

PERSONNEL COMMITTEE MEETING

July 21, 2016

The meeting of the Personnel Committee was called to order by Chair Joe Gonyo at 6:00 PM on Thursday, July 21, 2016 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Joe Gonyo
Robert Schweder
Sue Wendt
Paul Schwandt
Robert Lyon

Also Present: Marge Bostelmann, County Clerk
Harley Reabe, Board Chair
Mark Putzke, Chief Deputy
Amy Brooks, Highway
Lisa Corbeille, WIPFLi
Dawn Klockow, Corporation Counsel
Sheriff Podoll
Lori Evans, Sheriff's Office
Julia Johnson, WIPFLi

AGENDA

Motion/second (Schwandt/Schweder) to approve the amended agenda. Motion carried.

MINUTES

Motion/second (Wendt/Schweder) to approve the minutes of June 21, June 23 and July 11, 2016 as presented. Motion carried.

CORRESPONDENCE – None

APPEARANCES

- Julia Johnson and Lisa Corbeille, WIPFL Re: Wage Study Update

Corbeille presented information on the base compensation plan update. She discussed the overview of developing a compensation plan, the current salary structure and what is involved in a compensation plan update.

UPDATE WAGE CLASSIFICATION STUDY - WIPFLI

Discussion was held on the presentation and reason's to update the wage plan.

Motion/second(Schwandt/Schweder) to send the recommend to move forward with updating the wage classification study to County Board and requesting contingency funds be used . Motion carried.

JOB DESCRIPTIONS – None

JOB DESCRIPTIONS/FILL VACANT POSITIONS – None

VOLUNTARY UNPAID LEAVE REQUEST – None

RESTRUCTURING HIGHWAY PERSONNEL

Amy Brooks presented information to restructure personnel at the Highway Department. Due to the retirement of one of the highway superintendents, Brooks recommends eliminating the superintendent position, creating a engineer technician position, eliminating a highway laborer position and creating a highway foreman position. Discussion was held.

RESOLUTIONS/ORDINANCES

Amending Ordinance 1042 -2012 Green Lake Policy and Procedures Manual; Appendix L, M, N, and O.

Motion/second(Schwanst/Lyon) to approve the ordinance and send it on to the August County Board. Motion carried.

Relating to Eliminating one Highway Superintendent position and one Highway Laborer Position, and creating one Engineering Technician position and one Highway Foreman position in the Highway Department.

Motion/second(Schwandt/Schweder) to approve the resolution and forward on to the County Board. Motion carried.

ARBITRATION DECISION FOR WPPS UNION

The arbitration decision was awarded on June 29th. The WPPA union's final offer was selected and shall be incorporated into the parties' 2015-2017 collective bargaining agreement.

HEALTH INSURANCE FOR 2017

Bostelmann stated that in 2014 the county requested proposals for health insurance for 2015. GHT was the low bid with a proposal for 2016 not to exceed 7%. The 2016 insurance increased was 4%. Discussion held.

Motion/second(Schweder/Wendt) to make a recommendation that the Group Health Trust continue health insurance for 2017. Motion carried.

DEPARTMENT HEAD/EMPLOYEE TRAINING – RISE LEADERSHIP

Ben Fauske, RISE Leadership, presented a proposal for additional training relating to the performance management program. The proposal was reviewed and discussion held.

Motion/second(Schwandt/Lyon) to approve the proposal for the training and give Bostelmann the authority sign the contract. Motion carried.

2017 BUDGET

The 2017 budget was presented and discussed.

Motion/second(Schweder/Gonyo) to approve the budget. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented in the amount of \$1568.08.

Motion/second(Schwandt/Wendt) to approve the vouchers as presented. Motion carried.

CLERK'S REPORT – None

CONSIDER MOTION TO CONVENE INTO CLOSED SESSION:

Motion/second(Schweder/Gonyo) to move into closed session pursuant to Wis. Stat. section 19.85(1)(c) to consider employment, compensation or performance evaluation data of specific public employees over which the governmental body has jurisdiction or exercises responsibility. The closed session relates to wage compensation for ESU Manager. Roll call vote, 5 ayes, 0 nays, motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second(Schweder/Schwandt) to resume open session. Roll call vote, 5 ayes, 0 nays, motion carries.

Motion/second(Wendt/Gonyo) to approve the increase in salary of the ESU Manager by \$3/hour retroactive to when she became manager of the Child Support Agency. Motion carried.

COMMITTEE DISCUSSION

- Future meeting date: August 18, 2016 at 6:00 PM.
- Future Agenda items for action & discussion:

ADJOURNMENT

Adjourned at 7:22 PM.

Submitted by,

Marge Bostelmann
County Clerk