



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

July 21, 2015

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom at 4:30 PM on July 21, 2015 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom - Chair
Sue Wendt – Vice Chair
Debra Schubert
Michael Starshak

Others Present:

Dan Sondalle, Corp. Counsel
Sheriff Mark Podoll
Tony Daley, Berlin Journal
Judge Slate
Terry Stellmacher, Child Support
Amanda Thoma, Coroner

Gary Podoll, Emergency Government
Lori Evans, Admin. Ass't to Sheriff
DA Andrew Christenson
Amy Thoma, Clerk of Circuit Court
Chief Deputy Mark Putzke

AGENDA

Motion/Second (Schubert/Wendt) to approve the agenda. All Ayes. Motion carried.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

MOVE INTO CLOSED SESSION

Motion/second (Schubert/Starshak) to move into closed session per ss. 19.85(1); (c) Considering employment, promotion, compensation or performance evaluation data

of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to interviews for Part-time Court Records Clerk.

Also per ss. 19.85(1) (f) considering financial, medical, social or personal histories or disciplinary date of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific person except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. This closed session relates to employee medical history.

Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. Four Ayes. No Nays. Motion carried. Moved into closed session at 4:33 p.m.

RECONVENE INTO OPEN SESSION

Motion/second (Starshak/Schubert) to move into open session Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. Four Ayes. No Nays. Motion carried. Moved into open session at 4:44 p.m.

Allison Cavanaugh was interviewed for the part-time Court Records Clerk position. *Motion/Second (Wendt/Schubert)* to approve the Clerk of Courts request to hire Ms. Cavanaugh for the part-time Court Records Clerk position. All Ayes. Motion carried.

Sheriff Podoll presented an unpaid leave request letter from one of his employees. *Motion/Second (Starshak/Schubert)* to approve the unpaid leave request and send it on to the Personnel Committee. The Sheriff is to give a monthly update on the employee. All Ayes. Motion carried

2016 Budgets

Child Support – No questions

Circuit Court/Register in Probate – Judge Slate informed the Committee that the State has advised him that the Guardian Ad Litem revenues for next year will be higher than expected. He asked that the Committee increase the budgeted figure to \$8,798.50 in both his budget and the Clerk of Circuit Courts budget. He also requested that the three lines of mediation in his budget be transferred to the Clerk of Circuit Courts budget as he is only serving as an intermediary in the exchange of funds. *Motion/Second (Starshak/Schubert)* to approve the budget changes requested by the judge. All Ayes. Motion carried

Judge Slate further explained that he is requesting the reduction of the budgeted amount for the full-time Judicial/Register in Probate position to half time. *Motion/Second (Wendt/Starshak)* to approve the reduction in the Circuit Court budget from a full-time to a part-time Judicial/Register in Probate position.

All Ayes. Motion carried. The Committee questioned if a resolution needed to be drafted to change the position.

Clerk of Courts reiterated the need to increase the Guardian Ad Litem fees to \$8,798.50.

Coroner – Amanda Thoma explained to the Committee that funds were reallocated on different lines throughout the budget. Neither she nor her deputies receive retirement; she requested those funds be reallocated so that she could purchase Smart Phones for her office next year. She also increased small items of equipment, seminars and medical supplies. The Committee instructed her to add in the revenues to the front page. They were attached, but were not carried forward.

DA Christensen stated that his DA Assessment revenues have increased by \$250. It was noted that his 2015 Total Proposed Budget figure was listed in error. He was instructed to make that change. There were no other changes to his budget.

Emergency Management: Gary Podoll reported that he had no changes to his budget. It was also noted that his 2015 Total Proposed Budget figure was listed in error. He was also instructed to see to it that change was made.

Sheriff's Office – Sheriff Mark Podoll and Lori Evans presented the Sheriff's Office 2016 budget. Several lines were reallocated throughout the budget pages with explanations listed on each page. The net result was a 0% increase.

Motion/Second (Schubert/Wendt) to approve all of the budgets after the corrections were made and pass them on to Finance. All Ayes. Motion carried.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated July 21, 2015 for the following offices in the following amounts:

Child Support:	\$	664.20
Clerk of Circuit Court:	\$	2,999.88
Coroner:	\$	2,487.50
District Attorney:	\$	0
Emergency Management	\$	0
Judge-Circuit Court:	\$	5,364.71
Sheriff's Office:	\$	28,942.06

Motion/Second (Schubert/Starshak) to approve all of the above claims. All Ayes, Motion carried.

Motion/Second (Schubert/Starshak) to approve the Clerk of Circuit Courts claim for Florence Sue Wendt in the sum of \$50.00. All Ayes, Motion carried

RESOLUTIONS/ORDINANCES

The Sheriff stated that in 2011, using innovative thinking, at that time he suggested we try to hire part-time Communications Officers in an effort to save having to pay benefits. As time has evolved, he is now realizing a new set of issues. He is finding that he and his staff are putting a lot of time and money into advertising, testing, hiring and training part-time Communications Officers only to have them resign. He believes that we need to pay the benefits to retain the employees. *Motion/Second (Schubert/Wendt)* to approve the resolution in the packet relating to modifying 2080 hours of part-time Communications Officer hours to 2080 Full-time Communications Officer hours in the Sheriff's Office and send it on to Personnel and the County Board. All Ayes. Motion carried.

The Sheriff also presented a resolution to continue the Recidivism Reduction Aide (RRA) position now that we have received our award through the State. *Motion/Second (Wendt/Schubert)* to approve the resolution for extending the LTE RRA position. Discussion followed. Motion was not voted on and did not pass. The Committee asked that the resolution be restored to the original wording that the position would end when funding was no longer available, not that it would be reviewed. The position can and probably should be reviewed when the funding ends, but the Committee wants it clear that the current LTE RRA position will end when funding is no longer available. *Motion/Second (Starshak/Schubert)* to amend the motion to amend the resolution that the position would end when funding was no longer available and send it on to Personnel and the County Board. Motion carried.

COMMITTEE DISCUSSION/NEXT MEETING DATE/AGENDA ITEMS

None

ADJOURN

Motion/Second (Schubert/Wendt) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:33 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff