

ADMINISTRATIVE COMMITTEE MEETING
January 30, 2017

The meeting of the Administrative Committee was called to order by Chairman, Harley Reabe at 6:00 PM on Monday, January 30, 2017 in the County Board Room, Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Harley Reabe
Nick Toney – (6:08 PM)
David Richter
Mike Starshak
Paul Schwandt
Bob Lyon

Also Present: Liz Otto, County Clerk; Dawn Klockow, Corporation Counsel; Amanda Toney, Treasurer; Sarah Guenther, ROD; and Cathy Schmit, County Administrator

AGENDA

Motion/second (Richter/Starshak) to approve the agenda. Motion carried.

MINUTES

Motion/second (Richter/Starshak) to approve the minutes of November 7, 2016 as presented. Motion carried.

PUBLIC COMMENTS – None

CORRESPONDENCE – None

JOB DESCRIPTIONS - None

RESOLUTIONS/ORDINANCES

- Ordinance Amending Chapter 9, Board of Supervisors, Article III, Appointed Committees Corporation Counsel Dawn Klockow explained that the Land Information Council had requested a resolution regarding appointments. After research by Klockow, she determined that Chapter 9 of the General Code should be amended to include the council by state statute. Discussion held. *Motion/second (Richter/Toney)* to approve Ordinance Amending Chapter 9, Board of Supervisors, Article III, Appointed Committees and send to County Board for final approval. 5 ayes – 1 nay (Starshak). Motion carried.

ANNUAL REPORTS

Annual reports were submitted and reviewed for the departments of Corporation Counsel, County Clerk, Register of Deeds, and Treasurer.

Motion/second (Richter/Toney) to accept the annual reports. Motion carried.

TRAINING REQUESTS/REPORTS

Training requests and reports were reviewed for all departments.

Motion/second (Schwandt/Lyon) to approve all training requests submitted for 2017. Motion carried.

PURCHASE REQUESTS - None

COMMITTEE DISCUSSION

Future Meeting Date: Regular meeting – May 1, 2017 at 6:00 PM

Future Agenda Items:

ADJOURNMENT

Reabe adjourned the meeting at 6:34 PM.

Submitted by,

Liz Otto
County Clerk