

PROPERTY AND INSURANCE COMMITTEE
February 4, 2014

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, February 4, 2014 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom
 Mike Stoddard
 Dave Richter
 Joanne Guden
 Eugene Henke

Also Present:

Sara Radloff, Deputy County Clerk	Dan Hurst, Corporation Counsel
Scott Weir, Maintenance	Chief Deputy Mark Putzke
Amy Brooks, Highway Commissioner	Tony Daley

The pledge of allegiance was recited

AGENDA

Motion/second (Stoddard /Richter) to approve the agenda. Motion carried.

MINUTES

Motion/second (Guden/Richter) to approve the minutes of January 7, 2014 correcting the closed session with "Roll call vote, 5 ayes, 0 nays, 0 absent". Motion carried.

CORRESPONDENCE – None

PUBLIC COMMENT - None

USE OF COUNTY PROPERTY - None

PURCHASE REQUESTS

Maintenance/Parks

Wacker WL30 Wheel Loader	Mid-State Equipment-Dairyland	\$45,530.00 - recommended
	Kelbe Brothers Equipment	\$44,800.00

Motion/second (Richter/Stoddard) to approve the purchase request for the Wacker WL30 Wheel Loader from Mid-State Equipment-Dairyland with a 3 year payment plan. Roll call vote, 3 ayes, 2 nays (Guden and Henke), 0 absent. Motion carried.

County Clerk		
County Copiers (5)	Modern Business (state Bid)	\$34,081.00

Sheriff's Dept.
Samsung Galaxy Smartphones (2) US Cellular (County Contract) \$263.49 ea. (one-time fee)
\$25.00 a month

Maintenance/Parks
Dove Garay Pier Port-a-Pier (sole provider) \$16,512.96

Information Technology
HP CP5225dn Printer CDW \$1,593.75
Tech Resource Adv. \$1,593.75 - recommended

Liebert UPS Batteries Access (sole provider) \$19,005.00

Motion/second (Guden/Henke) to approve all purchase requests as presented and recommended by the governing committees. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented:

2013	Maintenance – \$18,724.82	2014	Purchasing – \$16,976.31
	Purchasing – \$23,707.49		Maintenance - \$4,852.85
	Parks – \$4,746.00		Parks - \$480.01
			Radio Towers – \$35,080.99

Motion/second (Guden/Richter) to approve the vouchers as presented. Motion carried.

RESOLUTIONS/ORDINANCES - None

REQUEST COMMITTED, RESTRICTED AND APPLIED FUNDS

List of committed, restricted and applied funds were presented to the committee with requested dollar amounts.

Committed

- County Copy Machines - \$31,906.76
- Loss Control - \$4,397.93
- 911 Upgrade Equipment - \$50,852.71
- 911 User Fee - \$10,880.00
- Maintenance ADA/Security - \$27,423.44
- Sale of recyclable Material - \$1,285.50
- Maintenance Capital Improvements - \$75,818.85
- Maintenance Capital Equipment - \$9,508.75
- Parks Project - \$47,316.92
- Boat Launch Projects - \$31,166.62
- Parks Donations - \$1,500.00

Restricted – None

Applied - None

Motion/second (Guden/Richter) to approve the committed, restricted and applied funds as presented and

send to the Finance Committee. Motion carried.

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities – Discussion was held on day to day repairs with the building.

PARKS & RECREATION

Mascoutin Trail will be put on the map, which will bring more individuals to the trail on daily basics. Weir will see a sample of the map before it gets published.

APPROVAL OF THE UPDATES ON THE HEARING CONSERVATION PROGRAM

The committee reviewed the Hearing Conservation Program that was presented with the changes that have been made to keep it current.

Motion/second (Stoddard /Henke) to approve the Hearing Conservation Program. Motion carried.

APPROVAL OF THE UPDATES ON THE LOCKOUT/TAGOUT PROGRAM

The committee reviewed the Lockout/Tagout Program that was presented with the changes that have been made to keep it current.

Motion/second (Stoddard /Henke) to approve the Lockout/Tagout Program. Motion carried.

CLERKS REPORT – None

COMMITTEE DISCUSSION

Future Meeting Date: Regular Meeting March 4, 2014 at 4:30 pm.

Future Agenda items for action & discussion:

ADJOURNMENT

Motion/second (Guden /Richter) to adjourn at 5:09 pm. Motion carried.

Submitted by,

Sara Radloff
Deputy County Clerk