

PROPERTY AND INSURANCE COMMITTEE
February 7, 2012

The meeting of the Property and Insurance Committee was called to order by Gene Thom on Tuesday, February 7, 2012 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom
Mike Stoddard
Joanne Guden
Don Peters
Dave Richter

Absent:

Also Present:

Liz Otto, Deputy Cty Clerk
Scott Weir, Maintenance Supervisor
LeRoy Dissing, HHS
Fran Hill, Center for Arts & Innovation
Tony Daley, Berlin Journal
Jim Hebbe, Land Conservation
Chuck Mirr, City of Green Lake Mayor
Lauree Renaud

Dan Sondalle, Interim Corporation Counsel
Sheriff Mark Podoll
Tom Traxler, Supervisor #13
Eugene Henke, Supervisor #3
Ed Shuh, FRI
Al Shute, Planning & Zoning
Sue Wendt

AGENDA

Motion/second (Stoddard/Richter) to approve the amended agenda. All ayes. Motion carried.

MINUTES

Motion/second (Guden/Richter) to approve the minutes of January 3, 2012. All ayes. Motion carried.

CORRESPONDENCE - None

PUBLIC COMMENT – (3 minute limit) - None

APPEARANCES - None

CORNERSTONE PROJECT – FRAN HILL

- Downtown Facility Proposal / Future Plan – Fran Hill stated that the committee will be appearing at the March County Board meeting with an offer on the old courthouse property. They are currently finishing up their business plan and would hope to occupy the building this summer. The P&I committee stated that the original option to purchase has expired and questioned Hill on what type of offer they would be making. She stated that their offer will be based on recommendations from MSA and the City/County AdHoc committee and also told the members that the project has committed funds but they are allocated for operating expenses and not for purchase of the property.

PROPOSAL FROM ERNIE HUNTER – REGARDING DOWNTOWN DEVELOPMENT

Chairman Thom stated this will be added to the March agenda – no action taken.

REGARDING PURCHASE OF A BOAT MOTOR – JIM HEBBE

Jim Hebbe from Land Conservation stated that 18 bids were received for the purchase of a boat motor. Four lowest bids received were:

Mid-State Marine Inc.	\$3,389.00
Shoreline Boat Center	\$3,431.00
Nortons Dry Dock	\$3,500.00
Mr. Marine Inc.	\$3,557.00

Motion/second (Stoddard/Richter) to approve the bid from Shoreline Boat Center for \$3,431.00. All ayes. Motion carried.

MAINTENANCE AND REMODELING AT FRI

HHS Director Leroy Dissing submitted guidelines agreed upon by both Maintenance Supervisor Scott Weir and FRI Manager Ed Shuh. *Motion/second (Stoddard/Guden)* to approve the guidelines as outlined. All ayes. Motion carried.

VACATE MENKE DRIVE IN THE TOWN OF MACKFORD

A letter from Chier Law Office was submitted to notify the committee that the Town of Mackford plans to adopt a resolution to discontinue Menke Drive. Notice is being provided since County Trunk Q abuts Menke Drive. Eugene Henke, Highway Chairman, stated that the highway department has no problems with the plan. No action taken – committee has no objections.

RENTAL AT 515 GOLD STREET PROPERTY

ASTOP Sexual Abuse Center is requesting an agreement for a month-to-month lease at 515 Gold Street for \$185.00 per month which includes utility expenses. Discussion followed on the rental rates for all tenants at the building. *Motion/second (Richter/Guden)* to sign the lease agreement. All ayes. Motion carried. Chairman Thom informed the committee that ASTOP is also requesting permission to remove wallpaper and paint in the office. Committee approved the request with the stipulation that Maintenance Supervisor Scott Weir approve the work. Chairman Thom also requested that rental rates for Gold St. be placed on the March agenda and that Scott Weir provide the committee with utility payments made in the past year.

****GOLD STREET LISTING CONTRACT – MALCOLM BAY REALTY**

Motion/second (Richter/Stoddard) to renew the listing contract with Malcolm Bay Realty for the Gold St. property through July 1, 2012. All ayes. Motion carried.

*****REQUEST RIGHT-A-WAY OFF LAKE MARIA ACCESS ROAD – SAMANTHA DOLGNER**

No action taken – request has been withdrawn.

LIABILITY ON THE CONCEALED CARRY LAW POSTINGS

Corporation Counsel Dan Sondalle explained the legal opinion submitted by Phillips Borowski, S.C. regarding the county's liability on the Concealed Carry Law which went into effect on November 1, 2011.

USE OF COUNTY PROPERTY

- June 16 – Front lawn of Old Courthouse – Summer Solstice
- July 4 – County Fairgrounds – Fourth of July Parade
- Sept 29 – County Fairgrounds – Harvest Fest Parade
- Sept 29 – Sept 30 – Front lawn of Old Courthouse – Harvest Fest

Motion/second (Stoddard/Richter) to approve all requests contingent upon the possible sale of the courthouse property. All ayes. Motion carried.

RESOLUTIONS/ORDINANCES – None

PURCHASE REQUESTS:

Maintenance: 2 – 60” aluminum side mount truck boxes
Menards - \$229.00
Better Built - \$279.00
Northern Tool - \$264.99

Motion/Second (Guden/Richter) to approve the Menards bid of \$229.00 per box. All ayes. Motion carried.

Maintenance: 2 – 5’X50’ floating piers
Port A Pier (sole supplier) - \$28,348.06 for both

Motion/Second (Richter/Stoddard) to approve the bid for the piers from Port A Pier. All ayes. Motion carried.

IT: Replacement computers (approved by IT committee on February 6, 2012)
PDS - \$5,896.00
CDW - \$2,360.94

Motion/Second (Guden/Stoddard) to approve the purchase of the replacement computers. 4 ayes, 1 nay (Peters). Committee also requested that a representative from each department be present for purchase requests over \$500.00.

MONTHLY VOUCHERS

Vouchers were presented:

Maintenance – \$8,566.76
Parks – \$15,875.00
Purchasing – \$86,753.33
Justice Center - \$1,226.50

Motion/second (Guden/Stoddard) to approve the vouchers as presented. All ayes. Motion carried.

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities – The report was sent to the Committee.
Service contract with SimplexGrinnell was discussed – Chairman Thom stated that this should be placed on the March agenda along with a cost proposal for remote generator monitoring at the radio tower sites.
- Committed Funds
Motion/second (Guden/Stoddard) to approve maintenance committed funds for 2012 as follows: Carryover Maint Capital Improvements - \$47,651.59, Carryover Maintenance ADA/Security - \$68,845.50. All ayes. Motion carried.

PARKS & RECREATION

**Committed Funds

Chairman Thom stated this will be added to the March agenda – no action taken

CLERKS REPORT

**Committed Funds

Chairman Thom stated this will be added to the March agenda – no action taken

CLOSED SESSION

Move into closed session per ss. 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility; (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. This closed session relates to litigation regarding Affeldt vs. Green Lake County and Personnel Evaluations.

Motion/second (Guden/Stoddard) to go into closed session per ss 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governing body has jurisdiction or exercises responsibility; (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. This closed session

relates to litigation regarding Affeldt vs Green Lake County and Personnel Evaluations. Roll call vote, 5 ayes, 0 nays. Motion carried.

RESUME OPEN SESSION

Motion/second (Guden/Stoddard) to resume open session. Roll call vote, 5 ayes, 0 nays. Motion carried.

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second (Guden/Richter) to approve employee evaluations and forward to Personnel Committee. All ayes. Motion carried.

COMMITTEE DISCUSSION

Future Meeting Date: Regular Meeting: March 6, 2011 at 4:30 pm.

Future Agenda items for action & discussion

ADJOURNMENT

Motion/second (Stoddard/Richter) to adjourn at 6:35 p.m. All ayes. Motion carried.

Submitted by,

Liz Otto
Deputy County Clerk