

PROPERTY AND INSURANCE COMMITTEE
December 4, 2012

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, December 4, 2012 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom
 Mike Stoddard
 Joanne Guden
 Dave Richter
 Don Peters

Also Present:

| | |
|--------------------------------|------------------------------------|
| Marge Bostelmann, County Clerk | Dan Sondalle, Corporation Counsel |
| Scott Weir, Maintenance | Sue Wendt, County Board Supervisor |
| Sheriff Mark Podoll | Mark Putzke, Chief Deputy |
| LeRoy Dissing, HHS | Phil Robinson, HHS |
| Ed Schuh, FRI | Ron Severson, Maintenance |
| Amy Brooks, HWY Commissioner | Tony Daley, Newspaper |

The pledge of allegiance was recited

AGENDA

Motion/second (Guden/Stoddard) to approve the amended agenda correcting the date of the next meeting.
Motion carried.

MINUTES

Motion/second (Guden/Peters) to approve the minutes of November 6, 2012 correcting a typo. Motion carried.

CORRESPONDENCE

Letter for Lauree Renaud, Green Lake Greenways to Gene Thom thanking him for his leadership and partnership in revitalizing the Mascoutin Trail. Green Lake Greenways is willing to partner with the County to develop a non-motorized trail master plan.

PUBLIC COMMENT – (3 minute limit) – None

APPEARANCES – None

USE OF COUNTY PROPERTY - None

PURCHASE REQUESTS:

IT Department:

| | | |
|------------------------|-------------------|---------------------------|
| Mail Server | Silicon Mechanics | \$10,126.00 – recommended |
| | ABMX | \$10,458.88 |
| Law Enforcement Server | CDW | \$14,404.12 – recommended |
| | Netsmart | \$28,097.00 |

Motion/Second (Richter/Guden) to approve the purchases as recommended by the Governing Committee. Motion carried.

RIGHT OF WAY FOR HIGHWAY EAST ENTRANCE TO FAIRGROUNDS – BRUCE KNAUB

Sondalle and Bostelmann met with Mr. Knaub. Sondalle drafted an easement allowing Knaub an easement to access his lot. Discussion was held regarding length of the easement and cost for the easement. The easement will be sent to the Highway Committee for review and comments. This will be brought back to the P&I Committee next month. A joint resolution will be sent to the County Board.

RENTAL OF OFFICE SPACE IN HHS BY FORWARD SERVICES

Dissing stated that he looked into the rent other Counties are charging for office space. Marquette charges \$1/sq. ft. and Waupaca \$21.45/sq. ft. Dissing is proposing \$21.45/sq. ft. which is \$2681.25 annually. Dissing is proposing a one year lease.

Motion/second (Richter/Guden) to approve a one year lease at \$250/month. Motion carried.

ALTERNATE USE OF OLD HHS BUILDING – RESALE STORE

Phil Robinson and Ed Schuh appeared to discuss the possibility of opening a resale shop in the old HHS building. A business plan is being developed. Robinson will be discussing this with community leaders and Green Lake County EDC. They are looking into cost of renovation of the building. They are also visting other resale shops to see successful operations. This will be discussed again next month.

LOCATION OF CORPORATION COUNSEL’S OFFICE

Weir stated that the new Corporation Counsel office can be located in the Child Support office.

Motion/second (Peters/Stoddard) to approve the Corporation Counsel in the Child support office. Motion carried.

BUILDING HEATING PROBLEMS

Weir asked what questions the Committee has of the heating. Weir stated that he now has the heat pump on 24/7 in the detective office area. Weir stated that an override control can be put on the outside of the offices for \$725. Severson gave a demonstration on the computer of how the HVAC system is monitored. Several department temperature logs were reviewed.

Motion/second (Guden/Richter) to approve putting the \$750 override on the wall outside of the detective offices. Motion carried.

PROPOSAL TO AUDIT PHONE AND INTERNET SERVICE

A summary of services and cost comparisons were presented for 4 companies. The Committee reviewed the summary with discussion being held.

Motion/second (Richter/Guden) to proceed with ESPY. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented:

Maintenance – \$ 5,951.65

Parks – \$1,087.59

Purchasing – \$7,029.49

Motion/second (Stoddard/Guden) to approve the vouchers as presented. Motion carried.

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities – The report was sent to the Committee

PARKS & RECREATION

Weir stated that he talked with Lauree about a project on Highway 23 in Green Lake County. He is in support of the bike trails and would like to talk with the Highway Commissioner and discuss the bike trail with her. Renaud stated that she worked on a master plan with the City of Green Lake. This has brought in over \$1 million grant funds into the city. She believes there is funding available to the County also. This will be on the agenda for discussion next month.

CLERKS REPORT – None

COMMITTEE DISCUSSION

Future Meeting Date: Monday, January 7, 2013 at 4:30 pm.

Future Agenda items for action & discussion:

ADJOURNMENT

Motion/second (Stoddard/Richter) to adjourn at 6:03 p.m. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk