

**Green Lake County  
Criminal Justice Collaborating Council  
By-Laws**

**Article I: Name**

The name of this Council shall be the Green Lake County Criminal Justice Collaborating Council. It will be referred to as the Council throughout these By-laws.

**Article II: Creation**

The Council is created by ~~resolution~~ Resolution Number 19-2018 adopted by the Green Lake County Board of Supervisors on May 15, 2018.

**Article III: Mission**

The principal mission of the Council is to improve the administration of justice and promote public safety through planning, research, education, and system-wide coordination of criminal justice initiatives. The initial mission of the Council shall be to assist and guide the Green Lake County Treatment Court program. The Council shall review the Treatment Alternatives Diversion (TAD) grant, review ~~their-its~~ expenditures, and assist with the development of ~~their-its~~ programs to help enable the Green Lake County Treatment Court program to meet ~~their-its~~ mission.

**Article IV: ~~Structure~~**

**~~Section A: Membership~~**

~~Section 1. Number of Members. Membership is determined by the County Board of Supervisors' initial resolution and any subsequent resolutions.~~

~~Section 2. Membership class. There shall be two classes of membership, voting and non-voting members. Voting members may designate another competent person from their department or jurisdiction to represent them and vote at Council meetings.~~

- a. ~~The voting members of the Council are: the Green Lake County Circuit Court Judge, the Green Lake County Board Chair, the Green Lake County Public Health Nurse, the Green Lake County Administrator, the Green Lake County Sheriff, the Green Lake County Jail Administrator, the Green Lake County District Attorney, the Green Lake County Department of Health and Human Services Director, the representative of the State Public Defender, the Department of Corrections-Division of Community Corrections Field Supervisor for Green Lake County, a Mayor or City Manager, a Lay Citizen, and a member of the local law enforcement community.~~

- ~~• A Circuit Court Judge~~
- ~~• County Administrator~~

- ~~Sheriff~~
- ~~Jail Administrator~~
- ~~District Attorney~~
- ~~State Public defender~~
- ~~Department of Health and Human Services Director~~
- ~~Department of Corrections Division of Community Corrections Field Supervisor for Green Lake County~~
- ~~Members of the local law enforcement communities~~
- ~~Public Health Nurse~~
- ~~County Board Chair~~
- ~~Mayor, City Manager~~
- a. ~~Lay Citizen~~
- b. ~~Council members may designate another competent person to represent them and vote at Council meetings. The non-voting members of the Council are the Green Lake County Corporation Counsel and the Treatment Court Coordinator.~~

Section 3. Resignation, removal and vacancies.

1. Removal

- a. Green Lake County Appointed Officers and Employees.
- b. State of Wisconsin Appointed Officers and Employees.
- c. Municipal Appointed Officers and Employees.
- d. Law Citizen. The lay citizen member may be removed at the pleasure of the County Board Chair.
- e. Elected Officials are subject to removal under Wisconsin Chapter 17.
- f.

2. Resignation shall be delivered to the Chair who shall inform the County Clerk of the resignation. Resignation shall be subject to Wisconsin Ch. 17.

3. Vacancies and the filling are subject to Wisconsin Ch. 17 and the County Board Rules of Order.

**Section B: Authority of the Council:**

~~The Council shall review the policies, programs, budget, expenditures, and grant applications of Green Lake County Treatment Court program. It may make recommendations to the justice partners, the Law Enforcement Committee, the Human Services and Health Board, and County Board on criminal justice issues.~~

**Section C: Subcommittees and Ad Hoc Committees**

~~The Council may authorize the formation of Subcommittees and Ad Hoc Committees to deal with specific problems or issues. Standing Committees, Subcommittees and Ad Hoc Committees shall report their information and recommendations to the Council.~~

#### **Section D: Meetings**

~~1. Meeting of the Council shall be set by the Council, the chair, or upon petition by three members of the Council. Notice of Council, Subcommittees, and Ad Hoc Committee meeting times and locations shall be provided to all members and duly posted in compliance with open meetings statutes.~~

~~2. Minutes of the Council meetings shall be recorded and distributed to all members of the Council.~~

~~3. A quorum is a simple majority of the membership described in Section A.~~

#### **Article V: Structure**

##### **Section A: Officers**

Section 1. Officers. The Council shall elect a chair, vice chair, and secretary. The Council shall elect at the first meeting of the year a chair, vice-chair, and secretary for a ~~term of~~ one year term. The chair, vice chair, and secretary shall serve until the next election is held. Officers must be voting members of the Council.

Section ~~B~~2: Duties of Officers.

The chair shall preside at all meetings. The vice-chair shall preside in the absence of the chair. ~~The program supervisor of the Green Lake County Treatment Court Program shall be responsible for assuring compliance with the Open Meetings Law.~~ The secretary shall be responsible for preparation of minutes of meetings or the Council may designate a recording secretary to carry out those duties.

#### **Article VI: Meetings**

Section 1. Meetings will be held in the Green Lake County Government Center.

Section 2. Meeting of the Council shall be set by the Council, the chair, or upon petition by three voting members of the Council. Notice of Council, Subcommittees, and Ad Hoc Committee meeting times and locations shall be provided to all members and duly posted in compliance with open meetings statutes. The program supervisor of the Green Lake County Treatment Court Program shall be responsible for assuring compliance with the Open Meetings Law.

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Section 3. Minutes of the Council meetings shall be recorded and distributed to all members of the Council. The Secretary or recording secretary shall ensure that the minutes are filed with the County Clerk within three days of each meeting.

Section 4. Quorum. Seven (7) voting members of the Committee shall constitute a quorum.

#### **Article VII: Committees**

Section 1. The Council may authorize the formation of Subcommittees and Ad Hoc Committees to deal with specific problems or issues. Standing Committees, Subcommittees and Ad Hoc Committees shall report their information and recommendations to the Council.

#### **Article VIII: Parliamentary Authority.**

The rules contained in the current edition of *Robert's Rule of Order Newly Revised* shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent by these bylaws and the Rules of the Green Lake County Board of Supervisors. In the case of an inconsistency, the Rules of the Green Lake County Board of Supervisors shall prevail.

#### **Article IX. Change in By-Laws**

These bylaws may be amended at any regular meeting of the Council by 2/3rds vote of the authorized voting members ~~shall be permitted to amend these by laws, if the amendment(s) has been submitted in writing at the previous regular meeting.~~

#### **Article X.**