

PROPERTY AND INSURANCE COMMITTEE

July 5, 2016

The meeting of the Property and Insurance Committee was called to order by Chair, Vicki Bernhagen, on Tuesday, July 5, 2016 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen
Patti Garro
Richard Trochinski
Bob Lyon
Mike Starshak (5:05 PM)

Also Present: Liz Otto, Deputy County Clerk
Scott Weir, Maintenance Supervisor
Lauree Renaud
Dawn Klockow, Corporation Counsel
Amy Brooks, Highway Commissioner

AGENDA

Motion/second (Garro/Trochinski) to approve the amended agenda. Motion carried.

MINUTES

Motion/second (Garro/Lyon) to approve the minutes of June 7, 2016. Motion carried.

CORRESPONDENCE – Deputy Clerk Otto informed the committee that a letter was received from Aegis Corporation stating that the County will be receiving \$16,572.80 in a dividend check for the Workers Compensation Audit Adjustment. There was also a Public Hearing Notice from the Green Lake County Drainage Board for the purpose of hearing and considering assessments. The calculated assessment for Green Lake County is \$3.83 which is the same as last year.

PUBLIC COMMENT – None

IZAAK WALTON LEAGUE GIFT OF PROPERTY TO GREEN LAKE COUNTY

Corporation Counsel Klockow stated that the survey is not yet complete so there is nothing further to report.

MISCELLANEOUS NON-INVENTORY ITEMS FOR DISPOSAL – HIGHWAY

Highway Commissioner Amy Brooks stated that the Highway Department has old pallets, sign posts and paint totes to be disposed of. She will be advertising them on the Wisconsin Surplus website. This has been previously approved by the Highway Committee.

Motion/second (Lyon/Garro) to allow Highway Commissioner Amy Brooks to sell off all items as she deems most beneficial to Green Lake County. Motion carried.

USE OF COUNTY PROPERTY –

- 4th of July Parade – Chairman Bernhagen stated that she verbally approved this request on June 20, 2016 since the timeframe did not allow for entire committee approval.
- VFW-Run for Sam – *Motion/second (Garro/Trochinski)* to approve request for July 9, 2016. Motion carried.

PURCHASE REQUESTS

HHS (Children & Families Unit):

Two (2) I-Phones \$.01 per phone/approximately \$25.00/month recurring charges per phone

Land Conservation

One (1) I-Phone \$.01 phone/approximately \$25.00/month recurring charge

Motion/second (Garro/Lyon) to approve purchase requests. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented:

Purchasing:	\$4,482.13
Maintenance:	\$9,152.32
Radio Tower:	\$130.00
Parks:	\$38,077.18

Discussion held on one invoice from last year from United Mailing Service. Information will be provided at the August meeting.

Motion/second (Garro/Trochinski) to approve the vouchers as presented. Motion carried.

RESOLUTIONS/ORDINANCES – None

GREEN LAKE MULTI USE TRAIL

Lauree Renaud, Green Lake Greenways volunteer, stated that the pre-engineering funds that have been collected are now exhausted and additional dollars will be needed to continue with the project. Renaud requested that someone from the P&I committee attend the next DOT meeting to provide verbal support for the project.

REVIEW BIDS FOR ROOFS OF FAIR BUILDINGS

Maintenance Supervisor Scott Weir stated that 3 building roofs at the fairgrounds are in need of repair. Options include painting, rubberizing, or accepting a bid previously submitted by Custofam Corporation which provides Karnack coatings. Weir stated this would be the best option and they provide a 5 year warranty.

Discussion held on various options and funding sources for the project. *Motion/second (Starshak/Trochinski)* to approve the bid of \$41,500 pending approval from the Finance Committee and appropriating funds to cover the costs. Motion carried.

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities – The report was reviewed.

PARKS & RECREATION

Weir stated that he has the new ID signs installed at 3 of the County parks.

CLERKS REPORT

- Pre-Claim Loss – Board of Adjustment

Deputy Clerk Otto provided an update on a condition created by the Green Lake County Board of Adjustment which was determined to be unconstitutional. County Mutual Insurance Corporation provided an attorney for the Board of Adjustment. The condition was removed from the parcel at a special meeting held on June 16, 2016.

CLOSED SESSION:

Motion/second (Garro/Starshak) to move into closed session pursuant to Wis. Stat. section 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigations in which it is or is likely to become involved. The closed session is regarding Notice of Injury – cutting of trees. Roll call vote, 5 ayes, 0 nays, motion carried.

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION:

Motion/second (Starshak/Garro) to reconvene in open session. Roll call vote, 5 ayes, 0 nays, motion carried. No action taken on items discussed in closed session.

COMMITTEE DISCUSSION

Future Meeting Date: Regular Meeting: August 2, 2016 at 5:00 pm.

Future Agenda items for action & discussion: Discussion to consider adding ban on e-cigarettes to existing No Smoking policy, follow up on roof repair funding for fair buildings.

ADJOURNMENT

Bernhagen adjourned the meeting at 5:56 PM.

Submitted by,

Liz Otto
Deputy County Clerk