

PROPERTY AND INSURANCE COMMITTEE
February 3, 2015

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, February 3, 2015 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Gene Thom
Harley Reabe
Vicki Bernhagen
Richard Trochinski
Patti Garro

Also Present: Sara Radloff, Deputy County Clerk
Scott Weir, Maintenance
Carole DeCramer, Planning & Zoning
Jeanne Theune, Child Support
Tony Daley, Berlin Journal
Diane Meulemans, Corporation Counsel
Sheriff Mark Podoll
Terri Stellmacher, Child Support
Marcia Kleman, Child Support

AGENDA

Motion/second (Reabe/Trochinski) to approve the agenda. Motion carried.

MINUTES

Motion/second (Bernhagen/Reabe) to approve the minutes of January 6, 2015. Motion carried.

CORRESPONDENCE

Lori Evans with the Sheriff's Office submitted a letter to the committee on thanking them for the increase in temperature throughout the building during the winter months. The increase in temperature is making a much better working environment.

PUBLIC COMMENT

Terri Stellmacher, Child Support Administrator spoke to the committee on her concerns of moving the Child Support Department to a different location. Stellmacher stated that her office is not vacant and doesn't want to see her department uprooted somewhere else. She would like the committee to consider other options for the new location of Corporation Counsel.

Jeanne Theune, Child Support Specialist II addressed the committee on her concerns on moving the Child Support office to a different location. Theune would also like the committee to consider different options to move the new location of Corporation Counsel.

APPEARANCE - None

IZAAK WALTON LEAGUE GIFT OF PROPERTY TO GREEN LAKE COUNTY

Paul Gunderson worked with Tom Eddie to get all the information in order on the Izaak Walton League

Property. Michael Lehner will be drafting the legal documents of the transfers. The trail will remain the same. Discussion was held

USE OF COUNTY PROPERTY – None

PURCHASE REQUESTS - None

MONTHLY VOUCHERS

Vouchers were presented:

Purchasing:	2014 – \$27,637.85	2015 – \$285,943.67
Maintenance:	2014 – \$1,441.00	2015 – \$8,173.71
Parks:	2014 – \$146.09	2015 – \$1,415.29
Radio:	2014 – \$125.37	2015 – \$34,152.00

Motion/second (Reabe/Bernhagen) to approve the vouchers as presented. Motion carried.

COMMITTED FUNDS

List of committed funds were presented to the committee with requested dollar amounts.

- County Copy Machines - \$27,404.51
- Loss Control - \$5,140.37
- 911 Upgrade Equipment - \$50,852.71
- 911 User Fee - \$10,880.00
- Maintenance ADA/Security - \$21,233.35
- Sale of Recyclable Material - \$1,940.60
- Maintenance Capital Improvements - \$69,481.80
- Maintenance Capital Equipment - \$17,613.75
- Parks Project - \$47,316.92
- Boat Launch Projects - \$40,678.05
- Parks Donations - \$6,850.00

Motion/second (Reabe/Trochinski) to approve the committed funds as presented and send to the Finance Committee. Motion carried.

RESOLUTIONS/ORDINANCES – None

LOCATION OF CORPORATION COUNSEL’S OFFICE

Weir found a new location for the Corporation Counsel Office that will be a minimal cost to the county. He suggested that Corporation Counsel move into the Treasurer Conference room and her assistant move into the County Clerk’s area. The only real cost will be putting a fax line in and activating a phone line. The Corporation Counsel Office furniture will move with her. Discussion was held.

Motion/second (Reabe/Garro) to approve Corporation Counsel moving down to the Treasurer Conference room and assistant moving over in the County Clerk’s area. Motion carried.

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities – The report was reviewed and discussed.

PARKS & RECREATION

The Parks report was reviewed.

- Discussion Regarding Hunting/Trapping on County Owned Property Including Parks – Meulemans went through the main points of the Hunting/Trapping in County Parks draft. The committee was concerned about the wording “parks”. Reabe also was concerned about the property across from Dodge Memorial Park. He doesn’t think that should be lumped in with the county parks and he was wondering who would determine boundaries on that property. Garro stated that it would be a good idea not to have hunting at all in any county parks. Discussion was held.
Meulemans will make changes to the Hunting/Trapping in County Parks and Property draft for next meeting.
- Parks Plan – the Parks Plan was reviewed by committee.
Motion/second (Reabe/Trochinski) to approve the Green Lake County Parks Plan. Motion carried.
- Park and Recreation Rules Chapter 187 – Discussion was held on the Park and Recreation Rules for Green Lake County. Weir will look into adding a couple more garbage cans in the park areas during the busy months.

CLERKS REPORT – None

COMMITTEE DISCUSSION

Future Meeting Date: Regular Meeting March 3rd, 2015 at 5:00 pm.

Future Agenda items for action & discussion: Hunting/Trapping Draft in County Parks/Property and Isaak Walton League Property

ADJOURNMENT

Motion/second (Reabe/Trochinski) to adjourn at 6:20 pm. Motion carried.

Submitted by,

Sara Radloff
Deputy County Clerk