

ADMINISTRATIVE COMMITTEE

January 15, 2013

The meeting of the Administrative Committee was called to order by Chair Jack Meyers at 4:30 PM on January 15, 2013 in the Committee Room, Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Jack Meyers David Richter Joanne Guden
 Mike Stoddard Paul Schwandt Deb Schubert

Also Present: Marge Bostelmann, County Clerk Dan Hurst, Corporation Counsel
 Sarah Guenther, ROD

The Pledge of Allegiance was recited.

AGENDA

Motion/second(Schubert/Richter) to approve agenda. Motion carried.

FILL VACANT POSITION

Account Budget Coordinator – County Clerk’s Office: Bostelmann explained that Liz Otto was the successful applicant for Vicki Bernhagen’s position. Bostelmann is requesting permission to have the position filled and sent it on to Personnel for approval. She is not recommending a change in the job description or classification. Discussion was held.

Motion/second(Schubert/Schwandt) to approve filling the position and sending it on to Personnel for approval. Motion carried.

COMMITTEE DISCUSSION

Future Meeting Date: Regular meeting is February 4, 2013 at 4:30.

Future Agenda Items:

ADJOURNMENT

Motion/second (Guden/Schubert) to adjourn at 4:50 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk