

**ADMINISTRATIVE COMMITTEE MEETING  
December 16, 2013**

The meeting of the Administrative Committee was called to order by Chairman, Jack Meyers at 5:00 PM on Monday, December 16, 2013 in the Committee Room, Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present:            Jack Meyers                                 David Richter                                 Joanne Guden  
                         Mike Stoddard                                 Paul Schwandt                                 Deb Schubert

Also Present: Marge Bostelmann, County Clerk                                 Kathy Morris, Treasurer

**PLEDGE OF ALLEGIANCE**

The pledge was recited.

**AGENDA**

*Motion/second( Richter/Guden)* to approve agenda. Motion carried.

**PUBLIC COMMENTS** – None

**CORRESPONDENCE** – None

**CLOSED SESSION**

*Motion/second(Schubert/Richter)* to move into closed session in accordance with Wis. Stat. § 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or conditions of employment responsibility. This closed session relates to Treasurer Applications. Roll call vote, 6 ayes, 0 nays, motion carried

**RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE ON MATTERS DISCUSSED IN CLOSED SESSION.**

*Motion/second( Guden/Schubert)* to reconvene in open session. Roll call vote, 6 ayes and 0 nays, motion carried.

*Motion/second(Schwandt/Richter)* to recommend to the Green Lake County Board that Elizabeth Amend be appointed County Treasurer to succeed Kathy Morris upon her retirement and that Amend be paid \$18.00/hour during the training time until she is officially sworn in as Treasurer. Roll call vote, 6 ayes and 0 nays, motion carried.

**COMMITTEE DISCUSSION**

**Future Meeting Date:** Regular meeting – February 3, 2014.

**Future Agenda Items:**

**ADJOURNMENT**

*Motion/second( Guden/Stoddard)* to adjourn at 7:35 PM. Motion carried.

Submitted by,

Marge Bostelmann  
County Clerk