

ADMINISTRATIVE COMMITTEE MEETING
July 26, 2016

The meeting of the Administrative Committee was called to order by Chairman, Harley Reabe at 6:00 PM on Tuesday, July 26, 2016 in the County Board Room, Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Harley Reabe
Nick Toney
Mike Starshak
Paul Schwandt
Bob Lyon

Absent: Dave Richter

Also Present: Marge Bostelmann, County Clerk
Steve Hintz

Kevin Brunner
Tony Daley, Berlin Journal

AGENDA

Motion/second(Starshak/Schwandt) to approve agenda. Motion carried.

PUBLIC COMMENTS – None

CONFER WITH PUBLIC ADMINISTRATION ASSOCIATES, LLC RE: COUNTY ADMINISTRATOR SEARCH

Hintz and Brunner presented a position announcement and discussed it with the Committee members. Discussion held.

Schedule discussed:

August 23rd at 6 pm review applicants and select semi-finalists

September 7th at 6 pm to meet to select finalists

Thursday, September 22nd reception for finalists

Friday, September 23rd tour and meet with department heads and supervisors in the morning; interviews with Administrative Committee on Friday afternoon.

Characteristic: The committee would like to see an individual who has strong financial management, HR background and management skills.

COMMITTEE DISCUSSION

Future Meeting Date: Regular meeting – August 1, 2016 at 6:00 PM, special meeting – August 23 at 6 PM, special meeting – September 7th at 6 PM.

Future Agenda Items:

ADJOURNMENT

Motion/second(Lyon/Starshak) to adjourn at 7:25 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk