

## ADMINISTRATIVE COMMITTEE MEETING

December 4, 2017

The special meeting of the Administrative Committee was called to order by Chairman Harley Reabe at 6:00 PM on Monday, December 4, 2017 in the County Board Room, Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Harley Reabe  
Nick Toney  
Mike Starshak  
Bob Lyon

Absent: Paul Schwandt

Also Present: Liz Otto, County Clerk; Dawn Klockow, Corporation Counsel; Cathy Schmit, County Administrator

### **AGENDA**

*Motion/second (Toney/Lyon)* to approve the amended agenda. All ayes. Motion carried.

### **BUDGET ADJUSTMENT**

Corporation Counsel Dawn Klockow is requesting a budget adjustment from her conference account to the travel account in the amount of \$71.46 to cover parking at a legal education seminar.

*Motion/second (Starshak/Lyon)* to approve the budget adjustment and forward to County Board for final approval. All ayes. Motion carried.

### **COUNTY BOARD RULES OF ORDER**

Chairman Reabe stated that discussion will end no later than 7:30 PM. Review and discussion held on the proposed changes to the County Board Rules of Order.

### **COMMITTEE DISCUSSION**

**Future Meeting Date:** Special Meeting – January 15, 2018 at 6:00 PM

Regular meeting – January 29, 2018 at 6:00 PM

**Future Agenda Items:** Special Meeting - County Board Rules of Order

### **ADJOURNMENT**

Chairman Reabe adjourned the meeting at 7:33 PM.

Submitted by,

Liz Otto  
County Clerk