



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

February 10, 2010

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30 PM on Wednesday, February 10, 2010 in the Lower Level, Safety Building, Green Lake, WI.

Roll Call:
Present Gene Thom, Chairman
Debra Schubert, Vice-Chairman
John Zelenski
Howard Sell

Others Present:
Mark Podoll, Sheriff
Mark Putzke, Chief Deputy
Jeff Haase, Asst. Corp. Counsel
Lori Evans, Admin Asst
Judge McMonigal
Sue Wendt, Secretary

Thom stated that the requirements of the open meeting law were certified as being met.

AGENDA

Motion/Second (Schubert/Sell) to approve the agenda. All Ayes. Motion carried.

MINUTES

Minutes from January 13, 2010 were read. *Motion/Second (Schubert/Zelenski)* to approve the minutes from January 13, 2010. All Ayes. Motion carried.

PUBLIC COMMENTS

None.

APPEARANCES

None.

CORRESPONDENCE

Letter to Winn Collins, DA from OJA re: Tri-County Community Safety Diversion Prosecutor OJA Grant # 2009-DS-02-7479. Grant approved for \$238,851. This grant supports Green Lake County's Tri-County Community Safety Diversion Prosecutor Program.

Letter to Chairman Helmer from Governor Jim Doyle re: award of Criminal Justice grant totaling \$218,526 for the non-violent misdemeanor offender diversion program. These funds are provided through the American Recovery and Reinvestment Act of 2009. *(Note: These letters are for the same grant. The error seems to be at the state level because they printed two letters with slightly different amounts)*

Letter to Sara Guenther from Jean Daye thanking her for the assistance by the inmates on December 17, 2009 in organizing and packaging the donations that were received in the 12 Days of Giving Program. These inmates were very courteous and willing to assist in anyway to complete the project.

Letter from Winn Collins, DA, apologizing for having to miss the meeting due to a medical emergency at home.

DEPARTMENT COMMENTS

The Sheriff handed out the Yearly review for the department. Update on the big drug arrest a few weeks ago. Two fled to Florida where they were apprehended. One female (who also had a warrant in Waushara County) was brought back by plane by Laura Polcyn, Communication Administrator and Sergeant Jeff Keiner. Plane tickets were \$750, cost shared by Waushara County.

BUILDING SECURITY

The Sheriff handed out a Job Description for Court Services Unit in regards to the new Justice Center opening. In reorganizing the security in the building, the Court Services Unit will be under the direction of the Jail Lieutenant. The Sheriff asked the Judicial and Law Enforcement Committee to approve the job description. The committee would like more time to review the job description and they will bring this back at the March meeting.

CARRYOVER FUNDS

Committee reviewed request from Susan Krueger, Clerk of Courts to carryover \$20,000 from Jury Account 00-100-02-51220-999-002, \$9,060.50 from Capital Equipment 00-101-02-51220-999-001, and \$8,039.00 from Crime Compensation 00-101-02-51220-999-000.

Committee reviewed request from Judge McMonigal, Circuit Court, to carryover \$51,000.00 from Courtroom Upgrade Account 09-101-05-51230-999-001, \$1800.00 from Shelving Unit carryover 09-101-05-51230-999-001, \$19,000.00 Circuit Court Fees from 09-101-05-51230-999-000.

Committee reviewed request from Sheriff to carryover from established outlay accounts \$636,808.44; from Accounts with Revenues minus Expenditures \$149,218.99.

Discussion was held on the proper protocol of carrying over funds relating to the policy set by the Finance Committee.

Motion/second (Schubert/Zelenski) to approve the above carryovers and forward to Finance Committee and to review Sheriff carryovers again next year. All Ayes. Motion carried.

EXPENSE & REVENUE MONTHLY REPORTS

The January monthly expense and revenue reports were reviewed by the Committee. **Motion/second (Sell/Schubert)** to approve the Expense and Revenue reports. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

Committee reviewed the reports. Jail population was 65 today. The highest daily population for the month was 60. **Motion/second (Zelenski/Schubert)** to approve the monthly reports as presented. All Ayes. Motion carried.

PURCHASE REQUESTS

(2) Tactical Light with Laser Sights. To be placed on weapons for two deputies who have none. Account No. 00-10-09-52100-306-000. Bids: Streamlight \$213.00; Optics Planet.com \$225.99.

Van to replace a 98 Ford Crown Vic with a vehicle more conducive to detective work. The cost of this van will be approximately \$2,000 less than the cost of a Ford Crown Victoria Police Package. Account No. 00-100-09-52150-810-003. Bid: Ewald's (State Bid) \$19,370.00.

Motion/second (Schubert/Zelenski) to approve above purchases per P&I approval as needed. All Ayes. Motion carried.

TV's and Wall Mounts These will be needed for use in the new facility by management, conference areas and inmates. Accounts 00-400-00-58200-518-000 – FF&E \$5,541.00 and 00-101-09-52700-999-000 – Canteen \$8,442.00.

Motion/second (Schubert/Sell) to lay over to March meeting for further study. All ayes. Motion carried.

RESOLUTIONS/ORDINANCES

The committee reviewed a Resolution Opposing Assembly Bill 634 being presented by the Personnel Committee. The Bill makes correction officers protected under the WRS and a mandatory subject of bargaining. And if anyone contracts an infectious disease while working, it will be assumed that the disease was contracted during employment.

Resolution Relating to Rescinding Resolution No. 99-84 – Probate Form Fees. Judge McMonigal explained that these fees are no longer relevant, as they are available on line for use as needed without a fee. *Motion/second (Schubert/Sell)* to sign and forward to Finance for their review and then to March County Board. All Ayes. Motion carried.

NEW BUILDING UPDATE

A resolution will be presented at February County Board to build an addition to the Justice/Health & Human Service Center to house the downtown County Offices.

MONTHLY VOUCHERS

The committee reviewed the monthly claims for payment for Emergency Management. Listing was signed, dated February 10, 2010 in the amount of \$3,272.00

The committee reviewed the monthly claims for payment for the Coroner. Listing was signed, dated, February 10, 2010, in the amount of \$2,912.12 for 2010 and \$142.91 for 2009..

The committee reviewed the monthly claims for payment for the Judge, Circuit Court. Listing was signed, dated, February 10, 2010 in the amount of \$3,330.00

The committee reviewed the monthly claims for payment for the Clerk of Courts. Listing was signed, dated, February 10, 2010 in the amount of \$1,831.13

The committee reviewed the monthly claims for payment for Child Support. Listing was signed, dated, February 10, 2010 in the amount of \$1,425.69

The committee reviewed the monthly claims for payment for District Attorney. Listing was signed, dated, February 10, 2010 in the amount of \$61.70

The committee reviewed the monthly claims for payment for the Sheriff's Department. Listing was signed, dated, February 10, 2010 in the amount of \$171,009.07.

Motion/second (Schubert/Sell) to approve all the above claims. All Ayes. Motion carried.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

OJA Grant, Court Service Deputy, TV's & Wall Mounts

NEXT MEETING DATE

Next regular meeting set for Wednesday, March 10, 2010, 4:30PM in the County Board Room.

CLOSED SESSION

Motion/second (Schubert/Zelenski) to move into closed session per ss.19.85 (1) (c) Personnel matters, Discipline Employee DA, (d) Crime prevention (g) Confer with legal counsel. Roll Call - 4 Ayes, 0 Nays. Motion passed. 5:47 PM.

RESUME OPEN SESSION

Motion/second (Schubert/Zelenski) to move into open session. Roll Call - 4 Ayes, 0 Nays. Motion passed. 5:50PM

ANNOUNCE FINDINGS OF CLOSED SESSION

None.

ADJOURN

Motion/Second (Schubert/Zelenski) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:56PM.

Respectfully submitted,

Sue Wendt,
Secretary