

PERSONNEL COMMITTEE MEETING

July 17, 2014

The meeting of the Personnel Committee was called to order by Chair Joe Gonyo at 5:00 PM on Thursday, July 17, 2014 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Joe Gonyo
Sue Wendt
Maureen Schweder
Harley Reabe
Paul Schwandt

Also Present: Marge Bostelmann, County Clerk
Amy Brooks, Highway Commissioner
Chief Deputy Putzke
Tony Daley
Dan Sondalle, Corporation counsel
Sheriff Podoll
Al Shute, Director LUPZ

AGENDA

Motion/second (Schwandt/Reabe) to approve the amended agenda. Motion carried.

MINUTES

Motion/second (Reabe/Schweder) to approve the minutes of June 19, 2014 as presented. Motion carried.

CORRESPONDENCE – None

APPEARANCES – None

JOB DESCRIPTIONS - None

FILL VACANT POSITIONS – None

VOLUNTARY UNPAID LEAVE – None

RESOLUTIONS/ORDINANCES – None

MONTHLY VOUCHERS – None

2015 Budget:

Bostelmann presented a proposed budget for 2015. Bostelmann stated that she is proposing an increase of \$2250 for Negotiation/Labor questions and also training. Discussion was held on providing a line item for Department Head training. Bostelmann will add a line item called Training with a budget amount of \$1500. Bostelmann also suggested that the final phase of the Performance Management project be committed funds from the savings in payroll in 2014.

CLERKS REPORT

Pay for performance Update: Ben Fauske, RISE Leadership presented at the Department Head meeting today. He led the Department Heads through a process to develop the core competency for the plan. Wendt, Putzke also commented on the presentation. The final discussion led to a focus of: Green Lake County – Where Relationships Run Deep. This brings the plan to facilitate developing deeper relationships with customers, co-workers, managers and county board supervisors.

Wage Study – Proposed Wages for 2015: County Clerk Marge Bostelmann sent a spreadsheet with costs on implementing the wage study for 2015. The cost includes the step increases of employees below the 100% midpoint and a cost of a 1% increase for those above the 100% midpoint. This will be discuss later when benefit costs are known.

Health Insurance Bidding Process: Bostelmann will be developing a bid request for health insurance to be sent out. She will also be requesting the claims data from GHT. A special meeting to open bids and hear presentations will be scheduled for September 3 at 5 PM.

MOVED INTO CLOSED SESSION

Motion/second(Wendt/Reabe) to move into closed session in accordance with Wis. Stat. § 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or conditions of employment responsibility. This closed session relates to discussion of Highway Employees. Roll call vote; 5 ayes, 0 nays, motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE ON MATTERS DISCUSSED IN CLOSED SESSION.

Motion/second(Reabe/Wendt) to reconvene in open session. Roll call vote; 5 ayes, 0 nays, motion carried.

Motion/second(Reabe/Gonyo) to accept the Highway Commissioner's and Highway Chairman's recommendation to offer the mechanic II candidate wage at 102.5% of the mid-point based on years of experience. Motion carried.

COMMITTEE DISCUSSION

- Future meeting date: Regular meeting on Wednesday, August 20, 2014 at 5:00 PM and Special meeting on Wednesday, September 3, 2014 at 5:00 pm.
- Future Agenda items for action & discussion: September 3rd – health insurance bids.

ADJOURNMENT

Motion/second (Schwandt/Reabe) to adjourn at 6:25 pm. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk