

PERSONNEL COMMITTEE

July 24, 2012

The meeting of the Personnel Committee was called to order by Chair, Joanne Guden at 1:00 PM on Tuesday, July 24, 2012 in the County Board Room, Green Lake Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Joanne Guden
Maureen Schweder
Richard Trochinski
Eugene Henke
Sue Wendt

Also Present: Marge Bostelmann, County Clerk Jack Meyers, County Board Chair
Attorney Daniel Borowski Sheriff Mark Podoll
Mark Putzke, Chief Deputy Lori Evans, LE Admin Asst
LeRoy Dissing, HHS Director Philip Robinson, HHS Deputy Director
Chuck Buss, Interim Hwy Commiss Al Shute, LUPZ
Dawn Brantley, AFSCME Employee Kathy Morris, Treasurer
Tracy Soda, AFSCME Employee Leone Seaman, ROD
Tami Eisenga, RIP Shelly Jensen, ESU
Kathy Munsey, Public Health Ed Schuh, FRI
Linda Jesko, AFSCME Betty Bradley, Aging, LTC
Scott Weir, Maintenance Jana Tetzlaff, Clinical Services
Tony Daley, Berlin Journal

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited.

AGENDA

Motion/second (Henke/Trochinski) to approve the agenda. Motion carried.

PUBLIC COMMENT (3 Minute limit) - None

CORRESPONDENCE

Letter from Aegis Corporation stating that Dan Borowski has been assigned by County Mutual to represent Green Lake County in the negotiation with WPPA.

APPEARANCE – None

FILL VACANT POSITION IN THE TREASURER'S OFFICE

Morris stated that Jean Daye will be retiring. She presented a revised job description and requested permission to fill the position. She will request permission to fill the position from the Administrative Committee at 4:30 today.

Motion/Second (Wendt/Schweder) to approve filling the position pending approval by the Administrative Committee. Motion carried.

Hannah whose position is shared between the Treasurer's Office and ROD will work in the Treasurer's Office until the position is filled. She will continue to do the ROD work while in the Treasurer's office.

2013 BUDGET

Bostelmann presented the budget for Mediation/Arbitration in the amount of \$4750. Bostelmann suggested the amount stay the same but that the description changes from Mediation/Arbitration to Labor Issues. This is just a little broader of a description.

WAGE STUDY

Bostelmann stated that a meeting with the 4 counties was scheduled for July 30th or 31st. Those dates have not been confirmed because of scheduling. A replacement date has not been scheduled.

COUNTY PERSONNEL POLICIES AND PROCEDURES MANUAL & NON-UNION HANDBOOK REVIEW

Guden stated that the policies have been presented and reviewed over the last several meetings. Discussion was held. The committee will look at the combined policy with benefits and approve at one time.

DISCUSSION OF EMPLOYEE BENEFITS i.e. PAID LEAVES, HEALTH AND OTHER INSURANCE, RETIREMENT, HOLIDAYS AND VACATIONS, ETC.

Guden stated that she attended the department head meeting and received several suggestions. One was to keep Vacation/Personal/holidays but take away sick leave. Another person asked about a 4 day work week, with Fridays off. Guden made recommendations from information and comments that she heard from the department heads and with discussions. Discussion was held. Bostelmann presented the menu from Kim Hurtz on savings for specific changes in the plan.

15 minute recess while figures are gathered to determine insurance savings.

The Committee continued to discuss benefits. Bostelmann will present a summary with cost for the next meeting.

CLOSED SESSION

Motion/Second (Wendt/Henke) to move into closed session per ss19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any employee over which the governmental body has jurisdiction or exercises responsibility. – WPPA negotiations Roll call vote, 5 ayes, no nays, motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE ON

Motion/Second (Schweder/Henke) to resume open session. Roll call vote, 5 ayes, no nays, 0 absent, motion carried.

MATTERS DISCUSSED IN CLOSED SESSION

Negotiation strategies for WPPA sworn officers were discussed. Borowski was given authority to develop the initial proposal for the negotiations and unit clarification the units for correction, communication and office staff.

Motion/Second (Wendt/Henke) to give authority to Borowski to develop the initial proposal for the negotiations and unit clarification for correction, communication and office staff. Motion carried.

COMMITTEE DISCUSSION

- **Future meeting dates:** Tuesday August 14th at noon; Thursday, August 23, 2012 at 4:00 PM

- **Future Agenda items for action & discussion:**

ADJOURNMENT

Motion/second (Wendt/Henke) to adjourn at 4:20 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk