

FINANCE COMMITTEE

July 30, 2015

The meeting of the Finance Committee was called to order by Chairman, Harley Reabe at 4:30 PM on Thursday, July 30, 2015, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe
Ben Moderow
Jack Meyers
Debra Schubert
Joanne Guden

Also Present: Marge Bostelmann, County Clerk Dan Sondalle, Corporation Counsel
Betsy Amend, Treasurer Sheriff Podoll
Becky Pence, Highway Amy Brooks, Highway Commissioner
Joy Waterbury, Supervisor Tony Daley, Berlin Journal

AGENDA

Motion/second (Guden/Meyers) to approve the amended agenda. Motion carried.

MINUTES

Motion/second(Schubert/Moderow) to approve the minutes of June 25, 2015 as presented. Motion carried.

PUBLIC COMMENTS – None

CORRESPONDENCE – None

OPEN TAX DEED BIDS – None

APPEARANCES – None

TREASURER'S MONTHLY REPORT

Sales tax for August 1st is \$123,110.16 and boat launch fees are \$21,021.60 through July 27, 2015.

As of July 27, 2015 11.29% of taxes are left to collect compared to 11.04% July 27, 2014. August is the final month of the 3 year tax deed procedure. There are 16 owners and 19 properties with 2011 delinquent taxes. Last year there were 23 delinquent properties.

Motion/second(Guden/Meyers) to accept the Treasurer's Report. Motion carried.

DEPARTMENT HEAD REPORT – SHERIFF PODOLL, SHERIFF'S OFFICE

Podoll explained that expenditures are at 47.9% and revenues are at 56.2% as of the end of June. Discussion was held on the K9 fund raising for the new dogs.

RESOLUTION/ORDINANCES

Resolution for Cooperation Agreement for CDBG Program:

This resolution approves the continuation of the 9 County housing consortium. Bostelmann explained that the consortium agreement with the state was approved two years ago with a two year renewal. This resolution approves the renewal.

Motion/second(Meyers/Schubert) to approve the Resolution and send on to the County Board.

BUDGET ADJUSTMENTS – None

BUDGET REVIEW

Revenue:

Discussion was held on the land information grant of \$70,000. A budget adjustment will be done to update the revenue and expenditure.

Expenditure:

Discussion was held on the donation fund for the Sheriff's office service dogs.

The payment to the railroad consortium was discussed. Pence and Brooks discussed the transition in the highway budget that is being done by Schenck.

FUND BALANCE POLICY

Reabe explained that he has discussed the fund balance policy with Jon Trautman. Based on the conversation with Trautman he is recommended minimum 20% for the general fund and 15% for HHS fund. *Motion/second (Guden/Meyers)* to amend the Fund Balance Policy ordinance to a minimum of 20% for general and a minimum of 15% for HHS. Motion carried. The amendment will be sent to County board in November, when the budget is passed.

CAPITAL OUTLAY/PROJECTS

This will be discussed next month. The percent of unassigned funds will also be discussed next month.

SUPERVISOR'S MONTHLY CLAIMS

Supervisors' claims: \$4887.37

Lay People claims: \$110.70

MONTHLY VOUCHERS

Finance Departments: \$14,421.09

IT: \$3,495.03

Motion/second (Schubert/Guden) to approve the Finance and IT vouchers and supervisors' and lay people's claims. Motion carried.

CLERK'S REPORT – None

COMMITTEE DISCUSSION

- **Future meeting dates: August 27, 2015, 4:30 PM.**
- **Future Agenda:**

ADJOURNMENT

Motion/second (Schubert/Moderow) to adjourn at 5:00 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk