

FINANCE COMMITTEE

February 28, 2013

The meeting of the Finance Committee was called to order by Vice Chair Joanne Guden at 4:30 PM on Thursday, February 28, 2013, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Joanne Guden, Vice Chairman Absent: Deb Schubert, Chairman
Jack Meyers
Harley Reabe
Margaret Whirry

Also Present: Liz Otto, Deputy County Clerk Dan Hurst, Corporation Counsel
Kathy Morris, Treasurer Tony Daley, Berlin Journal
Al Shute, Planning & Zoning LeRoy Dissing, HHS Director
Mark Podoll, Sheriff Amy Brook, Highway Commissioner
Lori Evans, Adm Asst

The Pledge of Allegiance was recited.

AGENDA

Motion/second (Whirry/Reabe) to approve the amended agenda. All ayes. Motion carried.

MINUTES

Motion/second (Reabe/Meyers) to approve the minutes of the January 31, 2013 and February 4, 2013 meetings with one correction due to a typo error. All ayes. Motion carried.

PUBLIC COMMENTS

Mary Lou Hanson, a social work student, introduced herself and stated she was present to observe the meeting.

OPEN TAX DEED BIDS - None

TREASURER'S MONTHLY REPORT

Kathy Morris reported \$90,969.15 in sales tax will be deposited as of March 1. First installment tax collections are done and settlements complete. Morris presented a spreadsheet comparing tax roll totals, collections, and delinquencies for the past 11 years. Investments made in February are still at low rates. Payments will be made on March 15 on the Justice Center and Communications towers.

Motion/second (Meyers/Whirry) to accept the Treasurer's Report. All ayes. Motion carried.

FUNDING REQUEST FOR NETSMART SCANNING SOFTWARE AND LICENSES AND IMPLEMENTATION – HHS

LeRoy Dissing explained the need for an update to the software system currently used for billing and time study in Health & Human Services. The current system has been in place since 1996 and is only guaranteed until 2017. NetSmart has offered to upgrade to a more user friendly system at no cost other than \$7,500

installation fee and \$4,800 for the scanner license. Dissing stated several other counties are using the system and he and Bill Hutchison, IT director, have checked out the system and feel it is best to upgrade now and not wait. There is money budgeted and the remainder will come out of the W2 Carryover account.

Motion/second (Whirry/Meyers) to approve the purchase of the new system for HHS. All ayes. Motion carried.

APPROVAL OF FUNDS – COMMITTED, ASSIGNED, AND RESTRICTED

The committee reviewed the list of funds from each department. Deputy County Clerk Liz Otto explained the changes in the UWEX committed funds. Vice Chairman Guden questioned the large amount in the LC Conservation Fund.

Motion/second (Guden/Meyers) to postpone the approval of funds until the March meeting. All ayes. Motion carried.

BUDGET ADJUSTMENTS

Clerk of Courts Susan Krueger requested a new revenue account for ignition interlock surcharges received from Lakeside Municipal Court. Judicial Law has approved the creation of the account.

Motion/second (Reabe/Whirry) to approve a new revenue account for Muni Ignition Interlock Surcharge. All ayes. Motion carried.

BUDGET REVIEW

Several accounts in Health & Human Services were examined as well as the Water Safety Patrol in the Sheriff's Department. The committee asked that the Highway Department be present in March to explain several line items in their budget.

Motion/second (Reabe/Meyers) to approve the budget review. All ayes. Motion carried.

RESOLUTIONS/ORDINANCES

Resolution 8-2013 Awarding the Sale of \$7,600,000 General Obligation Refunding Bonds, Series 2013A
Motion/second (Whirry/Reabe) to submit Resolution 8-2013 to County Board on March 19, 2013 with a recommendation for approval.

Roll call vote – 4 ayes, 0 nays, 1 absent (Schubert). Motion carried.

Resolution 9-2013 Awarding the Sale of \$1,435,000 General Obligation Refunding Bonds, Series 2013B
Motion/second (Meyers/Whirry) to submit Resolution 9-2013 to County Board on March 19, 2013 with a recommendation for approval.

Roll call vote – 4 ayes, 0 nays, 1 absent (Schubert). Motion carried.

SUPERVISOR'S MONTHLY CLAIMS

Supervisors' claims were presented in the amount of \$6,693.76 and \$362.13 for lay people.

MONTHLY VOUCHERS

Vouchers were presented for Finance in the amount of \$203,813.02 and IT in the amount of \$5,960.10. *Motion/second (Whirry/Reabe)* to approve the supervisor's claims and the vouchers for Finance. All ayes. Motion carried.

CLERK'S REPORT – None

COMMITTEE DISCUSSION

- **Future meeting dates:** Regular meeting: March 28, 2013 at 4:30
- **Future Agenda:** Payroll lag monies; Approval of Committed, Assigned, and Restricted Funds

ADJOURNMENT

Motion/second (Meyers/Reabe) to adjourn at 5:29 PM. All ayes. Motion carried.

Submitted by,

Liz Otto
Deputy County Clerk