

**PERSONNEL COMMITTEE MEETING
December 22, 2011**

The meeting of the Personnel Committee was called to order by Chairman Joanne Guden at 4:00 PM on Thursday, December 22, 2011 in the County Board Room, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Joanne Guden
Dan Priske
Maureen Schweder
John Zelenski

Absent: Gene Henke

Also Present: Marge Bostelmann, County Clerk
Jeff Haase, Asst. Corp Counsel
Sheriff Mark Podoll
Don Peters, Supervisor

John Selsing, Corporation Counsel
Leroy Dissing, HHS Deputy Director
Chief Deputy Mark Putzke
Tony Daley, Berlin Journal

AGENDA

Motion/second (Priske/Schweder) to approve the agenda. Motion carried.

MINUTES

Motion/second (Schweder/Zelenski) to approve the minutes of November 17, 2011, Motion carried.

PUBLIC COMMENT (3 MIN LIMIT) None

CORRESPONDENCE

Letter from Linda Van Ness stating that LeRoy Dissing will be the Director for HHS starting the first of the year. Guden congratulated Dissing.

APPEARANCES: None

FILLING VACANT POSITIONS

Highway Commissioner – Highway Department

The Committee received information from the Highway Committee regarding the hiring of the Highway Commission.

Guden appointed Chuck Buss to assume the responsibilities of the commissioner effective February 2, 2012, with Duane Prachel helping with Chuck Buss' duties and Becky Pence assume the responsibilities of the office. Guden, Hedberg, Bostelmann and Peters will review the application and final interviews will be conducted by the Highway Committee.

Motion/Second(Priske/Schweder) to approve filling the position and the responsibilities as assigned and the interview process as discussed. Motion carried.

ADRC Social Worker/Options & Enrollment Counselor – HHS Department

Dissing stated that this position has been posted prior to tonight and filling the position is dependent on this committee. He stated that he expects the position to filled by a post by the end of the year.

Motion/Second(Priske/Schweder) to approve filling the position. Motion carried.

RESOLUTIONS/ORDINANCES – None

CLERK'S REPORT

Bostelmann advised the Committee that the voluntary unpaid leave policy saved just over \$9,700 in wages.

CLOSED SESSION

Motion/Second(Priske/Schweder) to Move into closed session per ss19.85 (1)(b) considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person; (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. This closed session relates to possible disciplinary action of an AFSCME Employee, contracting with interim Corporation Counsel and transition of the Corporation Counsel Office and Personnel Evaluations and the potential retainer of outside counsel to advise regarding these matters. Motion carried.

OPEN SESSION

Motion/Second(Priske/Zelenski) reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session. Motion carried.

Motion/Second(Priske/Schweder) to employ the services of Phillip Borowski to help with review and appropriate disciplinary action with an AFSCME Employee and review the proposal from Attorney Sondalle to determine appropriate agreement for Interim Corporation Counsel with the County. Motion carried.

Motion/Second(Priske/Zelenski) to employ the services of Davis & Kuelthau to work with Bostelmann to review and advise on Selsing and Reitz end of employment arrangements. Motion carried.

Discussion was held on potential conflict of interest for Lehner Law Office during the Interim Corporation Counsel arrangement and it was determined that the corporation counsel budget will pay for special attorney fees as it has in the past.

Motion/Second(Priske/Schweder) to recommend approval for special attorney fees to pay for any conflict Lehner Law Office may incur while acting as interim Corporation counsel. Motion carried.

COMMITTEE DISCUSSION

- Future meeting date: January 19, 2011 or a special meeting may be called regarding the end of employment arrangements for Selsing.
- Future Agenda items for action & discussion

ADJOURNMENT

Motion/second (Zelenski/Priske) to adjourn at 5:20 PM. All ayes. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk