

**ADMINISTRATIVE COMMITTEE MEETING  
December 5, 2011**

The meeting of the Administrative Committee was called to order by Chairman, Dan Priske at 4:00 PM on Monday, December 5, 2011 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Dan Priske  
Tom Traxler  
Gene Henke  
Gene Thom

Absent: Joanne Guden

Also Present: Marge Bostelmann, County Clerk  
Chief Deputy Putzke  
Al Shute, LUPZ  
Aaron Becker, Ripon Commonwealth

John Selsing, Corporation Counsel  
Jeff Haase, Assistant Corp Counsel  
Tony Daley, Berlin Journal

**AGENDA**

*Motion/second(Thom/Henke)* to approve agenda. Motion carried.

Henke presented a letter to Priske. Priske read the letter which requested that Bostelmann be removed as Clerk or Secretary from any Committee that Henke is involved with because she verbally threatened him by saying “you will be sorry that you did this” because she did not agree with a decision that he made.

**PUBLIC COMMENTS** – None

**APPEARANCES** – None

**RESIGNATION OF ASSISTANT CORPORATION COUNSEL**

*Motion/Second(Thom/Henke)* to accept the resignation of Assistant Corporation Counsel Jeff Haase with discussion. Motion carried.

Haase was asked if he had anything that he wanted to say and he stated no. The letter explained his reason for resigning.

**ADJOURNMENT**

Chairman Priske adjourned the meeting since all business was concluded. Selsing stated that Priske could not adjourn the meeting without a motion. Attorney Haase reviewed Robert’s Rule of order stating the Chair can adjourn the meeting if there are no objections.

Traxler, Thom and Henke objected and questioned why the agenda was changed from the directions of the last Administrative Committee meeting. The audit and review of the Corporation Counsel’s Office and the election of Corporation Counsel was to be on this agenda. Haase reviewed Robert’s Rules of Order and stated that the agenda is set by the Chairman unless voted on by the Committee. He stated that the agenda for this meeting was voted on at the beginning of the meeting. Priske was asked why the agenda was changed and did not list the items requested at the last meeting and Priske stated that he was advised by legal counsel on setting the agenda. He stated that the report from the auditor has not been received and he did not see why a meeting should be called if the report was not available. Traxler asked Bostelmann if she knew when the report would be available. She stated that she was out of the office last week and did not know. She stated several months ago she was told the review by the auditor should take about 2 weeks. Selsing stated

that he talked with the auditor today and stated that the auditor has been sick and plans to have the report by the end of the week.

Selsing stated that the Committee should be requesting an ad be put into the paper for the corporation counsel position. Haase stated this was not on the agenda and could not be discussed. Selsing stated that the Committee can discuss this but not take action. Selsing stated that applications for the position need to be taken unless the Committee is comfortable with recommending him for another term.

The Committee requested Priske to set another meeting prior to the County Board when the audit and review of the Corporation Counsel's Office and the election of the Corporation Counsel can be discussed. This is not on the agenda. Priske stated that he will call a meeting on December 15<sup>th</sup> at 4:00 pm.

*Motion/second(Thom Henke)* to adjourn at 4:20 PM. Motion carried.

Submitted by,

Marge Bostelmann  
County Clerk