complies with Wisconsin State Statute §59.60 with respect to expenditures.
- Monitors finances and activities.
- Provides financial policy recommendations.
- Oversees and coordinates with appropriate committees.
- Evaluates capital improvement budget.
- Approves and signs contracts.

#### **EXTERNAL RELATIONS**

- Spokesperson related to daily operations of the county subject to coordination with and direction of the County Board Chairperson.
- Handles public relations (i.e. press releases, publications, speeches, etc.).
- Represents county at public functions and inter-governmental meetings, legislative meetings and hearings, business transactions, negotiations (i.e. with city officials, business leaders, town and villages reps, economic development groups).

## HUMAN RESOURCES

- Hires, evaluates, supervises and disciplines Department Heads and Officers subject to County Board Approval, except those elected by the people.
- Conducts staff meetings with Department Heads.
- Receives, reviews and responds to complaints regarding personnel and operations.
- Implements appropriate discipline as required by county ordinance or state statute.
- Evaluates staffing levels and makes staffing recommendations to Administrative Committee (appointees subject to committee confirmation).
- Makes policy recommendations to Administrative Committee.
- Attains high level of effective work relationships with Department Heads and other staff.
- Appoints Assistants in the County Administrator's office, with County Board approval.

**PHYSICAL DEMANDS OF THE ESSENTIAL FUNCTIONS:** Up to 75% of the time is spent talking, hearing, handling objects or fingering which includes typing or writing. Walking, sitting, using far and near vision, are used 65% of time. Activities done 5% of the time include stooping, kneeling, climbing, reaching, low to medium lifting (10 to 20 lbs.), carrying (10 lb. objects). Crouching, balancing, bending or twisting would be required.

**WORKING CONDITIONS WHILE PERFORMING ESSENTIAL FUNCTIONS:** 90% of the time is spent indoors, approximately 10% of the time is spent traveling, viewing properties, etc.

**EQUIPMENT USED WHILE PERFORMING ESSENTIAL FUNCTIONS:** Telephone, copy machine, calculator, computer terminal, fax machine, and printing equipment.

**EDUCATION REQUIREMENTS:** Bachelors Degree in Public Administration or allied discipline required; Masters Degree preferred. Significant experience in the administration of a complex organization required.

### **KNOWLEDGE AND SKILLS REQUIRED:**

- Thorough knowledge of county organization, policy, procedures, rules, regulations, operating methods and procedures.
- Financial management experience, budget preparation, and knowledge of various funding resources and allocation.
- Ability to supervise, organize, manage, select and evaluate Department Heads and other staff.
- Attain high level of effective work relationships with employees, elected officials and the public.
- Possess high level of written and oral communication skills.

DRAFT 12 JULY 2016

**RESOLUTION NUMBER 19-2016**

**Relating to Engage in a Contract with Public Administration Associates, LLC**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its special meeting begun on the 19<sup>th</sup> day of July 2016, does resolve as follows:

**WHEREAS**, the AdHoc – County Administrator Committee desires to engage in a contract with (insert name of recruiter) for the purpose of hiring a County Administrator;

**WHEREAS**, Public Administration Associates (PPA), LLC would assist the County in finding qualified candidates for the County Administrator position;

**NOW THEREFORE BE IT RESOLVED** that the County Board of Supervisors authorizes the AdHoc – County Administrator Committee to contract with PPA, LLC for the purpose of assisting the County in hiring a County Administrator, and authorizes the County Board Chair and County Clerk to sign said contract after review by Corporation Counsel.

**BE IT FURTHER RESOLVED** that the Green Lake County Board of Supervisors appropriates funds not to exceed \$12,000 as total expense ceiling from the 2016 contingency fund for the recruitment process.

Fiscal Note: Not to exceed \$12,000 from the 2016 contingency fund.

Roll Call on Resolution No. 19-2016

Submitted by Ad Hoc-County Administrator Committee:

Ayes , Nays , Absent , Abstain

/s/ Harley Reabe

Harley Reabe, Chair

Passed and Adopted/Rejected this 19<sup>th</sup> day of July, 2016.

/s/ David Richter

David Richter

/s/ Vicki Bernhagen

Vicki Bernhagen

County Board Chairman

/s/ Larry Jenkins

Larry Jenkins

ATTEST: County Clerk  
Approve as to Form:

/s/ Dawn N. Klockow

Corporation Counsel

/s/ Joe Gonyo

Joe Gonyo

/s/ Joy Waterbury

Joy Waterbury

/s/ Michael Starshak

Michael Starshak

**ORDINANCE NO. 13–2016**

**Relating to Creating the Office of County Administrator and Abolishing the Office of Administrative Coordinator.**

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 19<sup>th</sup> day of July, 2016, does ordain as follows:

Chapter 60, Article IV, is repealed in its entirety and recreated as follows:

Chapter 60, Article IV: County Administrator

§60-16 Office of County Administrator. There is created an Office of County Administrator for Green Lake County with all duties and powers set forth under Wis. Stat. §59.18. This office shall replace the Office of Administrative Coordinator created through the enactment of Ordinance 647-97 and amended by Ordinance 857-06 and Ordinance 895-07.

§60-17 Appointment. The County Administrator shall be appointed by the County Board of Supervisors by a majority vote and shall report to the Administrative Committee.

Roll Call on Ordinance No. 13 – 2016

Aye\_\_\_\_, Nay\_\_\_\_, Absent\_\_\_\_, Abstain\_\_\_\_

Passed & Enacted/Rejected this 19<sup>th</sup> day of July, 2016.

\_\_\_\_\_  
County Board Chairman

\_\_\_\_\_  
Attest: County Clerk  
Approved as to Form:

*/s/ Dawn N. Klockow*

\_\_\_\_\_  
Corporation Counsel

Submitted by the ad hoc County  
Administrator Committee

*/s/ Harley Reabe*

\_\_\_\_\_  
Harley Reabe, Chair

*/s/ Vicki Bernhagen*

\_\_\_\_\_  
Vicki Bernhagen

*/s/ Joe Gonyo*

\_\_\_\_\_  
Joe Gonyo

*/s/ Larry Jenkins*

\_\_\_\_\_  
Larry Jenkins

*/s/ David Richter*

\_\_\_\_\_  
David Richter

*/s/ Michael Starshak*

\_\_\_\_\_  
Michael Starshak

*/s/ Joy Waterbury*

\_\_\_\_\_  
Joy Waterbury

§60-18 Removal. The County Administrator may be removed by the County Board as provided in Wis. Stat. §§59.18 and 17.10(2).

§60-19 Continuing duties, structure and classification. All references in the Green Lake County Code, the Personnel Policies and Procedures Manual and the Administrative Policy Manual to “Administrative Coordinator” hereinafter shall mean the “County Administrator” position.

§60-20 Board and Commission Appointments. The County Board’s right to elect and appoint its own officers and committees as set forth in §59.12, Wis. Stats., is codified in Chapter 2 of the Green Lake County Code and is reaffirmed. Pursuant to §59.18(2)(c), Wis. Stats., the County Administrator shall appoint members of boards and commissions, subject to confirmation of the County Board.

§60-21 Accountability and Responsibility.

- A. The County Administrator is accountable to the County Board for the administration of its policies and programs, and for his or her conduct as a responsible public official.
  
- B. No provision of this chapter is intended to vest in the County Administrator any duty, or grant the County Administrator any authority, which is vested in law in any other County officer, employee, commission, committee, or board. In the absence of specific authority vested by statute, ordinance or resolution with the County Administrator, policy direction shall be solicited from the County Board.

§60-22 Contracts for Goods and Services. The County Administrator shall review and sign all contracts for goods and services after review by the Corporation Counsel, unless the contract requires the signature of the County Board Chair and County Clerk.

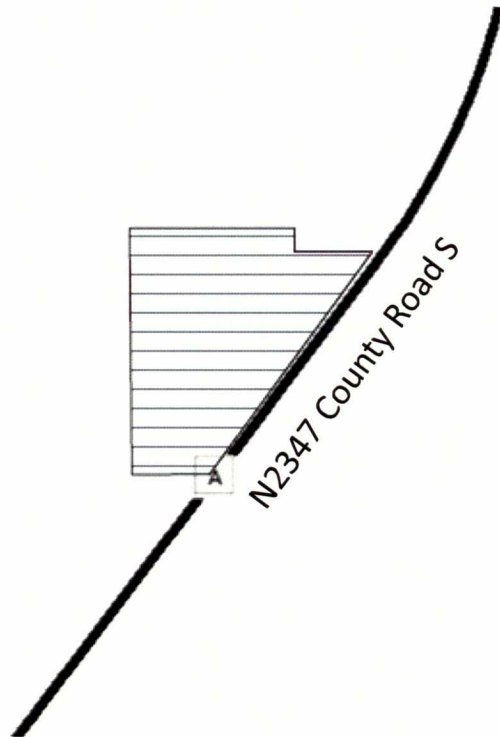
**BE IT FURTHER ORDAINED,** This article shall become effective upon passage by the Green Lake County Board of Supervisors and publication as provided by law, and at such time the appointed County Administrator commences his/her duties. This article repeals previous Green Lake County Ordinance 647-97 as amended by Ordinance 857-06 and Ordinance 895-07, and all ordinances, resolutions, parts of ordinances or acts of the Green Lake County Board of Supervisors which are in conflict with any provision of this article.





**John F. and Diana M. Werth, N2347 County Road A, Town of Mackford  
Parcel #010-00052-0000, Part of the NW¼ of Section 3, T14N, R13E  
Rezone ± 25 acres from A-1 Exclusive Agriculture to A-2 General Agriculture  
The reason for the rezone is to bring the parcel into compliance.**

**Existing Configuration:**  
±25 acres of A-1 Exclusive  
Agriculture lands



**Proposed Configuration:**  
±25 acres of A-2 General  
Agriculture lands

